

**RAJASTHAN MANAGEMENT ADMISSION PROCESS (RMAP)-2023
FOR
ADMISSION IN FIRST YEAR OF MBA COURSE
FOR THE SESSION 2023-2024**

Following general instructions and procedures for RMAP-2023 are circulated by virtue of powers entrusted through letter No. F20(1)(1) T.E./2011 part dated 22 February 2023 of Technical Education Department, Government of Rajasthan, Jaipur.

-: GENERAL INSTRUCTIONS:-

The candidates are advised to establish their eligibility carefully before applying for the RMAP-2023. RMAP-2023 will not be responsible for any loss/damage occurred due to the wrong information provided by the candidate. The candidate would be solely responsible for the consequences or any damage/loss/harm which occur due to wrong or erroneous facts/data/information given by the candidate.

1. ELIGIBILITY OF ADMISSION:

Passed Bachelor Degree of minimum 3 years duration. Obtained at least 50% marks (45% marks in case of candidates belonging to reserved category) in the qualifying examination.
Annexure- 1

Note:

1. Reserve Category is hereby elaborated as candidates from SC, ST and Non-creamy layer OBC and Non-creamy layer MBC, PwD category only for relaxation in Minimum Academic Qualification
2. Relaxation in cut-off percentages to Kashmiri migrants. Annexure-2

Medical Fitness: As per the Medical Standards for pursuing MBA Course.

2. MODES AND ROUNDS IN ADMISSION PROCESS:

Following are the modes and rounds in admissions process of RMAP-2023:

Mode	Round	Admissions process details of the round
Centralized	1 st	Ex. Serviceman, PWD, KM candidates only
	2 nd	Rajasthan State Candidates and TFWS allotment
	3 rd	Rajasthan State Candidates and TFWS allotment (Upward)

3. Merit and Priority for admission in first year of MBA is:**Formation of Merit:****I. Merit will be based on the final Percentage in Graduation degree.****II. In case of Tie between the final percentages of candidates, higher merit would be assigned to a candidate in following pattern:**

Candidate having higher age will be given higher merit/ rank thereafter the candidate who has applied earlier will be given higher merit/ rank.

The admission in first year MBA in management institutions in Rajasthan will be made to the eligible candidates as per the following priorities:

S No	Basis of admissions	Prior ity
1	Eligible candidates appeared in CAT/XAT/CMAT/ATMA/MAT/GMAT 2023 exam and having Rajasthan state domicile.	1 st
2	Eligible candidates appeared in CAT/ XAT/ CMAT/ATMA/MAT/GMAT 2023 exam score and not having Rajasthan state domicile	2 nd
3	Eligible candidates having Rajasthan state domicile.	3 rd
4	Eligible candidates not having Rajasthan state domicile.	4 th

4. Seat Matrix and Reservation:

The seats available for admission would be notified separately on web portal. However the reservation of seats as prescribed by the Government of Rajasthan and order No. एफ 1(6)त.शि./2021 dated 03 Feb, 2021 received from Secretary department of technical education, the reservation on all types of seats (self financed and Govt. aided seats) in Autonomous MBA Colleges of Government of Rajasthan/Constituent College of Government Universities, Government Universities and Private Technical Institutes (Except Management Quota) will be made subject to the prevalent statutory provisions of the State of Rajasthan viz. 16% for SC candidates, 12% for ST candidates, 21% for candidates belonging to non-creamy layer OBC category¹, 10% for Economical weaker section (EWS) candidates² and 5% for candidates belonging to non-creamy layer MBC category³.

1. As per the state government department of personnel notification no. F7 (8) DOP/A-2/2008 dated 19.02.2019, the limit of non-creamy layer has been raised and substituted as "rupees eight lakh".

2. As per the state government department of personnel notification no.F.7(1) DOP/A-II/2019 dated 22.02.2019.

3. As per the state government order by DOP dated 08/03/2019.

As per the state government order no. F1(6)/Tech.Edu. /1999 Jaipur Dated 04-07-2016, the 45% seats of prescribed 12% ST quota will be reserved for TSP in all institute where ST reservation is available. The candidates who belong to notified TSP areas and come under ST reservation will be eligible under this quota.

