



A

Report on

ONE WEEK NATIONAL WORKSHOP (Online) for Non-Teaching Staff

On

Basics of Cyber Security, MS office 365 & Work Etiquettes

(Under the aegis of IQAC and PAQIC)

20<sup>th</sup>-24<sup>th</sup> December, 2021

**Technically Supported By:**

**Computer Society Chapter, IEEE Delhi Section**



**Organized by**

**Department of Computer Science & Engineering (NBA Accredited)  
& Information Technology (NBA Accredited)**

**Swami Keshvanand Institute of Technology,  
Management & Gramothan, Jaipur**

**Submitted by:**

Dr. Sunita Gupta (IT)  
Ms. Nidhi Srivastav (CSE)  
Dr. Meenakshi Nawal (CSE)  
Ms. Kajal Mathur (CSE)

## **Index**

1. About SKIT	3
2. Approval letter for Workshop	5
3. Organizing Committee for the Workshop	8
4. Objectives, Contents & Outcomes of the Workshop	9
5. List of Experts (Resource persons)	10
6. Workshop Brochure	11
7. Workshop Schedule	13
8. Inaugural: Minute to Minute Schedule	14
9. Glimpses of Inaugural Ceremony	15
10. News Coverage	17
11. Day-wise Execution of Workshop	23
12. Feedback Analysis	40
13. Sample Copy of Participant's Certificate	50
14. List of Registered Participants	51
15. List of Participants eligible for certificate	54
16. Attendance record of Participants	56

## **About SKIT**

Swami Keshvanand Institute of Technology, Management & Gramothan (SKIT), inspired from the learnings of Swami Keshvanand, was established in the year 2000 by Technocrats and Managers Society for Advanced Learning. Today, the Institute is recognized as one of the centers of academic excellence in Northern India. The Institute is affiliated to Rajasthan Technical University, Kota for offering Ph.D., Postgraduate and Graduate Courses in Engineering and Management.

Located in the Pink City Jaipur, which is a blend of traditional history and modern outlook, SKIT is putting in efforts for making industry ready engineers and managers through effective Industry –Institute Interface. Apart from University curriculum, SKIT also pursues activities for research and development in various fields.

The green landscaping, aesthetic elegance of arches and the vibrant pursuit of knowledge by the young aspirants make the environment serene, pleasant and dynamic.

Students joining the institute share the box full of opportunities for professional and personal development through an environment of practical orientation, industrial interaction and student led activities which help the students to develop good communication skills, integrated personality and greater competitive spirit.

Swami Keshvanand, an orphan, illiterate, nomadic man who never received formal education, was the founder of more than 300 schools,

50 hostels and innumerable libraries, social service centers and museums. Swami Keshvanand had a deep understanding of the rural society of the desert region. He had explained the peculiarities of the desert region, identified the problems and suggested appropriate and logical solutions. It was Swami Keshvanand's lifelong Endeavour to eradicate social evils like untouchability, child marriage, indebtedness, poverty, backwardness, alcohol abuse, moral dissipation etc.

### **Vision**

To promote higher learning in advanced technology and industrial research to make our country a global player

### **Mission**

To promote quality education, training and research in field of Engineering by establishing effective interface with industry and to encourage faculty to undertake industry sponsored projects for students.

### **Quality Policy**

We are committed to 'achievement of quality' as an integral part of our institutional policy by continuous self-evaluation and striving to improve ourselves.

Institute would pursue quality in

- All its Endeavour's like admissions, teaching- learning processes, examinations, extra and co-curricular activities, industry institution interaction, research & development, continuing education, and consultancy.
- Functional areas like teaching departments, Training & Placement Cell, library, administrative office, accounts office, hostels, canteen, security services, transport, maintenance section and all other services.

## Approval letter of the Workshop

1/8/22, 3:11 PM

Gmail • Fwd: National workshop for non teaching staff



Nidhi Srivastav <nidhi03.srivastav@gmail.com>

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### **Fwd: National workshop for non teaching staff**

5 messages

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**Prof. Anil Chaudhary** <hodit@skit.ac.in>

Mon, Sep 20, 2021 at 12:16 PM

To: mehul kumar <mehul@skit.ac.in>, Nidhi Srivastav <nidhi03.srivastav@gmail.com>

take it forward!

----- Forwarded message -----

From: Principal-SKIT Jaipur <principal@skit.ac.in>

Date: Mon, Sep 20, 2021 at 11:34 AM

Subject: Re: National workshop for non teaching staff

To: Prof. Anil Chaudhary <hodit@skit.ac.in>

Dr Saab

Yes, approved. It's a good initiative.

On Sun, Sep 19, 2021 at 6:41 PM Prof. Anil Chaudhary <hodit@skit.ac.in> wrote:

Dear Pachar ji,

We are organising a 5-Days National level workshop for non teaching staff under the aegis of IQAC & PAQIC.

Tentative contents are as:

1. Infosys Springboard's communication skill course
2. MS office 360,
3. Lab to cloud journey,
4. Networks and cyber security,
5. Speaking up and non-retaliation

Tentative budget would be Rs 25000/-

Hence for your approval.

regards,

anil

<https://mail.google.com/mail/u/1/?ik=728cc775d2&view=pt&search=all&permthid=thread-f%3A1711402274938459119&siml=msg-f%3A1711402274938459119&siml=msg-a%3A1007659728118816...> 1/3



Nidhi Srivastav &lt;nidhi03.srivastav@gmail.com&gt;

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**Fwd: Draft Minutes of IEEE CS 5th meeting, held on 26th Nov 2021**

1 message

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**Prof. Anil Chaudhary** <hodit@skit.ac.in>

Tue, Nov 30, 2021 at 11:35 AM

To: Nidhi Srivastav &lt;nidhi03.srivastav@gmail.com&gt;, "Dr. Pankaj Dadheech" &lt;pankaj@skit.ac.in&gt;

Cc: sohan sain &lt;sohan.sain@gmail.com&gt;

fyi and take it forward

----- Forwarded message -----

From: **Daman Sood** <dbdsood@hotmail.com>

Date: Tue, Nov 30, 2021 at 10:01 AM

Subject: RE: Draft Minutes of IEEE CS 5th meeting, held on 26th Nov 2021

To: Prof. Anil Chaudhary &lt;hodit@skit.ac.in&gt;

Cc: pv ekande &lt;pvekande@yahoo.co.uk&gt;, Dr. A Murali M Rao &lt;murli@ignou.ac.in&gt;, Dr. K Subramanian &lt;ksmanian48@gmail.com&gt;, Hoda BVP &lt;mca@bvicam.ac.in&gt;, Dr. S S Tyagi &lt;shyamtyagi@hotmail.com&gt;

Thanks Prof. Anil

The Execom had already agreed – please go ahead with 'Technically Supported by Computer Society Chapter, IEEE Delhi Section'; take care of logos; also happy to sign the certificates which can have the same text and logos.

I have blocked my diary for 24<sup>th</sup>.

*With Best Regards*

Daman Dev Sood, FBCI, FBCS, CBCI, SMIEEE, MAIMA, ISO 22301 LA &amp; Expert

IEEE Ambassador

Chair – CS Chapter, IEEE Delhi Section

Member Champion – IEEE India MOVE Partner Relations Committee

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From: Prof. Anil Chaudhary <[hodi@skit.ac.in](mailto:hodi@skit.ac.in)>  
Sent: 29 November 2021 11:17  
To: Daman Sood <[dbdsood@hotmail.com](mailto:dbdsood@hotmail.com)>  
Cc: pv ekande <[pvekande@yahoo.co.uk](mailto:pvekande@yahoo.co.uk)>; Dr. A Murali M Rao <[murli@ignou.ac.in](mailto:murli@ignou.ac.in)>; Dr. K Subramanian <[ksmanian48@gmail.com](mailto:ksmanian48@gmail.com)>; Hoda BVP <[mca@bvicam.ac.in](mailto:mca@bvicam.ac.in)>; Dr. S S Tyagi <[shyamtyagi@hotmail.com](mailto:shyamtyagi@hotmail.com)>  
Subject: Re: Draft Minutes of IEEE CS 5th meeting, held on 26th Nov 2021

Dear Sir,

As communicated/discussed earlier please find a brief about that workshop for non teaching staff. So kindly sponsor/approve it as CS Chapter event.

regards,

anil

## **Organizing Committee of Workshop**

Workshop is organized by Department of Computer Science & Engineering and Department of Information Technology, Swami Keshvanand Institute of Technology, Management & Gramothan, Jaipur.

### **Organizing Secretaries of the Workshop are:**

1. Prof. Anil Chaudhary, HOD (IT), SKIT
2. Dr. Pankaj Dadheech, Associate Professor (CSE), SKIT

### **Conveners of the Workshop are:**

1. Dr. Sunita Gupta, Associate Professor (IT), SKIT
2. Ms. Nidhi Srivastav, Associate Professor (CSE), SKIT

### **Coordinators of the Workshop are:**

1. Dr. Meenakshi Nawal, Associate Professor (CSE), SKIT
2. Ms. Kajal Mathur, Assistant Professor (CSE), SKIT



## **Objective of the Workshop**

- To acquaint participants with recent advancements in technological world.
- To explain the need for delivering technical assistance with a given set of issues and concerns.
- To provide an opportunity for the participants to interact and learn from experts.
- To enhance presentation and documentation skills through Training, Performance Evaluation.

