Memorandum Of Understanding
Techfest, IIT Bombay and Swami Keshvanand Institute of Technology, Management and Gramothan, Jaipur
For Association in Organisation of Techfest Zonal Competitions

Association Policies:

- Any use, mention, or placement of the IIT Bombay Logo or IIT Bombay name (electronic or physical media) on any advertisement, event, notice, brochure, mailer, or branding material will be done only after written approval from IIT Bombay authorities and as per IIT Bombay's norms. This policy applies in perpetuity

- Both parties will work together in good faith with the aim of making the Event a grand success and each Party agrees that, except in the eventuality of gross negligence or flouting of norms by Swami Keshvanand Institute of Technology, Management and Gramothan, Jaipur or its representative/staff, neither will be liable to the other for any kind of eventuality or losses that are caused due to or associated with holding the Event

- Any use, mention, or placement of Techfest Logo or name (electronic or physical media) on any advertisement, event, notice, brochure, mailer, or branding material will be done only after written approval from Techfest authorities and as per Techfest norms. This policy applies in perpetuity

Techfest Zonal Competition - Introduction & Format:

Techfest Zonal competition is a unique initiative by Techfest that involves the first stage of four competitions being held at selected centres across India. The top 20 winners (5 from each competition) from centre will get direct entry to the Indian final round and will compete against each other for the final Techfest Trophy in IIT Bombay from **16th-18th December'22**
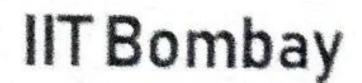
Techfest Zonal Competition - Objective:

Techfest has aimed at promoting hands-on student learning in various disciplines year after year. Techfest has always aimed at spreading science and technology to a higher number of students. This year we aim to do the following:

- Increase quality participation and give the students a chance to compete with the best of the best talents in the country
- Extend the Techfest platform for the holistic development of the students in all the fields of technology viz. electrical, mechanical and coding
- Provide teams with a step-by-step approach to mastering a particular technology

Requisites from Swami Keshvanand Institute of Technology, Management and Gramothan, Jaipur:

- A proper venue at Swami Keshvanand Institute of Technology, Management and Gramothan, Jaipur for the organization of the event which can be decided mutually
- Swami Keshvanand Institute of Technology, Management and Gramothan, Jaipur will be required to handle the event's organization, including all the basic infrastructure and event management. Swami Keshvanand Institute of Technology, Management and Gramothan, Jaipur will be required to suggest accommodation facilities to any outstation participants during the event, the number of such participants will be less than 200
- Basic dining facilities should be extended to the participants either through the local mess/canteen or else through external food stalls
- The details of the competition shall be displayed on the institute website
- The accommodation and dining for the participants shall be payable on a mutually agreed basis
- Accommodation in Guest House and Food for 8 organizers coming on behalf of Techfest, IIT Bombay will be incurred by Swami Keshvanand Institute of Technology, Management and Gramothan, Jaipur.

Details of the event:

- 4 competitions are being held at the event. The duration of the event would be one day. The event at Swami Keshvanand Institute of Technology, Management and Gramothan, Jaipur would be conducted on 2nd October, 2022. However, the venue will be required from the 1st October, 2022 for initial preparations
- The accommodation for participants should be provided from 1st October, 2022 to the morning of 2nd October, 2022.
- The maximum number of teams participating in the robotics event would not exceed a particular number, at least in terms of outstation teams for the purpose of providing accommodation.

Marketing & Sponsorship:

The marketing of the Techfest Zonal competition will be handled by Techfest and the local team is not required to market the same. But if the local team feels that they can manage to find a sponsor for the purpose of local publicity and infrastructure requirements, then they are free to do it with prior intimation to Techfest.

Banners:

Banner space for the sponsor of the Techfest Zonal competition will have to be given, on campus and around the competition venue. There will be at most 10 banners of size 6ft x 4ft on the campus, in addition to branding of the competition venue.

Expenses for the Event:

Organizers of the local team will not be directly involved in any cash transactions with participants without prior permission from Techfest.

Publicity:

This includes printing publicity posters and the logistics of sending the posters to various colleges. This shall be handled by Techfest. Extensive publicity in the city has to be carried out by the local team.

Prize Money:

This will be handled by Techfest. All prize money will be awarded to winners through NEFT within 10 days of the culmination of the competition.

Infrastructure for the Competition:

This includes the fabrication of boards for the competition which shall be done by the organizing team at Swami Keshvanand Institute of Technology, Management and Gramothan, Jaipur.

Accommodation:

This includes the expenses incurred for the lodging and messing of the organizers if any. Any such money received for such purposes from the participants will directly go to the infrastructure cost incurred by Swami Keshvanand Institute of Technology, Management and Gramothan, Jaipur. But the amount charged needs to be decided on mutual consent of the organizing team and Techfest.

Mode of Payment:

There will be no monetary transaction between the local organizing team and Techfest. Payment for all major expenditures, including competition boards incurred, would be done through cheque against Tax invoice only to the vendor/contractor directly. All expenditure will have to be approved by the Faculty in charge of the Zonal Competition at Swami Keshvanand Institute of Technology, Management and Gramothan, Jaipur.

I have read the aforementioned terms and conditions and agree to the association of Techfest, IIT Bombay with Swami Keshvanand Institute of Technology, Management and Gramothan, Jaipur in the organization of the Techfest Zonal competition.

Director
Swami Keshvanand Institute of Technology, Management and Gramothan, Jaipur

www.techfest.org

Techfest Office
Students Activity Centre
IIT Bombay. Mumbai – 400076