Provision will also be made for horizontal reservation of:

5% for candidates belonging to person with special ability (PwD)

25% for women in their respective reservation category and 3% for dependants of Ex-servicemen category. (50% of the reserved seats in this category are earmarked for the girls)

Priority of the defence person/Ex-Servicemen is as follows:

Code	Category
EXS1	Widows/ wards of killed in action.
EXS2	Wards of Disabled in action and boarded out from service.
EXS3	Widows/ Wards of Defense personnel who died while in service with death attributable to military service.
EXS4	Wards of disabled in service and boarded out with disability attributable to military service.
EXS5	Wards of Ex-Servicemen and serving personnel who are in receipt of Gallantry Awards. i) Paramvir Chakra ii) Ashok Chakra iii) MahaVir Chakra iv) Kirti Chakra v)Vir Chakra
EXS6	Wards of Ex-Servicemen.
EXS7	Wives of defence personnel i) Disabled in action and boarded out from service. ii) Disabled in service and boarded out with disability attributable to military service. iii) Ex-Servicemen and serving personnel who are in receipt of Gallantry Awards.
EXS8	Wards of Serving Personnel.
EXS9	Wives of Serving Personnel.

Supernumerary seats for Kashmiri Migrants (KM) and Kashmiri Pandits /Kashmiri Hindu Families (Non-migrants) for MBA courses :-

As per the Order/File No. AICTE/P& AP/Misc/2020/ of AICTE dated 06/10/2020 additional 5% of AICTE approved intake capacity per Course/ branch (over and above sanctioned seats) will be reserved for Kashmiri Pandits /Kashmiri Hindu Families (Non-migrants) and for Kashmiri migrants.

Supernumerary seats under Tuition fees waiver scheme (TFWS) for MBA :-

Requirements and Eligibility for TFWS seats

- Sons/ Daughters of parents whose annual income from all sources does not exceed 8.00 Lakh.
- The Waiver is limited to the Tuition Fee as approved by the State Level Fee Committee for Self-Financing Institutions and by the Government for the Government/ Government aided Institutions/Constituent College of Government Universities and Government Universities. All other Fees except Tuition Fee shall have to be paid by the beneficiary.

5. APPLICATION CUM REGISTRATION FEE FOR RMAP-2023:

A fee of Rs 1200 /- (Rupees Twelve Hundred Only) + 18% GST against application cum registration fees is to be paid online through RMAP-2023. Fee once deposited is neither refundable nor transferable/ adjustable.

Note:

If registration fee transaction is completed successfully but due to technical failure of submission of application form occurs, then registration fee may be refunded in such cases after claiming.

6. INSTRUCTIONS FOR FILLING RMAP-2023 ONLINE APPLICATION CUM REGISTRATION AND COLLEGE CHOICE FORM:

Candidates are advised to **fix their mobile number and email ID** before applying in RMAP-2023. All the registration and login process for students are OTP based, which will be sent on your registered mobile number and email ID. Candidates should not change their mobile number and email ID during the process of counseling/admission in RMAP-2023 as all the communication would be made by the RMAP-2023 office on the registered mobile number and email ID only (**No postal communication would be done**). **The challan number of the first transaction (application cum registration fee) will be the default login ID. Candidates are advised not to disclose their login id and password of RMAP-2023 web portal to anybody.** RMAP-2023 will not be responsible for any loss or damage or harm caused due to disclosure of his/ her login ID/ password to any other person/ institute/ agency/ society by either ignorance or negligence.

7. SCHEDULE OF ACTIVITIES/EVENTS FOR THE COURSE MBA.

Schedule of Activites for MBA is annexed at **Annexure-3**.

8. SCHEDULE OF COMMENCEMENT DATE, LAST DATE FOR FILLING APPLICATION CUM REGISTRATION AND COLLEGE CHOICE FORM:

The applications for RMAP-2023 shall be accepted online only. **Commencement date and last date for filling online application cum registration form for MBA is as follows:-**

MBA
The process of online submission of application and college choice form for MBA shall be carried out through RMAP-2023 portal only on the rmap2023.com
Date of commencement for filling of the online application cum registration form:- 11/08/2023
Last Date of depositing the application cum registration fee of Rs. 1416/- (including GST) online through RMAP-2023 web portal:- 24/08/2023
Last date for submitting of the online Application cum registration form and college choice form on RMAP-2023 web portal :-27/08/2023

9. PROCEDURE FOR FILLING ONLINE APPLICATION CUM REGISTRATION AND COLLEGE CHOICE FORM:

Step-1: Submission of Application cum Registration Form fee.

- I. Application cum Registration process is completely online process. Candidates are advised to fill it carefully.
- II. Fee for RMAP-2023 application cum registration form (online) is Rs. 1416 (1200/- + 18% GST) (non-refundable/non-transferable).
- III. The application form will automatically become active after successful payment of Rs. 1416 (1200/- + 18% GST) as Application cum Registration form fee.

Step-2: Filling of online Application cum registration form and College Choice form.