## **Content of the Workshop**

- Infosys Springboard's communication skill course.
- MS office 365.
- Physical Lab to cloud Lab Migration.
- Networks and cyber security.
- Work Etiquettes – Meetings, Mails, Phone, Communication.

## **Outcomes of the Workshop**

By the end of the program, the participants should:

- Understand the recent advancements in technological world.
- Enhance presentation and documentation skills through Training, Performance Evaluation.
- Understand technical assistance with a given set of issues and concerns..
- Have an complete understanding of MS office 365 .
- Understand Work Etiquettes – Meetings, Mails, Phone, Communication.
- Understand the Importance of Physical Lab to cloud Lab Migration.
- Understand the concepts of Networks and cyber security.

### **List of Experts (Resource persons)**

1. Daman Dev Sood, IEEE Ambassador, Chair – CS Chapter, IEEE Delhi Section.
2. Dr. Murali M. Rao, Joint Director, IGNOU, Delhi.
3. Mr. Nivas, Principal, Learning and Development, Development Center Learning Manager, Campus Connect, Soft Skills, Infosys.
4. Dr. Mani Madhukar, Global University Programs, IBM Research.
5. Mayank Sathe from Microsoft.

## Workshop Brochure

### PATRON

Shri Raja Ram Meel, Patron, SKIT  
Shri Surja Ram Meel, Chairman, SKIT

### ADVISORS

Shri Jaipal Meel, Director, SKIT  
Prof. S.L. Surana, Director (Academics), SKIT  
Mrs. Rachna Meel, Registrar, SKIT  
Prof. Ramesh Kumar Pachar, Principal, SKIT  
Mrs. Abha Meel, Adviser, SKIT  
Prof. (Dr.) R.K. Jain, Dean, SKIT  
Prof. (Dr.) Anil Choudhary, HOD (IT), SKIT  
Prof. (Dr.) Mukesh Gupta, HOD (CSE), SKIT  
Prof. (Dr.) Mukesh Arora, HOD (ECE), SKIT  
Prof. (Dr.) Ona Ladiwal, HOD (DMS), SKIT  
Prof. (Dr.) Dheeraj Joshi, HOD (ME), SKIT  
Prof. (Dr.) D.K. Sharma, HOD (CE), SKIT  
Dr. Dhanraj Chitara, Head (EE), SKIT  
Prof. (Dr.) Rohit Mukherjee, Incharge, B.Tech.I Year, SKIT  
Prof. (Dr.) Amber Shrivastava, Head (Maths), SKIT  
Dr. Sharda Soni, Head (Chemistry), SKIT  
Prof. (Dr.) Brajraj Sharma, Head (Physics), SKIT  
Prof. (Dr.) Neha Purohit, Head (English), SKIT

### ORGANIZING SECRETARY

Prof. Anil Choudhary, HOD (IT), SKIT  
Dr. Pankaj Dadheech, Associate Professor (CSE), SKIT

### CONVENERS

Dr. Sumita Gupta, Associate Professor (IT), SKIT  
Ms. Nidhi Srivastav, Associate Professor (CSE), SKIT

### COORDINATORS

Dr. Meenakshi Nawal, Associate Professor (CSE), SKIT  
Ms. Kajal Mathur, Assistant Professor (CSE), SKIT

### ORGANIZING COMMITTEE

Computer Science & Engineering Department &  
Information Technology Department,  
Swami Keshvanand Institute of Technology,  
Management & Gramothan, Jaipur, Rajasthan,  
India-302017

### REGISTRATION FORM

To join this Workshop, you are requested to register your name by clicking the following registration link / QRcode:

<https://forms.gle/QBMTme7proUzdkvP7>



#### Note:

- ✓ Workshop will be conducted online through Cisco Webex.
- ✓ The registration for the Workshop is on first come first serve basis.
- ✓ After the confirmation of registration, participants need to join the WhatsApp group that is given in Registration form to receive Workshop related information.
- ✓ E-Certificate will be provided to the participants who will attend 80% of the sessions and submit feedback of the Workshop.
- ✓ For any queries regarding WORKSHOP, please contact: [Workshop\\_NTS@skit.ac.in](mailto:Workshop_NTS@skit.ac.in)

Dr. Sumita Gupta (Convener)  
Mobile: 9828510686  
Email: [sumita@skit.ac.in](mailto:sumita@skit.ac.in)

Ms. Nidhi Srivastav (Convener)  
Mobile: 9981381882  
Email: [nidhi@skit.ac.in](mailto:nidhi@skit.ac.in)

### ONE WEEK NATIONAL WORKSHOP (Online) for Non-Teaching Staff

On

### Basics of Cyber Security, MS office 365 & Work Etiquettes

(Under the aegis of IQAC and PAQIC)

20<sup>th</sup>-24<sup>th</sup> December, 2021

#### Technically Supported By:

Computer Society Chapter, IEEE Delhi Section



#### Organized By:

DEPARTMENT OF CSE & IT

(Under the aegis of IQAC & PAQIC)



Swami Keshvanand Institute of Technology,  
Management & Gramothan, Ramnagar,  
Jagatpura, Jaipur – 302017  
Website: [www.skit.ac.in](http://www.skit.ac.in)



## ABOUT PROGRAM

Program is intended to introduce non-teaching staff with recent advancements in technological world. At the end of the session participants shall be able to describe what technical assistance is, guiding principles and process for providing technical assistance to work place. Participants will be able to express appreciation in adhering to set guidelines, standard and processes for providing technical assistance.

## OBJECTIVES OF THE WORKSHOP

- To acquaint participants with recent advancements in technological world.
- To explain the need for delivering technical assistance with a given set of issues and concerns.
- To provide an opportunity for the participants to interact and learn from experts.
- To enhance presentation and documentation skills through Training, Performance Evaluation.

## CONTENTS

- Infosys Springboard's communication skill course
- MS office 365
- Physical Lab to cloud Lab Migration
- Networks and cyber security
- Work Etiquettes – Meetings, Mails, Phone, Communication



## ABOUT SKIT JAIPUR

Swami Keshvanand Institute of Technology, Management & Gramothan (SKIT) has been Ranked No. 1 Engineering Institute in Rajasthan by RTU, Kota consecutively for the last five years. SKIT is a selective comprehensive institution offering Undergraduate, Postgraduate & Doctorate Programmes in Engineering and Management. The institute was established in the year 2000 by a team of committed Professionals and Academicians. During all the past years SKIT has emerged as a Premier Center of Technical Education not only in Rajasthan but also in Northern India which has been realized through efficient and dedicated Faculty Members, Innovative Teaching Learning Methods, State of the art infrastructures and Core Value of Discipline. The various undergraduate programmes of the institute are accredited by the National Board of Accreditation (NBA). Located in the Pink City Jaipur, which is a blend of traditional history and modern outlook, SKIT is putting in efforts for making industry ready engineers and managers through effective Industry – Institute Interface. Apart from University curriculum SKIT also pursues activities for Research and Development in various fields. The green landscaping, aesthetic elegance of arches and the vibrant pursuit of knowledge by the young aspirants make the environment serene, pleasant and dynamic.

## DEPARTMENT OF CSE & IT

The Department of Computer Science & Engineering offers B.Tech, M.Tech & Ph.D. Programs in Computer Science and Engineering. The department is a recognized Research Centre of Rajasthan Technical University, Kota. The major areas of research in the department are Data Analytics, Big Data, Cloud Computing & Virtualization, Wireless Sensor Networks, Web Application Security, Image Processing and Bioinformatics. The department has several research labs with the state of art computing facilities. Constantly modernizing of facilities help the department to adapt itself to the rapidly changing technological scenario.

## RESOURCE PERSON

The various sessions of Workshop will be taken by the Eminent Faculties from IEEE, reputed Institutions and Industries like INFOSYS, IBM & MICROSOFT.

Some of the Eminent Speakers are:

1. Daman Dev Sood, IEEE Ambassador  
Chair – CS Chapter, IEEE Delhi Section.
2. Dr. A. Murali M. Rao, Sr. Member, IEEE CS,  
IEEE Delhi section & Joint Director, IGNOU,  
New Delhi.

## TARGETED AUDIENCE

This workshop will be very helpful for non-teaching staff of different institutes. The targeted audiences are non-teaching staff of various institutes across India.

## REGISTRATION FEE

There is no registration fee.

