



Swami Keshvanand Institute of Technology, Management & Gramothan

(Accredited by NAAC with 'A++' Grade)

Approved by AICTE, Ministry of HRD, Government of India

Recognized by UGC under Section 2(f) of the UGC Act, 1956

Affiliated to Rajasthan Technical University, Kota

1.3.1 Women Grievance (2023-24)

🏠: RAMNAGARIA (JAGATPURA), JAIPUR-302017 (RAJASTHAN), INDIA

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SKIT/2023/16

Date: 03-08-2023

NOTICE


(regarding nomination of members for Internal Complaints Committee/Women Cell)

Ref.: F.No. AICTE/WH/2016/01 —All India Council for Technical Education (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees & Students and Redressal of Grievances in Technical Institutions) Regulations 2016 issued on dated 10th June, 2016 in THE GAZETTE OF INDIA

As per the AICTE guidelines, following members are hereby nominated for the 'Internal Complaints Committee' for the academic year 2023-24:

Name	Designation	Position
Dr. Sangeeta Gupta	Associate Professor, Dept. of Mathematics	Presiding Officer
Ms. Sanju Choudhary	Associate Professor, Dept. of IT	Member
Dr. Anupriya Singh	Associate Professor, Dept. of English	Member
Dr. Savita	Associate Professor, DMS	Member
Mr. B. S. Sharma	Deputy Registrar	Member
Mrs. Seema Sharma	Office Assistant	Member
Khushi Kaur Anand (III year, CS)	Representative of girls student	Member
Bhavesh Sharma (II year, Civil)	Representative of boys student	Member
Chakshit Gunidia (IV year, ECE)	Representative of boys student	Member

The objective is to provide a healthy and congenial atmosphere to the female staff and students of the institute. Women suffering distress or violence may contact our 24x7 Women Helpline 9414455719. A security system has also been installed in the premises for providing safety to all the students and staff members. The committee should adhere to the regulations of this act and changes made therein from time to time.


(Dr. Ramesh Kumar Pachar)
Principal

Copy to:

Director, Director Academics, Registrar, Dean

Incharge B.Tech I year, HODs (Engg.+MBA), OSA, Chemistry, English, Maths, Physics, TPC

Dy. Registrar, A.O., Hostel Offices, Library, Exam Cell, ERP Cell, Office of Director Academics,
Incharge Security, Persons Concerned

Students and staff members by circulation

Incharge Website- To upload this on institute website

All the notice boards

CIRCULAR

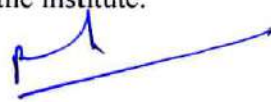
(Regarding nomination of members in Staff Grievance Redressal Committee)

With reference to AICTE (Redressal of Grievance of Faculty/Staff member) Regulations 2021, the following members are hereby nominated 'Staff Grievance Redressal Committee' for the academic year 2023-24:

Name	Designation	Position
Dr. Ramesh Kumar Pachar	Principal, SKIT	Chairperson
Mrs. Rachna Meel	Registrar, SKIT	Convener
Dr. J. K. Sharma	Professor, Dept. of Civil Engineering, RTU	Member
Dr. Sangeeta Vyas	Head, OSA & Professor, Dept. of Chemistry, SKIT	Member
Dr. Mukesh Arora	Head, OFA & Professor, Dept. of ECE, SKIT	Member

The objectives of the SGRC are:

1. To develop an organizational framework to resolve grievances of employees and other stakeholders.
2. To provide the employee access to immediate hassle free resource to have their grievances redressed.
3. To extend assistance to those seeking appointment in various departments of the institute.


(Dr. Ramesh Kumar Pachar)
Principal

Copy to:

Director, Director Academics, Registrar, Dean

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Dy. Registrar, A.O., Hostel Offices, Library, Exam Cell, ERP Cell, Office of Director Academics,

Incharge Security, Persons Concerned

Students and staff members by circulation

Incharge Website- To upload this on institute website

All the notice boards

NOTICE

(regarding nomination of members for Student Grievance Redressal Committee)

With reference to the AICTE (Redressal of Grievance of Students) Regulations 2019, following members are hereby nominated for the 'Student Grievance Redressal Committee' for the academic year 2023-24:

Name	Designation	Position
Dr. Ramesh Kumar Pachar	Principal, SKIT	Chairperson
Mrs. Rachna Meel	Registrar, SKIT	Convener
Dr. Sangeeta Vyas	Professor, Dept. of Chemistry	Member
Dr. Dhanraj Chitara (SC)	Professor, Dept. of EE	Member
Mr. M. K. Beniwal (OBC)	Associate Professor, Dept. of CS	Member
Sindhoor Singh (IV year, CS)	Student's Representatives	Member

The objective is to address the grievances of existing students as well as those seeking admission in various programs/branches of the institute. The committee should adhere to the regulations of this act and changes made therein from time to time.