- i. Candidate must read instructions carefully before filling the online application cum registration form.
- ii. Candidate should keep all required documents including photograph and signature with them for hassle free form filling.
- iii. Candidate has to upload Photograph and Signature in JPG format and all other requisite documents in PDF format as given below:-
Scanned image of his/her Photograph (file size up to 100 KB), Signature (file size up to 50 KB), Mark sheets of class 12th Science or Diploma, Different Category certificates (file size up to 150 KB for each document). Uploaded photograph and signature should be clear and Documents should be legible.
- iv. All mandatory entries in online application cum registration form must be filled.
- v. Candidates are advised to fill College Choice form after successful completion of application form, the candidate can fill as many choices as available to him/her.
- vi. The changes are allowed in Online Application cum registration form and College Choice form before final submission i.e. before pressing the “**Submit/Lock**” button on the web portal.
- vii. It will not be possible to make further modification in Application Form and / or College Choice Form in any circumstances after successful submission by pressing the “**Submit/Lock**” button on the web portal.

Step-3: Candidates will receive confirmation E-mail/ message at registered E-mail ID/ Mobile no after successful submission of Application cum Registration form and College Choice form.

Step-4: Candidates must take Printouts/ Hardcopy only after final submission of online application form and college choice form.

Note: The hardcopy of application form is not required to send/ submit to the RMAP-2023 office. Duplicate/Multiple Registrations are not permitted in RMAP-2023. Candidates are advised to visit the RMAP-2023 web portal regularly for latest information.

10. VALIDITY OF ADMISSION:

Admission of the candidate will be provisional till the eligibility/enrollment certificate is issued by the

concerned University.

For the reasons to be recorded in writing, if the Convenor, RMAP-2023 suspects that a particular candidate has obtained a certificate by mis-representing or concealing the material facts, the matter will be referred to the competent authority for necessary action. On receipt of the report, the Chairman, SLC for RMAP-2023 would take the final decision regarding the admission of the candidate. His / Her admission will be treated as provisional during this period. The decision of the Chairman, SLC for RMAP-2023 would be final and binding to the college/ candidate.

Permission to participate in RMAP-2023 counseling shall not guarantee for fulfilling eligibility criteria for admission and only the eligible candidates will be considered for counseling and subsequent admission as per norms.

11. DEPOSITION OF INSTITUTE'S FEES AND ORIGINAL DOCUMENTS:

At the time of reporting in the allotted institute, the candidates will have to show all original documents, certificates and receipt of registration cum application form fee along with provisional seat allotment letter generated by RMAP-2023 web portal. The candidate is also required to deposit a self-attested copy of all the documents. The institute admission authority of the allotted/participating institute would thoroughly check the documents and other required certificates. The designated admission authority of the allotted/participating institute would make arrangements for the online reporting of the candidate at the institute. The candidate should ensure that the "check candidate status" on the RMAP-2023 web portal (after candidate's login) is displayed as "Reported".

If the admission is granted, the amount deposited by the candidate at the reporting institute in lieu of the fee would be returned/ refunded back by the institute as per the guidelines of AICTE, New Delhi, if candidate wishes to withdraw his/her admission.

Documents to be carried at the time of reporting

Candidates shall carry the following documents at the time of reporting to the allotted institute:

1. Printout of provisional seat allotment letter taken from the RMAP-2023 web portal using their login details. Candidate should paste their recent color photographs on the **Application cum Registration form** with one additional colored photograph with them.
2. Aadhar Card/ Aadhar Acknowledgement Receipt if available.
3. Class X (High School) Board Marksheet/ Certificate as proof of date of birth.
4. CAT/XAT/CMAT/ATMA/MAT/GMAT 2023 exam score card.
5. Mark sheet of class 12th.
6. Mark sheet/degree of Graduation Exam.
7. Certificate of category (SC / ST/ OBC /MBC/ EWS/ TSP), issued by the competent authority (if applicable).
8. Undertaking by OBC/MBC in required format (for non-creamy layer), (if applicable).
9. Certificate for Persons with Disabilities (PwD), (if applicable).
10. Certificate for Ex-Service men, (if applicable).
11. Domicile certificate. (for Rajasthan candidates)

12. Income Certificate. (if applicable)
13. Medical Fitness Certificate.
14. Fee to be deposited at the Institute.

Candidates need to deposit requisite fee as decided by the State Level Fee Committee/ Technical Education Department along with self-attested copies of all documents to the reporting institute at the time of reporting. The candidates are advised not to deposit their original documents at the first reported institute at the time of first reporting. However all the candidates are required to deposit all their original documents at the last/final reporting institute, failing which their admission would be deemed, cancelled without any notice/intimation and their seat would be treated as vacant.