## IMPORTANT DATES

Last Date for Online Registration: 17.12.2021

Workshop Date: 20.12.2021-24.12.2021



## Workshop Schedule



**Swami Keshvanand Institute of Technology Management  
& Gramothan, Jaipur**

**One Week National Workshop (Online)**

**for Non-Teaching Staff**

**On**

**BASICS OF CYBER SECURITY, MS OFFICE 365 & WORK ETIQUETTES**

(Under the aegis of IQAC and PAQIC)

20th -24th December, 2021

Technically Supported By: Computer Society Chapter, IEEE Delhi Section

DATE	TIME	SESSION
DAY 1		
20.12.2021	10:30 AM-11:00 AM	Inaugural Ceremony
20.12.2021	11:00 AM-1:30 PM	Basics of Security By Dr. Murali M. Rao Joint Director, IGNOU, Delhi
DAY 2		
21.12.2021	2:00 PM- 4:00 PM	Creative Confidence and Speaking Up By Mr. Nivas, Principal, Learning and Development, development Center learning Manager, Campus Connect, Soft Skills
DAY 3		
22.12.2021	10:00 AM-11:30 AM	MS Teams & MS office 365, By Mr. Mayank Sathe from Microsoft Infosys Springboard's communication skill course
22.12.2021	12:00 PM- 01:30 PM	
DAY 4		
23.12.2021	10:00 AM-11:30 AM	Networks and Cyber Security By Dr. Murali M. Rao Joint Director, IGNOU, Delhi
23.12.2021	12:00 PM- 01:30 PM	
DAY 5		
24.12.2021	10:00 AM- 11:30 AM	Work Etiquettes – Meetings, Mails, Phone, Communication By Daman Dev Sood, IEEE Ambassador Chair – CS Chapter, IEEE Delhi Section
24.12.2021	2:00 – 3:30 PM	Physical Lab to cloud Lab Migration By Dr. Mani Madhukar Global University Programs, IBM Research
24.12.2021	3:30 PM Onwards	Valedictory Ceremony



## Inaugural: Minute to Minute Schedule



**IEEE**



IEEE  
computer  
society



**Swami Keshvanand Institute of Technology Management**

**& Gramothan, Jaipur**

**One Week National Workshop (Online)**

**for Non Teaching Staff**

**On**

**BASICS OF CYBER SECURITY, MS OFFICE 365 & WORK ETIQUETTES**

(Under the aegis of IQAC and PAQIC)

20th -24th December, 2021

Technically Supported By: Computer Society Chapter, IEEE Delhi Section

Invitation for

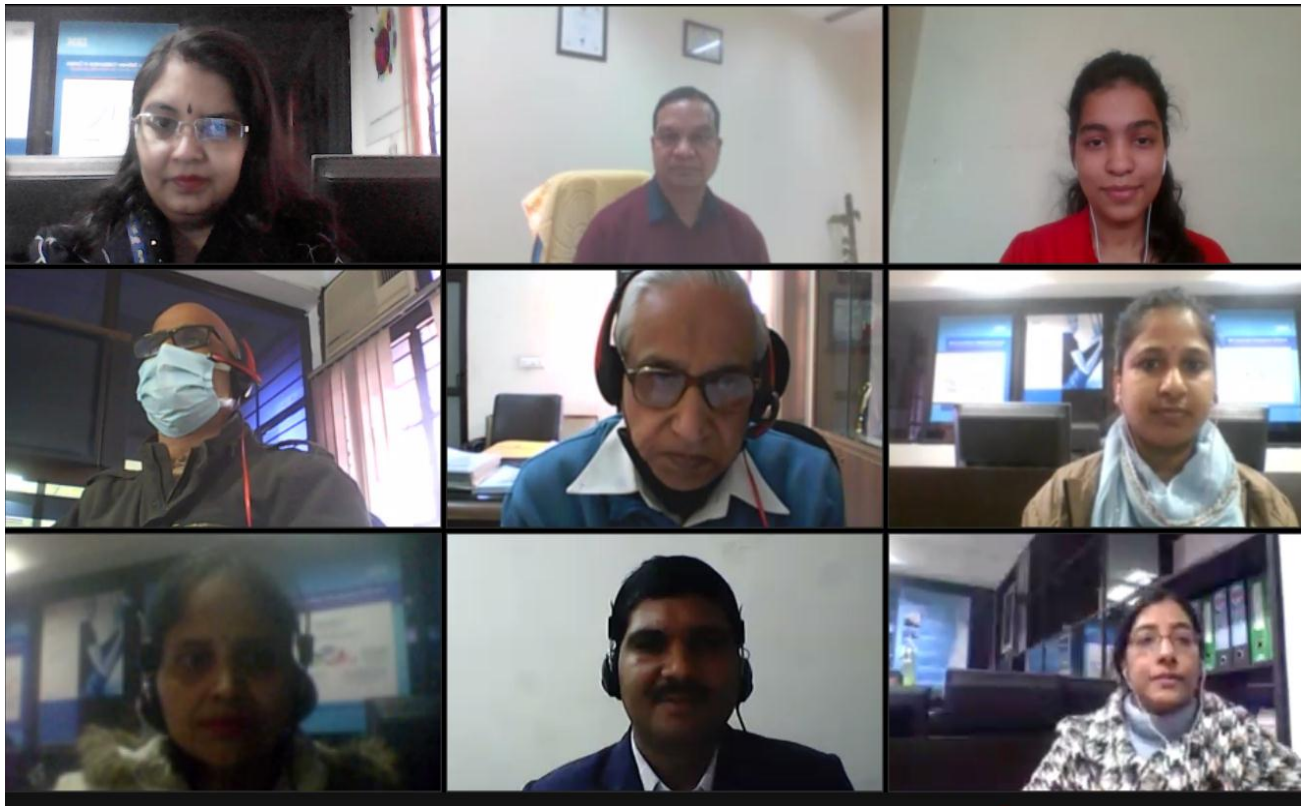
***Inaugural Ceremony***

(December 20<sup>th</sup> at 10:40 am onwards)

(Minute to Minute Programme)

Event Description	Duration
<b>Introduction to Event</b> <i>Ms. Srishthi Ajmera, Student, SKIT Jaipur (Anchor)</i>	<b>2 Minutes</b>
<b>About SKIT</b> <i>by Prof. (Dr.) S.L. Surana, Director (Academics), SKIT, Jaipur</i>	<b>5 Minutes</b>
<b>Welcome Address</b> <i>by Prof. (Dr.) Anil Choudhary, HOD (IT), SKIT, Jaipur</i>	<b>3 Minutes</b>
<b>About the Workshop</b> <i>by Ms. Nidhi Srivastav, Event Convener, SKIT, Jaipur</i>	<b>3 Minutes</b>
<b>Address by Chief Guest</b> <i>by Dr. A. Murali M Rao, Joint Director, IGNOU, Delhi</i>	<b>5 Minutes</b>
<b>Vote of Thanks</b> <i>by Dr. Sunita Gupta, Event Convener, SKIT, Jaipur</i>	<b>2 Minutes</b>

## Glimpses of Inaugural Ceremony







## News Coverage



An online one-week national workshop for the non-teaching staff on “Basics of Cyber Security, MS Office 365 and work etiquettes” under the aegis of IQAC and PAQIC technically supported by Computer Society Chapter, IEEE Delhi Section was successfully started at the Department of Computer Science & Engineering and Information Technology under the guidance of Prof. (Dr) Anil Choudhary (HOD IT), Prof. (Dr) Mukesh Kumar Gupta (HOD CSE) at Swami Keshvanand Institute of Technology, Management & Gramothan, Jaipur on Monday. This workshop will be conducted from Dec 20 to 24 under the coordination of Dr Pankaj Dadheech, Dr Sunita Gupta, Nidhi Srivastav, Dr Meenakshi Nawal and Kajal Mathur from the Department of CSE & IT.



# एसकेआईटी में नॉन टीचिंग स्टाफ के लिए एक सप्ताह की ऑनलाइन कार्यशाला का उद्घाटन



## P3 Police Public Politics

जयपुर ! स्वामी केशवानंद इंस्टीट्यूट ऑफ टेक्नोलॉजी, मैनेजमेंट एंड ग्रामोथन, जयपुर में प्रो. (डॉ.) अनिल चौधरी (हेड आईटी), प्रो. (डॉ.) मुकेश कुमार गुप्ता (हेड सीएसई) के मार्गदर्शन में (ऑनलाइन) एक सप्ताह की राष्ट्रीय कार्यशाला ÷ बेसिक्स ऑफ साइबर सिक्योरिटी , माइक्रोसॉफ्ट ऑफिस 365, वर्क एटीकेटस ÷ कंप्यूटर सोसायटी चैप्टर, दृष्टश्वर्ष दिल्ली सेक्शन द्वारा तकनीकी रूप से समर्थित आईक्यूएसी और पीएक्यूआईसी के तत्वावधान में नॉन टीचिंग स्टाफ के लिए सफलतापूर्वक कंप्यूटर साइंस इंजीनियरिंग और सूचना प्रौद्योगिकी विभाग में शुरू की गई । इस अवसर पर प्रो. (डॉ.) एस.एल. सुराणा, डायरेक्टर(एकडेमिक) , एसकेआईटी जयपुर ने सभी प्रतिभागियों को कॉलेज और कार्यशाला के महत्व के बारे में संबोधित किया। प्रो. (डॉ.) अनिल चौधरी, हेड आईटी ने ऑनलाइन मंच पर सभी गणमान्य व्यक्तियों और प्रतिभागियों

