



Swami Keshvanand Institute of Technology, Management & Gramothan

Approved by AICTE, Ministry of HRD, Government of India
Recognized by UGC under Section 2(f) of the UGC Act, 1956
Affiliated to Rajasthan Technical University, Kota

1.3.1 Women Grievance Cell (2021-22)

🏠: RAMNAGARIA (JAGATPURA), JAIPUR-302017 (RAJASTHAN), INDIA

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SKIT/2021/1288

Date: 27-10-2021

CIRCULAR


Regarding Internal Complaint Committee (ICC)/Women Cell

Ref.: F.No. AICTE/WH/2016/01 —All India Council for Technical Education (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees & Students and Redressal of Grievances in Technical Institutions) Regulations 2016 issued on dated 10th June, 2016 in THE GAZETTE OF INDIA

The following members are nominated for **Internal Complaints Committee (ICC)/ Women Cell** of the institute to provide a healthy and congenial atmosphere to the female staff and students of the institute for the academic session 2021-22

Name	Designation	Position
Dr. Sangeeta Gupta	Associate Professor, Dept. of Mathematics	Presiding Officer
Dr. Krishna Dayal Sharma	Professor, Dept. of English	Member
Dr. Anupriya Singh	Assistant Professor, Dept. of English	Member
Dr. Savita Choudhary	Associate Professor, DMS	Member
Mr. B. S. Sharma	Deputy Registrar	Member
Mrs. Seema Sharma	Office Assistant	Member
Sangeeta Sharma (IV yr., ECE)	Representative of girls student	Member
Arvind Yadav (II yr., Civil)	Representative of boys student	Member
Mr. Kapil Gupta, (IV yr. EE)	Representative of boys student	Member

The above members shall follow the rules and regulations of this act and changes made therein from time to time.


(Dr. Ramesh Kumar Pachar)
Principal

Copy to:

The Director, The Director Academics, The Registrar, Dean, Head(OFA), Head(OSA)
I/c. B.Tech. 1 year, HODs (Engg.+MBA), Chemistry, English, Maths, Physics, TPC
Dy. Registrar, Hostel Offices, I/c. Security
Students/Staff members- by circulation
Persons Concerned
All the notice boards

Women Cell

Minutes of meeting held on 15/11/21

The 1st Meeting of the Women Cell of the college with its reconstituted members for the academic session 2021-2022 was held on 15th Nov 2021 at 11.00 a.m. The members were made aware of objective and working of cell.

The Following Members joined:

1. Dr.Sangeeta Gupta, Presiding officer
2. Dr. Krishna Dayal Sharma- Member
3. Dr. Anupriya Singh – Member
4. Dr. Savita Choudhary- Member
5. Mr. B. S. Sharma- Member
6. Mrs. Seema Sharma- Member
7. Sangeeta Sharma- Girls representative
8. Arvind Yadav- Boys Representative
9. Kapil Gupta- Boys Representative

It was decided:

- that Motto of women cell is not just complaint redressal but upliftment of women and environment affecting women.
- to conduct an orientation program for newly admitted girls to make them aware of Women cell and it's working. They should be informed about the government support services and college support services as well as objectives and role of this committee for their well being.
- that Annual action plan is to be discussed in next meeting of the women cell.

Regarding matters relating to complaint, the house confirm that not a single complain from the girl students have been received by the Committee, hence redressal is NIL



Dr.Sangeeta Gupta
(Presiding officer)

SKIT/ICC/2021/

Date:7/12/2021

Women Cell

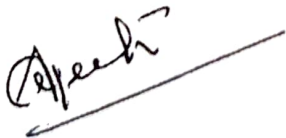
Minutes of meeting held on 6/12/21

The Meeting of the Women's Cell of the college with its members was held on 6th December 2021 .

The Following Members were present:

1. Dr.Sangeeta Gupta, Presiding officer
2. Dr. Krishna Dayal Sharma- Member
3. Dr. Anupriya Singh – Member
4. Dr. Savita Choudhary- Member
5. Arvind Yadav- Boys Representative

- Action plan for the session 2021-22 was discussed.
- It was decided to organize awareness programmes, skill development programmes, Inspirational & motivational lectures & personality development programmes related with woman, throughout the year.
- Regarding matters relating to complaints, it was found that there is not a single case of sexual harassment brought to the notice of the Cell so far, the redressal matter is nil.



Dr.Sangeeta Gupta

(Presiding officer)

SKIT/ICC/2022/

Date:12/02/2022

Women Cell

Minutes of meeting held on 11/02/22

The Meeting of the Women's Cell of the college with its members was held on 11th Feb 2022 at 2.30 p.m.

The Following Members were present:

1. Dr. Sangeeta Gupta, Presiding officer
2. Dr. Krishna Dayal Sharma- Member
3. Dr. Anupriya Singh – Member
4. Dr. Savita Choudhary- Member

- It was decided to conduct a training session for girl students to be more confident and council them not to have any stigma attached from reporting the case of sexual harassment. In case of any complaints, a grieved student or women should make in writing, the case of sexual harassment to the internal complaint committee of the college.
- It was decided that in order to identify, register and resolve the sexual harassment cases, periodic meetings will be conducted with female faculties, students and staff members of the institute.
- Regarding matters relating to complaints, it was found that there is not a single case of sexual harassment brought to the notice of the Cell so far, the redressal matter is nil.



Dr.Sangeeta Gupta
(Presiding officer)

SKIT/ICC/2022/

Date: 10/03/2022

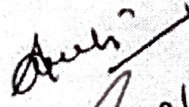
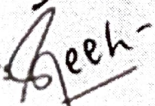
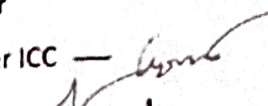
Women Cell

Minutes of meeting held on 9/03/22

Agenda: A written complaint received from a girl student about a group of boys who were playing cheap songs while on college educational trip.

Resolution: After making an investigation about girl's complaint made against the boys for playing cheap songs, the cell observed that actions and lyrics of the song were not appropriate. The cell along with Head-OSA and Chief Proctor took the statements of faculty members and students who were accompanying these students on the college trip and found a group of students guilty for their behaviour. The cell addressed it by calling a meeting of boys and their parents in the office of OSA and warned the boys strictly not to continue this practice and sought written apology from them. Also the boys, who were performing cheap actions on the song during the trip, were suspended from the college for a week with a warning not to repeat this behaviour in future.

Members Present in the meeting:

1. Dr. Sangeeta Gupta, Presiding Officer ICC 
2. Dr. Sangeeta Vyas, Head- Office of student affairs 
3. Mr. Anirudh Mathur, Chief Proctor
4. Dr. Krishna Dayal Sharma, Member ICC 
5. Dr. Anupriya Singh, Member ICC
6. Dr. Savita Choudhary, Member ICC 