The original documents will be returned by the respective College/institute after the enrolment by the concerned University.

12. WITHDRAWAL OF ADMISSION:-

If a candidate wishes to withdraw his/her admission, Candidate has to appear in person at the institute or apply online through RMAP portal for the withdrawal of admission. The candidate should surrender the provisional seat allotment letter with an application for seeking cancellation on or before **the specified date**. The institute has to report the withdrawal of the candidate's admission online latest within specified date **for MBA**. The candidate should ensure that the "check candidate status" on the RMAP-2023 web portal (after candidates' login) is displayed as "**Admission withdrawn/cancelled on request of the candidate**".

If a candidate withdraws his/her admission on or before the specified date, he/she will get the refund from the allotted institute only as per AICTE guidelines.

NOTE: Any changes in the Schedule for any of the academic related activities as notified by the Council from time to time are binding on all the participating Institutions.

13. REFUND OF FEE:-

Refund of Fee will be in accordance to the AICTE guidelines in the Annual Process Handbook for the session 2023-23 and any subsequent amendments made thereon.

Candidate has to appear in person at the institute or apply online through RMAP portal for the withdrawal of admission and will take necessary withdrawal slip duly signed and sealed by principal/nodal officer of the respective institute.

14. HOSTEL ACCOMMODATION:-

Information regarding hostel facilities and their charges can be obtained from the allotted institute.

15. COMMENCEMENT OF SESSION:-

The official date for the start of session in all related institutions will be as per AICTE's latest calendar.

Convenor, RMAP-2023

In case of any legal dispute, the jurisdiction will be limited to the Jaipur Courts only (Lower and District court) and High Court, Rajasthan. It will not be subject to any other court (Except Supreme Court) outside Jaipur.

1.4 Post Graduate Diploma / Post Graduate Degree / Post Graduate Certificate

Sl. No.	Programme	Duration	Eligibility
i	Engineering and Technology	2 years	Passed Bachelor's Degree or equivalent in the relevant field. Obtained at least 50% marks (45% marks in case of candidates belonging to reserved category) in the qualifying examination.
ii	Engineering and Technology (Certificate)	1 year	Passed Bachelor's Degree or equivalent in the relevant field. Obtained at least 50% marks (45% marks in case of candidates belonging to reserved category) in the qualifying examination.
iii	Planning	2 years	Passed Bachelor Degree in Planning/ Architecture/ Civil Engineering OR Passed Master Degree of Geography/ Economics/ Social Sciences or equivalent Degree.
iv	Applied Arts and Crafts	2 years	Passed Bachelor Degree in Fine Arts or equivalent Degree. Obtained at least 50% marks (45% marks in case of candidates belonging to reserved category) in the qualifying examination.
v	Design	2 years	Passed Bachelor Degree of minimum 4 years duration. Obtained at least 50% marks (45% marks in case of candidates belonging to reserved category) in the qualifying examination.
vi	Hotel Management and Catering Technology	2 years	Passed Bachelor Degree in Hotel Management and Catering Technology/ Hotel Management of minimum 4 years duration or equivalent Degree. Obtained at least 50% marks (45% marks in case of candidates belonging to reserved category) in the qualifying examination.
vii	MCA	2 years	Passed B.C.A/ B.Sc. (Computer Science)/ B.Sc. (IT) / B.E. (CSE)/ B.Tech. (CSE) / B.E. (IT) / B.Tech. (IT) or equivalent Degree. OR Passed any graduation degree (e.g.: B.E. / B.Tech. / B.Sc / B.Com. / B.A./ B. Voc./ etc.,) preferably with Mathematics at 10+2 level or at Graduation level Obtained at least 50% marks (45% marks in case of candidates belonging to reserved category) in the qualifying examination. (for students having no Mathematics background compulsory bridge course will be framed by the respective University/ Institution and additional bridge courses related to computer subjects as per the norms of the concerned University).
viii	Management (MBA)	2 years	Passed Bachelor Degree of minimum 3 years duration. Obtained at least 50% marks (45% marks in case of candidates belonging to reserved category) in the qualifying examination.
ix	Management (PGCM)	1 year	Passed Bachelor's Degree of minimum 3 years duration. Obtained at least 50% marks (45% marks in case of Candidates belonging to reserved category) in the qualifying examination.
x	Management (PGDM)	2 years*	Passed any Bachelors Degree of minimum 3 years duration. Obtained at least 50% marks (45% marks in case of candidates belonging to reserved category) in the qualifying examination.
		18 months	Passed any Bachelors Degree of minimum 3 years duration and a minimum of 5 years relevant managerial/ supervisory experience. Obtained at least 50% marks (45% marks in case of candidates belonging to reserved category) in the qualifying examination.
xi	Lateral Entry to Vocational Courses	2 years	Passed Bachelor's Degree in Vocation (Level 7) qualified in related sector with minimum 2 years of industrial experience. Obtained at least 50% marks (45% marks in case of candidates belonging to reserved category) in the qualifying examination.