का स्वागत किया। निधि श्रीवास्तव, संयोजक ने प्रतिभागियों को कार्यशाला के बारे में जानकारी दी। कार्यक्रम के मुख्य अतिथि इग्नू के संयुक्त निदेशक डॉ. ए. मुरली एम. राव थे।

उन्होंने गैर-शिक्षण कर्मचारियों के लिए कार्यशाला आयोजित करने के लिए कॉलेज और विभाग द्वारा की गई पहल की सराहना की । अंत में संयोजक डॉ सुनीता गुप्ता ने धन्यवाद ज्ञापित किया। डॉ. ए. मुरली एम. राव ने सत्र के पहले दिन सुरक्षा की बुनियादी बातों पर विचार-विमर्श किया। इस आयोजन के लिए भारत भर के विभिन्न शैक्षणिक संस्थानों के 100 से अधिक प्रतिभागियों ने पंजीकरण कराया है। उद्योग और शिक्षा जगत के विभिन्न प्रतिष्ठित वक्ता कार्यशाला के आगामी दिनों में तकनीकी ज्ञान साझा करेंगे। सीएसई एवं आईटी विभाग के डॉ. पंकज दाधीच, डॉ सुनीता गुप्ता, निधि श्रीवास्तव, डॉ मीनाक्षी नवाल और काजल माथुर के समन्वय में यह कार्यशाला 20 दिसंबर से 24 दिसंबर तक आयोजित की जाएगी।

## नॉन टीचिंग स्टाफ के लिए एक सप्ताह की ऑनलाइन कार्यशाला का उद्घाटन

जयपुर | स्वामी केशवानंद इंस्टीट्यूट ऑफ टेक्नोलॉजी, मैनेजमेंट एंड ग्रामोथन में सोमवार को आईटी हेड प्रो.



अनिल चौधरी, सीएसई हेड प्रो. मुकेश कुमार गुप्ता के मार्गदर्शन में नॉन टीचिंग स्टाफ के लिए एक सप्ताह की ऑनलाइन राष्ट्रीय कार्यशाला 'बेसिक्स ऑफ

साइबर सिक्योरिटी , माइक्रोसॉफ्ट ऑफिस 365, वर्क एटीकेटस' विषय पर आयोजित की गई। इस अवसर पर एसकेआईटी की एकेडमिक डायरेक्टर प्रो. एस.एल. सुराणा ने बताया कि कार्यशाला में भारत के विभिन्न शैक्षणिक संस्थानों के 100 से अधिक प्रतिभागियों ने पंजीकरण कराया है।



# नॉन टीचिंग स्टाफ की वर्कशॉप आयोजित

जंयपुर @ पत्रिका. स्वामी  
केशवानंद इंस्टीट्यूट ऑफ  
टेक्नोलॉजी में नेशनल वर्कशॉप  
'बेसिक्स ऑफ साइबर सिक्योरिटी,  
माइक्रोसॉफ्ट ऑफिस 365 वर्क  
एटीकेट्स' हुई। वर्कशॉप में प्रो.  
एसएल सुराणा ने सभी प्रतिभागियों  
को कॉलेज और कार्यशाला के महत्व  
के बारे में संबोधित किया। आईटी  
डिपार्टमेंट हेड प्रो. अनिल चौधरी ने  
ऑनलाइन मंच पर सभी लोगों और  
प्रतिभागियों का स्वागत किया।  
संयोजक निधि श्रीवास्तव ने  
प्रतिभागियों को कार्यशाला के बारे में  
जानकारी दी। मुख्य अतिथि इग्नू के  
संयुक्त निदेशक डॉ. ए. मुरली एम. राव  
थे। उन्होंने गैर शिक्षण कर्मचारियों के  
लिए कार्यशाला आयोजित करने के  
लिए कॉलेज और विभाग द्वारा की गई  
पहल की सराहना की। डॉ. ए. मुरली  
एम. राव ने सत्र में सुरक्षा की बुनियादी  
बातों पर विचार-विमर्श किया।  
आयोजन में देशभर के कई शैक्षणिक  
संस्थानों के 100 से अधिक  
प्रतिभागियों ने पंजीकरण कराया था।  
उद्योग और शिक्षा जगत के विभिन्न  
प्रतिष्ठित वक्ता कार्यशाला में तकनीकी  
ज्ञान साझा किया। सीएसई एवं आईटी  
विभाग के डॉ. पंकज दाधीच, डॉ.  
सुनीता गुप्ता, डॉ. मीनाक्षी नवाल और  
काजल माथुर के समन्वय में  
कार्यशाला आयोजित की गई।

## SKIT



An online One week National Workshop for Non Teaching staff on “BASICS OF CYBER SECURITY, MS OFFICE 365 & WORK ETIQUETTES” under the aegis of IQAC and PAQIC technically supported by Computer Society Chapter, IEEE Delhi Section was successfully started at Department of Computer Science & Engineering and Information Technology under the guidance of Prof. (Dr.) Anil Choudhary (HOD IT), Prof. (Dr.) Mukesh Kumar Gupta (HOD CSE) at Swami Keshvanand Institute of Technology, Management & Gramothan, Jaipur on 20th Dec 2021.

On this occasion, Prof. (Dr.) S.L. Surana, Director Academics, SKIT Jaipur addressed all the participants about the college and significance of the workshop. Prof. (Dr.) Anil Choudhary, HOD IT welcomed all the dignitaries and participants on the online platform. Ms. Nidhi Srivastav, Convener briefed the participants about the workshop. Dr. A Murali M. Rao Joint Director, IGNOU was the chief guest of the event. He appreciated and emphasized the initiative taken by the college and Department to conduct the workshop for Non Teaching staff. Dr. Sunita Gupta, Convener proposed vote of thanks at the end. After inaugural ceremony, Dr. A Murali M. Rao deliberated on the basics of security during the first day of the workshop. More than 100 participants from various educational institutes across India have registered for the event. Various eminent speakers from industry and academia will share technical knowledge in upcoming days of the workshop. This workshop will be conducted from 20th Dec-24th Dec under the coordination of Dr. Pankaj Dadheech, Dr. Sunita Gupta, Ms. Nidhi Srivastav, Dr. Meenakshi Nawal and Ms. Kajal Mathur from Department of CSE & IT.



## एसकेआईटी में नॉन टीचिंग स्टाफ के लिए आयोजित राष्ट्रीय कार्यशाला का समापन



### महानगर टाइम्स

जयपुर। कंप्यूटर साइंस इंजीनियरिंग और सूचना प्रौद्योगिकी विभाग द्वारा आयोजित कंप्यूटर सोसायटी चैप्टर, आईईईई दिल्ली अनुभाग द्वारा तकनीकी रूप से समर्थित आईक्यूएसी और पीएक्यूआईसी के तत्वावधान में 'बेसिक्स ऑफ साइबर सिक्योरिटी, माइक्रोसॉफ्ट ऑफिस 365, वर्क एटीकेट्स' पर नॉन टीचिंग स्टाफ के लिए आयोजित (ऑनलाइन) एक सप्ताह की राष्ट्रीय कार्यशाला का समापन 24 तारीख को प्रो. (डॉ.) अनिल चौधरी (एचओडी आईटी), प्रो. (डॉ.) मुकेश कुमार गुप्ता (एचओडी सीएसई) के मार्गदर्शन में हुआ।

इस कार्यशाला में पूरे भारत से 80 से अधिक प्रतिभागियों ने सक्रिय रूप से भाग लिया। इस कार्यशाला में आईईईई, प्रतिष्ठित संस्थानों,

इंफोसिस, आईबीएम और माइक्रोसॉफ्ट जैसे उद्योगों के प्रख्यात वक्ताओं ने प्रतिभागियों के साथ अपने तकनीकी ज्ञान को साझा किया। समापन समारोह से पहले सत्र में, दमन देव सूद, आईईईई एम्बेसडर, अध्यक्ष - सीएस चैप्टर, आईईईई दिल्ली अनुभाग ने कार्य शिष्टाचार - पर एक व्याख्यान दिया। दूसरे सत्र में डॉ. मणि मधुकर, आईबीएम इंडिया प्रा. लिमिटेड ने क्लाउड कंप्यूटिंग पर अपना विशेषज्ञ व्याख्यान दिया। कार्यक्रम के अंत में सूचना प्रौद्योगिकी विभाग के प्रमुख डॉ. अनिल चौधरी ने सभी वक्ताओं और प्रतिभागियों को धन्यवाद दिया। कार्यक्रम का संचालन सीएसई और आईटी विभाग के डॉ. पंकज दाधीच, डॉ सुनीता गुप्ता, निधि श्रीवास्तव, डॉ मीनाक्षी नवाल और काजल माथुर ने किया।

## Day-wise Execution of Workshop

A one week National Workshop on “Basics of Cyber Security, MS office 365 & Work Etiquettes”, (Under the aegis of IQAC and PAQIC), Technically Supported By: Computer Society Chapter, IEEE Delhi Section was started on **20<sup>th</sup> December, 2021**

### **Day-1**

**Date: 20/12/2021**

**Time: 10:30 AM-1:30 PM**

- ✓ Session was started with inaugural ceremony where **Dr. Murali M. Rao** sharing about the “Basics of Security”.
- ✓ He discussed on Digital Infrastructure, Security Vulnerability, Threats and attacks.