(Dr. Ramesh Kumar Pachar)
Principal

Copy to:

Director, Director Academics, Registrar, Dean

Incharge B.Tech I year, HODs (Engg.+MBA), OSA, Chemistry, English, Maths, Physics, TPC

Dy. Registrar, A.O., Hostel Offices, Library, Exam Cell, ERP Cell, Office of Director Academics,

Incharge Security, Persons Concerned

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SKIT/ICC/2023/

Date:9/9/2023

Women Cell

Minutes of meeting held on 8/9/23

The 1st Meeting of the Women Cell of the college with its reconstituted members for the academic session 2023-2024 was held on 8th Sep 2023 at 11.00 a.m. The members were made aware of objective and working of cell.

The Following Members joined:

- | | |
|---|--|
| 1. Dr.Sangeeta Gupta, Presiding officer | 6. Mrs. Seema Sharma- Member |
| 2. Ms Sanju Choudhary- Member | 7. Khushi Kaur Anand- Girls representative |
| 3. Dr. Anupriya Singh – Member | 8. Bhavesh Sharma- Boys Representative |
| 4. Dr. Savita Choudhary- Member | 9. Chakshit Gunidia- Boys Representative |
| 5. Mr. B. S. Sharma- Member | |

It was decided:

- to conduct an orientation program for newly admitted students to make them aware of Women cell and it's working. They should be informed about the government support services and college support services as well as objectives and role of this cell for their well being.
- that Annual action plan is to be discussed in next meeting of the women cell.

Regarding matters relating to complaint, the house confirm that not a single complain from the girl students have been received by the Committee, hence redressal is NIL



Dr. Sangeeta Gupta
(Presiding officer)

SKIT/ICC/2023/

Date:15/09/2023

Women Cell

Minutes of Meeting - Orientation Program for Women Cell Awareness

Date: [14 Sep 23] *Time:* [1:30 pm] *Venue:* [4F4]

- Dr. Sangeeta Gupta (Presiding officer of Women cell) welcomed the students and presented an introduction to the Women Cell, highlighting its role and significance in the Institute, emphasizing its role in addressing gender-related issues.
- Dr. Anupriya Singh presented an overview of the institute's policies and guidelines related to gender-based discrimination and harassment, explaining the reporting mechanisms.
- Members of the cell, addressed queries and concerns raised by the newly admitted students.
- Ms Sanju Choudhary and Dr. Savita choudhary provided information about available resources and support services for students, including counseling services and helplines.



Dr.Sangeeta Gupta

(Presiding officer)

SKIT/ICC/2023/

Date:24/11/2023

Women Cell


Minutes of meeting held on 23/11/23

The Meeting of the Women's Cell of the college with its members was held on 23rd November 2023.

The Following Members were present:

1. Dr.Sangeeta Gupta, Presiding officer
2. Ms Sanju Choudhary- Member
3. Dr. Anupriya Singh – Member
4. Dr. Savita Choudhary- Member
5. Mrs. Seema Sharma- Member

- Action plan for the session 2023-24 was discussed.
- It was decided to organize awareness programmes throughout the year.
- Regarding matters relating to complaints, it was found that there is not a single case of sexual harassment brought to the notice of the Cell so far, the redressal matter is nil.



Dr.Sangeeta Gupta

(Presiding officer)

SKIT/ICC/2024/

Date:28/3/2024

Women Cell

Minutes of meeting held on 27/03/24

The Meeting of the Women's Cell of the college with its members was held on 27th March 2024.

The Following Members were present:

1. Dr.Sangeeta Gupta, Presiding officer
2. Ms Sanju Choudhary- Member
3. Dr. Anupriya Singh – Member
4. Dr. Savita Choudhary- Member

- It was decided to conduct a session on women health and hygiene on world health day in association with UHV cell.
- Regarding matters relating to complaints, it was found that there is not a single case of sexual harassment brought to the notice of the Cell so far, the redressal matter is nil.



Dr.Sangeeta Gupta
(Presiding officer)