*(with exit option of PGCM after completion of 1st year subject to fulfilling the required credits) refer table 1.3(b)(iii)

Annexure-2



Phone : 011-26131577 - 78, 80
011-29581000
Website : www.aicte-india.org



सत्यमेव जयते

अखिल भारतीय तकनीकी शिक्षा परिषद्
(भारत सरकार का एक सांविधिक निकाय)
(मानव संसाधन विकास मंत्रालय, भारत सरकार)
नेल्सन मंडेला मार्ग, वसंत कुंज, नई दिल्ली-110070

ALL INDIA COUNCIL FOR TECHNICAL EDUCATION
(A Statutory Body of the Govt. of India)
(Ministry of Human Resource Development, Govt. of India)
Nelson Mandela Marg, Vasant Kunj, New Delhi-110070

Circular

F. No. AICTE/P&AP/Misc/2020/

Dated: 06.10.2020

To

All Directors/ Principals of AICTE Approved Institutions,

Subject: Concession for the wards of Kashmiri Migrants and Kashmiri Pandit/Kashmiri Hindu Families (Non-Migrants) living in Kashmir Valley for admission in Higher Educational Institutions-Regarding.

Sir/Madam,

Ministry of Education, Government of India in consultation with Ministry of Home Affairs has decided to allow the following concession to the wards of Kashmiri Migrants as well as Kashmiri Pandits/Kashmiri Hindu Families (Non-Migrants) who are living in the Kashmir Valley, in the matter of their admission in the educational institutions in other parts of the country from the academic year 2020-21 and onwards till further orders:

- (i) Relaxation in cut-off percentage upto 10% subject to minimum eligibility requirement.
- (ii) Increase in intake capacity upto 5% course-wise.
- (iii) Reservation of at least one seat in merit quota in technical/professional institutions.
- (iv) Waiving off domicile requirements for Kashmiri Migrants only. Kashmiri Pandits/Kashmiri Hindu Families (Non-Migrants) living in the Kashmiri Valley need domicile certificate.

All AICTE approved institutions are requested to follow the aforesaid guidelines issued by Ministry of Education, Government of India.

Regards,

(Prof. Dileep Malkhede)
Advisor-I 6/10/2020
Policy & Academic Planning Bureau



Annexure-3

SCHEDULE OF COUNSELING ACTIVITIES/EVENTS FOR MBA PROGRAMME

S N.	Activity	Date
University and Institute Registration		
1.	Start of seat matrix format downloading for universities	24/07/2023
2.	Last day of uploading institute list and respective seat matrixes by universities	01/08/2023
3.	Start of online registration for college/institute	03/08/2023
4.	Last date for online college/institute registration	10/08/2023
Candidates Registration		
5.	Commencement of filling online application cum registration forms by candidates	11/08/2023
6.	Last date for deposition of application cum registration fee(online)	24/08/2023
7.	Last date for submitting online application cum registration form	27/08/2023
Merit Declaration of Candidates		
8.	Declaration of tentative merit list of all candidates in each category	29/08/2023
9.	Last day to send online objection for tentative merit list by Candidates	01/09/2023
10.	Declaration of final merit list of all candidates	02/09/2023
Choice Filling and locking by Candidates		
11.	Commencement of filling online institute choices by candidates	12/08/2023
12.	Last date to fill and lock the choices by candidates	04/09/2023
Round 1st (Ex. Serviceman, PWD, KM candidates only)		
13.	Seat Allotment	06/09/2023
14.	Last Date of reporting	08/09/2023
Round 2nd (Rajasthan State Candidates and TFWS allotment)		
15.	Seat Allotment	09/09/2023
16.	Last Date of reporting	12/09/2023
Round 3rd (Rajasthan State Candidates and TFWS allotment)		
17.	Last date to apply for Upward movement	12/09/2023
18.	Seat Allotment upward	13/09/2023
19.	Last Date of reporting upward	15/09/2023

For more detail contact at:

Convenor, RMAP-2023,
Centre for Electronic Governance,

Website: rmap2023.com

Contact No.: 0141-2702344, 9462015808 , 9462015080