The screenshot shows a Cisco Webex meeting interface. At the top, there's a menu bar with 'File', 'Edit', 'Share', 'View', 'Audio & Video', 'Participant', 'Event', and 'Help'. Below this, a status bar indicates 'Speaking: Dr A Murali M Rao'. The main content area displays a presentation slide titled 'What is Digital Infrastructure?'. The slide lists the following components of digital infrastructure:

- The Digital Infra, which are deployed at
  - Network Domain
    - Routers, Switches, Other
  - Security Domain
    - Firewall, Intrusion Detection Systems (IDS), IPS, Antivirus
  - System Level
    - Servers, Systems, Desktop Computers/Laptops, Smart Mobile Devices
  - Application Level
    - Software Applications/Services, Debit & Credit Cards, Passwords,
  - Data Level
    - Data, Database, Storage

To the right of the slide is a video feed of Dr. A Murali M Rao, who is speaking. The bottom of the screen shows a control bar with buttons for 'Unmute', 'Start video', 'Share', and a red 'X' button. There are also icons for 'Participants' and 'Chat'. The Windows taskbar at the very bottom shows the search bar, task view, and various application icons, along with system status icons like battery, network, and temperature.

Cisco Webex Events Event Info Hide Menu Bar ^

File Edit Share View Audio & Video Participant Event Help

Speaking: Dr A Murali M Rao

## Security Vulnerability, Threat and Attack

- **Vulnerability** is a Weakness, Flaw, or Error found within a Computer System or Computer Network.
- **Threat** is the possibility of making malicious attempt due to Vulnerability found within a Computer System or Computer Network.
- **Attack** is an attempt to gain unauthorized access to a Computer System, or Computer Network with an intention to cause Damage.

Dr A Murali M Rao

Unmute Start video Share Participants Chat

Type here to search 19°C ENG 11:40 AM INTL 12/20/2021

Cisco Webex Events Event Info Hide Menu Bar ^

File Edit Share View Audio & Video Participant Event Help

Speaking: Dr A Murali M Rao Viewing Dr A Murali M Rao's ...

## Best-Practices to-be-Followed (Network and Systems Domain )

- Deploy Security Devices
  - Firewall
  - IDS/IPS
  - UTM
  - Antivirus
- Enforce Access Control Lists (ACLs)
- Use Standard Operating System and Hardening it
- Enforce Multi-Authentication for sensitive Applications
- Web Applications Compliance with OWASP (Open Web Application Security Project) Guidelines

Dr A Murali M Rao

Layout

Participants (75)

Search

Me

KM Kajal Mathur Host

Dr A Murali M Rao

AC Anil Chaudhary

DN Dr. Meenakshi Nawal

Attendee: 70 (2 displayed)

SK salman khan

SS satendra ku...

View all attendees

Unmute Start video Share Participants Chat

Type here to search 20°C ENG 1:07 PM INTL 12/20/2021



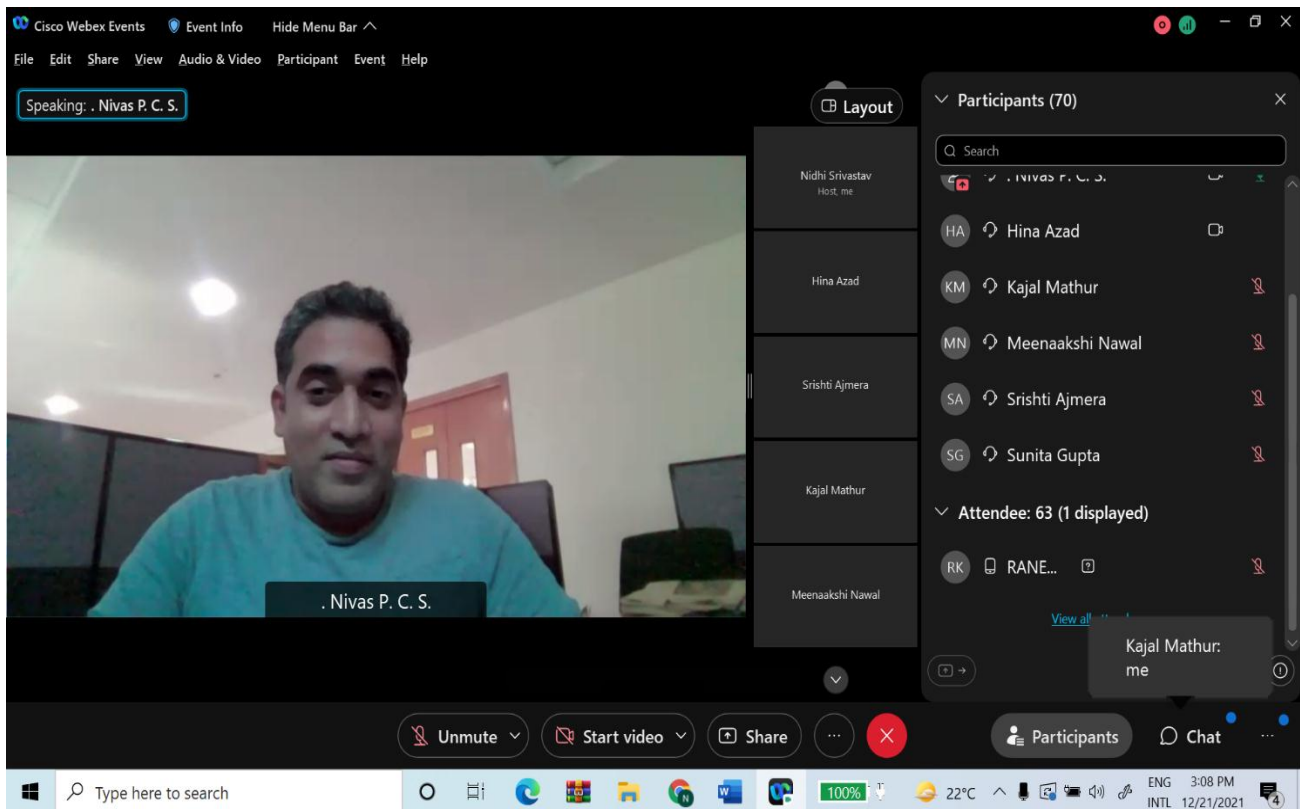
## Day-2:

**Date: 21/12/2021**

**Time: 2:00-4:00 PM**

- ✓ Session was started by **Mr. Nivas**, Principal, Learning and Development, development Center learning Manager, Campus Connect, and Soft Skills.
- ✓ He discussed on “Creative Confidence and Speaking Up”.
- ✓ He discussed about Social Etiquettes, work fear, how to remove hesitation and become confident etc.
- ✓ It was more of a question and answer session and was very interactive.





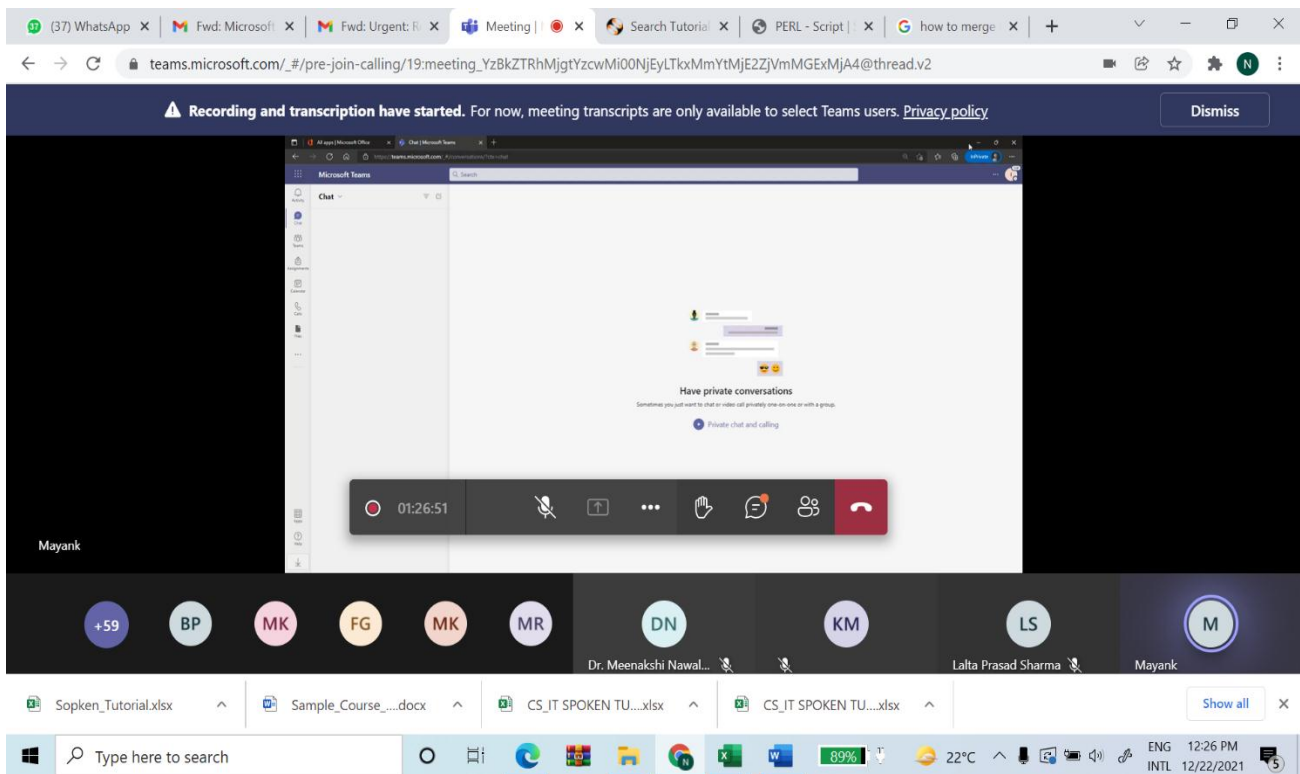
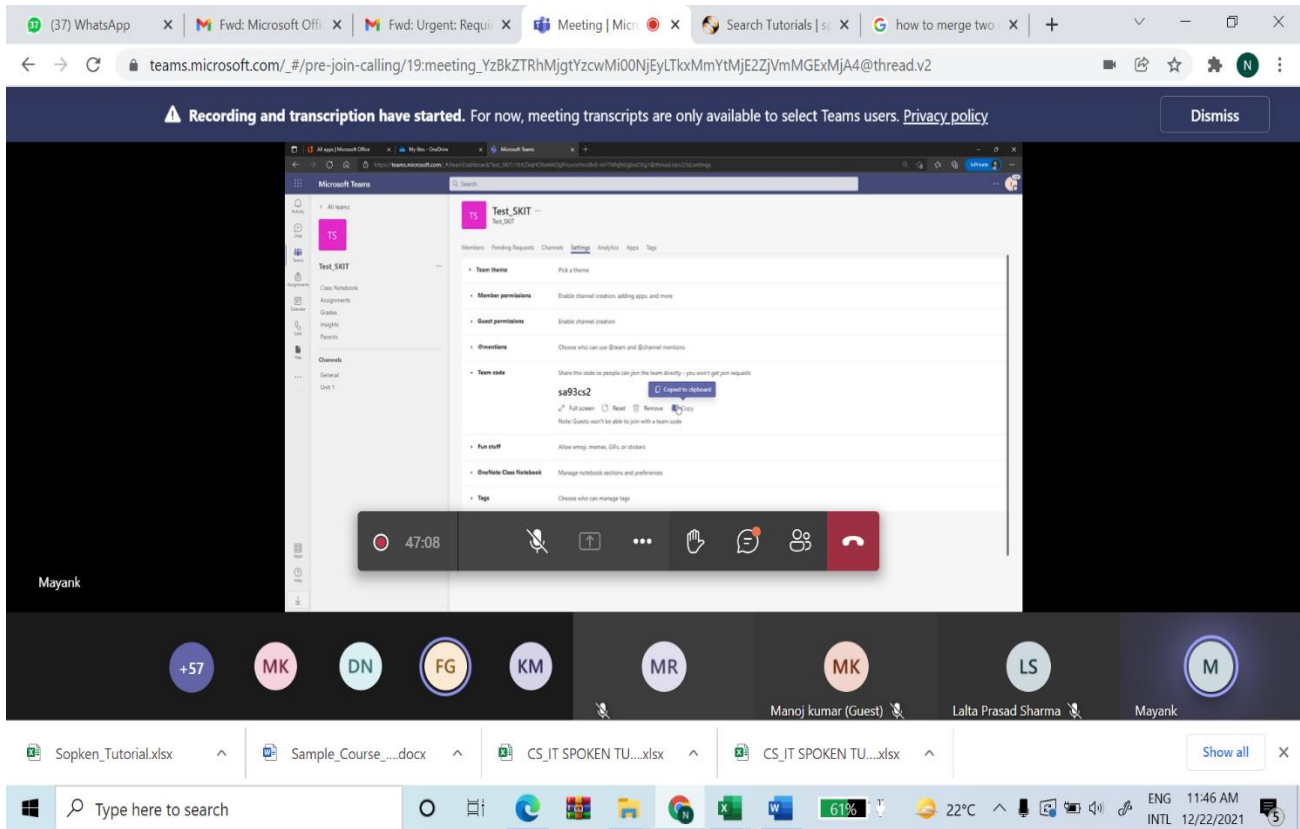
## Day-3: Session 1

**Date: 22/12/2021**

**Time: 10:00-11:30 PM**

- ✓ Session was started by Mr. Mayank Sathe from Microsoft.
- ✓ He discussed on MS Teams.

The screenshot displays a Microsoft Teams meeting interface. At the top, a notification bar states: "Recording and transcription have started. For now, meeting transcripts are only available to select Teams users. [Privacy policy](#)". Below this, the main window shows the "Test\_SKIT" channel settings page. The settings include sections for "Team theme", "Member permissions", "Guest permissions", "Questions", "Team code", "Fun stuff", "OnNote Class Notebook", and "Tags". The "Team code" section displays the code "enck2d2". The bottom toolbar shows a timer at 53:27 and icons for microphone, video, chat, and other controls. The meeting participants list at the bottom includes icons for +62, BP, MK, DN, FG, MK, MR, KM, LS, and M (Mayank). The Windows taskbar at the bottom shows the search bar, task view, and several open applications including Excel and Word.



## Day-3: Session 2

**Date: 22/12/2021**

**Time: 12:00-1:30 PM**

- ✓ Session was started by Mr. Mayank Sathe from Microsoft.
- ✓ He discussed on MS office 365

The screenshot shows a Microsoft Teams meeting in progress. The main content area displays the text "Share: Share inside or outside your organization". The right sidebar, titled "People", lists participants. Under "Presenters (2)", Burhan Qureshi is listed. Under "Attendees (48)", several participants are listed, including Kajal Mathur (Guest), Ajay Singh (Guest), ANIL KUMAR SOMVAN..., Anita Joshi (Guest), ARJUN RAM Prajapat (...), Ashwini Kumar (Guest), atalbiharee@gmail.co..., and Banshi lal (Guest). The bottom of the screen shows a Windows taskbar with a search bar and various application icons.



Microsoft Office Home | Recent - OneDrive | My files - OneDrive | Backup Mailbox (BM)

technocrat365-my.sharepoint.com/personal/backup\_o365guy\_tech/\_layouts/15/onedrive.aspx?view=1

Recent

Name	Accessed
Today (1)	
Test for training.docx personal > backup_o365guy_tech > Documents	3 minutes ago
Last month (4)	
Test.docx personal > backup_o365guy_tech > Documents	1/12/2021
Copy of ESAT Team_Maneesh.xlsx personal > backup_o365guy_tech > Documents	1/12/2021
Relay emails external to external.one personal > ... > Documents > My Notebook	1/30/2020
Get calendar personal > ...	

01:06:37

People

Share invite

Presenters (2)

- BQ Burhan Qureshi
- M Mayank Organizer

Attendees (47)

- KM Kajal Mathur (Gu...)
- AS Ajay Singh (Guest)
- AS Ajay Singh (Guest)
- AS ANIL KUMAR SOMVAN...
- AJ Anita joshi (Guest)
- AP ARJUN RAM Prajapat (...)
- AK Ashwini Kumar (Guest)
- A atalbiharee@gmail.co...
- BL Banshi lal (Guest) On hold

Taskbar: Type here to search | 100% | ENG 02:54

Happy Birthday song | Inbox (2,677) - kajal.m... | WhatsApp | Meeting | Micro... | Infyqt Registration D... | Notice\_1474-1477 (1) | Rajasthan Technical U... | +

teams.microsoft.com/\_#/pre-join-calling/19:meeting\_OTUwZWQyNjUtMjgwZC00MDI2LWFmOTUyYWI1ODhkNzZmZDUy@thread.v2

Microsoft Office Home | My files - OneDrive | Backup Mailbox

technocrat365-my.sharepoint.com/personal/backup\_o365guy\_tech/\_layouts/15/onedrive.aspx

Grant access

Test for training.docx

To: Name, group or email

Message...

☒ Notify people

Grant access

Direct access

Backup Mailbox	Owner
Backup Mailbox	Owner
Burhan Qureshi IT Consultant	Owner

Advanced

People

Share invite

Presenters (2)

- BQ Burhan Qureshi
- M Mayank Organizer

Attendees (47)

- KM Kajal Mathur (Guest)
- AS Ajay Singh (Guest)
- AS Ajay Singh (Guest)
- AS ANIL KUMAR SOMVANSHI (...)
- AJ Anita joshi (Guest)
- AP ARJUN RAM Prajapat (Guest)
- AK Ashwini Kumar (Guest)
- A atalbiharee@gmail.com (Gu...
- BL Banshi lal (Guest) On hold
- BR Bhawmesh Rai (Guest)

Taskbar: Type here to search | 100% | ENG 14:54 22-12-2021

## Day-4: Session 1

Date: 23/12/2021

Time: 10:00-11:30 AM

- ✓ Session was started by Dr. Murali M. Rao sharing about the “Networks and Cyber Security”.
- ✓ He discussed on telecommunication Networks & Cyber Security in Application Perspective.
- ✓ He also discussed on Email security, Banking security and threats in online Banking.

The screenshot shows a Cisco Webex Events interface. At the top, there's a menu bar with 'File', 'Edit', 'Share', 'View', 'Audio & Video', 'Participant', 'Event', and 'Help'. Below this, a banner displays the session title 'Telecommunication Networks & Cyber Security in Application Perspective' and the speaker's name 'Dr. A. Murali M Rao, M.Tech., PhD (Computer Science & Engineering)'. The speaker's contact information is listed below: 'Head, Computer Division, IGNOU, New Delhi-110068, murli@ignou.ac.in, Mob: 09990164409'. On the right side, there's a vertical list of participants: 'Nidhi Srivastav (Host, me)', 'Srishti Ajmera', and 'Dr. Meenakshi Nawal'. At the bottom, there's a control bar with buttons for 'Unmute', 'Start video', 'Share', and a red 'X' button. The Windows taskbar is visible at the very bottom, showing the search bar, taskbar icons, and system tray with the date and time '10:19 AM, 12/23/2021'.

Cisco Webex Events Event Info Hide Menu Bar ^

File Edit Share View Audio & Video Participant Event Help

Speaking: DR A Murali M Rao Viewing DR A Murali M Rao's...

Layout

Nidhi Srivastav Host, me

Srishti Ajmera

Dr. Meenakshi Nawal

Unmute Start video Share

Type here to search

75% 18°C ENG 10:19 AM INTL 12/23/2021

Cisco Webex Events Event Info Hide Menu Bar

File Edit Share View Audio & Video Participant Event Help

Speaking: DR A Murali M Rao Viewing DR A Murali M Rao's...

## Threats on Online Banking

- Threats against Customers-end
  - Financial Trojans
  - Fishing
  - Malware
  - Social Engineering
  - Credit card Frauds
  - Session Hijacking

Participants (63)

Search

Participant: 0

- NS Nidhi ... Host, me
- DR DR A Murali M Rao
- DN Dr. Meenakshi Nawal
- KM Kajal Mathur
- SA Srishti Ajmera
- SG Sunita Gupta

Attendee: 57 (0 displayed)

[View all attendees...](#)

Unmute Start video Share

Participants Chat

Type here to search

57% 21°C ENG 11:11 AM INTL 12/23/2021

Cisco Webex Events Event Info Hide Menu Bar

File Edit Share View Audio & Video Participant Event Help

Speaking: DR A Murali M Rao

## Conclusion

- Maintaining Security Posture with changing business models and attack vectors is a big challenge to continuously protecting the Digital Resources.
- However, the emerging Security Technologies and Preventive Measures shall protect and prevent the changing Threat Landscape.

Participants

Chat

Type here to search

100% 24°C ENG 1:47 PM US 12/23/2021



## Day-4: Session 2

Date: 23/12/2021

Time: 12:00-1:30 PM

- ✓ Session was started by Dr. Murali M. Rao sharing about the “Networks and Cyber Security”.
- ✓ He discussed on IT Act on Electronic Banking, Malware attacks etc.

Webex Event Info Hide Menu Bar ^

File Edit Share View Audio & Video Participant Event Help

Kajal Mathur Host, me

Srishti Ajmera

DR A Murali M Rao (\*)

Dr. Meenakshi Nawal

Nidhi Srivastav

Sunita Gupta

### IT Act on Electronic Banking and associated Punishments (Few, but Many)

- Section 66C: Identity theft
  - Up to 3 years imprisonment, fine up to Rs 1 lakh
- Section 66D: Cheating by Impersonation
  - Up to 3 years imprisonment, fine up to Rs 1 lakh
- Section 66F: Cyber Terrorism
  - Life Imprisonment
- Section 85: Criminal liability of Bank Management for various Computer related Offences
  - Minimum 3 years Imprisonment and maximum Life Imprisonment

Participants (58)

Search

Panelist: 6

KM Kajal Mathur Host, me

DR A Murali M Rao

DN Dr. Meenakshi Nawal

NS Nidhi S...

Chat

from sushil vichare to all panelists: 12:00 PM

yes

To: Dr. Meenakshi Nawal

Q & A

Unmute Start video Share Close

Participants Chat

Type here to search

100% 12:14 23-12-2021

Webex Event Info Hide Menu Bar

File Edit Share View Audio & Video Participant Event Help

Kajal Mathur Host, me Srishti Ajmera DR A Murali M Rao Dr. Meenakshi Nawal Nidhi Srivastav Sunita Gupta

## Signs of a Malware Attack

- A sudden increase in mobile data usage
- Device battery is draining at a faster pace than usual
- Overall reduced performance in your cell phone;
- Unexplained apps may be downloaded onto your device
- Unexplained charges to a phone bill
- You may experience an abundance of pop-up advertisements.

Participants (60)

Search

Panelist: 6

- KM Kajal Mathur Host, me
- DR DR A Murali M Rao
- DN Dr. Meenakshi Nawal
- NS Nidhi Sri...
- SA Srishti Ajmera
- SG Sunita Gupta

Attendee: 54 (0 displayed)

View all attendees

Q & A

Unmute Start video Share

Type here to search

100% 12:29 23-12-2021

Webex Event Info Hide Menu Bar

File Edit Share View Audio & Video Participant Event Help

Kajal Mathur Host, me Srishti Ajmera DR A Murali M Rao Dr. Meenakshi Nawal Nidhi Srivastav

Layout

## Security Audit: A key to Risk Assessment and Protection of IT Systems

Viewing DR A Murali M Rao's...

Participants (63)

Search

Panelist: 5

- KM Kajal Mathur Host, me
- DR DR A Murali M Rao
- DN Dr. Meenakshi Nawal
- NS Nidhi S...
- SA Srishti Ajmera

Chat

Sir my 1 question now do we find social sice or page is true or forud plesse tell all of us sir

To: All Attendees

Enter chat message here

Q & A

Unmute Start video Share

Type here to search

100% 13:12 23-12-2021

## Day-5: Session 1

Date: 24/12/2021

Time: 10:00-11:30 AM

- ✓ Session was started by Mr. Daman Dev Sood, IEEE Ambassador Chair – CS Chapter, IEEE Delhi Section.
- ✓ He discussed about Work Etiquettes – Meetings, Mails, Phone, and Communication.
- ✓ It was more of a question and answer session and was very interactive.

The screenshot displays a Cisco Webex Events interface. At the top, the menu bar includes 'Cisco Webex Events', 'Event Info', and 'Hide Menu Bar'. Below this, a secondary menu shows 'File', 'Edit', 'Share', 'View', 'Audio & Video', 'Participant', 'Event', and 'Help'. The main content area is split: the left side shows a presentation slide titled 'Teamwork' with the text 'Together Everyone Achieves More' and a drawing of four people; the right side shows a video feed of Daman Sood, who is identified as 'Daman Dev Sood' and 'IEEE Ambassador Chair'. The bottom of the window features a control bar with buttons for 'Unmute', 'Start video', 'Share', and a red 'X' button, along with 'Participants' and 'Chat' tabs. The Windows taskbar at the very bottom shows the search bar, taskbar icons, system tray, and date/time (10:17 AM, 12/24/2021).

Cisco Webex Events Event Info Hide Menu Bar

File Edit Share View Audio & Video Participant Event Help

Speaking: Daman Sood

### Work Etiquettes - meetings

- Respect each other's time
- Come prepared for meetings
- Be on time for meetings
- Look at MoM and complete actions marked for you

Daman Sood

Participants (84)

Search

Panelist: 6

- NS Nidhi ... Host, me
- DS Daman Sood
- 2A 20ESKIT099 Srishti Ajmera
- AC Anil Chaudhary
- DN Dr. Meenakshi Nawal
- S sunita@skit.ac.in

Attendee: 78 (0 displayed)

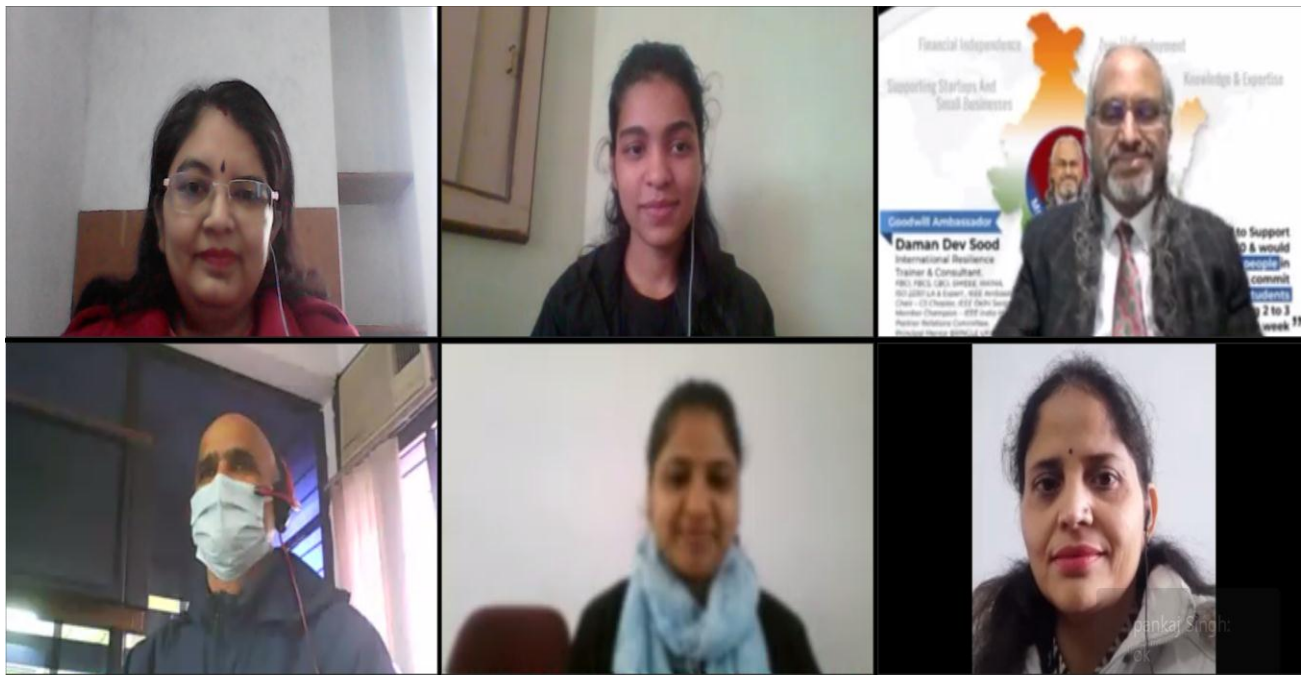
View all attendees...

Unmute Start video Share

Participants Chat

Type here to search

74% 18°C ENG 10:40 AM INTL 12/24/2021



## Day-5: Session 2

Date: 24/12/2021

Time: 2:00-3:30 PM

- ✓ Session was started by Dr. Mani Madhukar Global University Programs, IBM Research.
- ✓ He discussed about Physical Lab to cloud Lab Migration.
- ✓ It was more of a question and answer session and was very interactive.

The screenshot displays a Webex session interface. At the top, a menu bar includes 'Webex', 'Event Info', and 'Hide Menu Bar'. Below this is a toolbar with 'File', 'Edit', 'Share', 'View', 'Audio & Video', 'Participant', 'Event', and 'Help'. A row of participant tiles is visible, with 'Mani Madhukar' highlighted by a blue border. The main content area shows a browser window displaying the Credly dashboard at 'https://www.credly.com/learner/earned'. The dashboard includes a 'You are already signed in.' message, a 'Dashboard' tab, and a 'Sort by: Date Earned' dropdown. A loading spinner is present in the center of the dashboard. The bottom of the browser window shows a taskbar with various application icons and system status indicators (35% battery, 22°C, Smoke, 14:25). The Webex interface also features a 'Participants (59)' sidebar on the right, listing participants like 'Kajal Mathur', 'Mani Madhukar', 'Dr. Meenakshi Nawal', 'Dr. sunita Gupta', 'Nidhi Sri...', and 'Srishti Ajmera'. At the bottom of the Webex window, there are controls for 'Unmute', 'Start video', 'Share', and 'Participants'.

**Webex Event Info**

File Edit Share View Audio & Video Participant Event Help

Kajal Mathur Host, me

Mani Madhukar

Srishti Ajmera

Nidhi Srivastav

Dr. Meenakshi Nawal

Dr. sunita Gupta

Layout

**Institution Admin Page - Statistics**

Viewing Mani Madhukar's screen

Ending information:

Deleted	Released	Not acknowledged	No login	End of reservation	Timed out	Failed
0	1	3	0	0	0	23

(Future reservation deleted before start time reached)  
(Reservation released before and time reached)  
(\*Connect\* button never clicked)  
(User never logged in)  
(End of reservation reached)  
(Disconnect and no reconnection within 15 minutes)  
(Reserved computer failed to get prepared for use)

**Reservations by day**

(Reservations with start time on given day)

Max concurrent reservations by day

Participants (61)

Panelist: 6

- Kajal Mathur Host, me
- Mani Madhukar
- Dr. Meenakshi Nawal
- Dr. sunita Gupta
- Nidhi Sri...
- Srishti Ajmera

Attendee: 55 (0 displayed)

View all attendees

Unmute Start video Share

Participants Chat

Type here to search

21°C Smoke

15:05

24-12-2021

## Valedictory Ceremony

**Date: 24/12/2021**

**Time: 3:30 PM Onwards**

A one week national workshop on “**BASICS OF CYBER SECURITY, MS OFFICE 365 & WORK ETIQUETTES**”, (Under the aegis of IQAC and PAQIC), was came to an end on 24th December 2021, with a Valedictory function. Valedictory function was coordinated by Ms. Nidhi Srivastav, Dr. Meenakshi Nawal and Ms. Kajal Mathur. Report of the event was presented by Dr. Sunita Gupta. At the end, Prof. Anil Choudhary, HOD (IT), SKIT, thanked all the speakers and participants.



## **Feedback Forms**

### **Day-1**

Timestamp	Email Address	Name (to be printed on Certificate)	Organization full name	Contact Number	Session by Dr. Murali	Learning's of today's Session
12/20/2021 13:07:10	presty.rajesh123@gmail.com	Pankaj Singh	Thakur College of engineering and technology	9324389563	Good	Excellent
12/20/2021 13:08:57	neerajtevari93@gmail.com	Neeraj Tewari	Government polytechnic Satpuli	9758071707	Excellent	Excellent
12/20/2021 13:09:32	bhawmeshjaipur@gmail.com	BHAWNESH RAI	IIMR UNIVERSITY	0797620341	Excellent	Good
12/20/2021 13:10:34	library@skit.ac.in	DALLA RAM BHINCHER	Swami Keshvanand Institute of Technology, Management & Gramothan	9928016440	Excellent	Basic of security
12/20/2021 13:11:12	ashugahwa@gmail.com	Ashwini Kumar	Swami Keshvanand Institute of Technology, Management & Gramothan	9785495959	Excellent	Networks and Cyber Security
12/20/2021 13:11:32	vishal.saini@skit.ac.in	Vishal Saini	Swami Keshvanand Institute of technology	8947038276	Excellent	Know about cyber Attacks and Precautions.
12/20/2021 13:11:35	sohan.saini@skit.ac.in	SOHAN SAIN	SKIT Jagatpura Jaipur	9887441717	Excellent	good session
12/20/2021 13:11:38	ynsharma@skit.ac.in	Yadu Nath Sharma	Swami Keshvanand Institute Of Technology, Management & Gramothan	9785455959	Excellent	Network and Cyber Security Awareness
12/20/2021 13:13:44	ravindra.choudhary@skit.ac.in	Ravindra Singh Chaudhary	Swami keshvananda institute of technology management and gramothan	9929862563	Excellent	Use strong password for all Digital Device and use antivirus softwares
12/20/2021 13:15:05	anita.joshi@skit.ac.in	ANITA JOSHI	skit college jaipur	9784666545	Excellent	basic knowlge
12/20/2021 13:15:33	kashyapsk06@gmail.com	Sanjeev Kumar Kashyap	Swami Keshvanand Institute of Technology, Management & Gramothan	8233306102	Excellent	OK
12/20/2021 13:16:31	rajesh.kumar@skit.ac.in	Rajesh Kumar	Swami Keshvanand Institute of Technology, Management & Gramothan	9414452509	Excellent	Security Knowledge
12/20/2021 13:16:57	atalbiharee@gmail.com	Atal Biharee Sharma	Swami Keshvanand Institute Of Technology, Management & Gramothan	9588021967	Excellent	About Cyber Security and How to Handle card and Netbanking, Limits Etc.
12/20/2021 13:18:24	amilkumar010380@gmail.com	ANIL KUMAR SOMVANSHI	Swami keshvanand institute of technology management and gramothan jaipur	9166491284	Excellent	Control and conscious digital access leads our life comfortable
12/20/2021 13:19:05	salmanskrit@gmail.com	SALMAN KHAN	Swami keshvanand institute of technology management and Gramothane Jagatpura jaipur	8742898478	Excellent	Learnt various good method to remove virus
12/20/2021 13:20:02	sureshkumaryadav314@gmail.com	SURESH KUMAR YADAV	Swami keshvanand institute of technology management & gramothan	8385883852	Excellent	Control and conscious digital access leads our life comfortable
12/20/2021 13:20:20	prahladkumar1@yahoo.com	PRAHLAD KUMAR	Swami Keshvanand Institute of Technology Management and Gramothan	8058632515	Excellent	Control and conscious digital access leads our life comfortable.
12/20/2021 13:23:47	djsushil86@gmail.com	Mr. sushil Vichare	Thakur College Of Engineering And Technology	9867280702	Excellent	yes
12/20/2021 13:24:06	mahesh.rathodiya@skit.ac.in	MAHESH KUMAR RATHODIYA	skit	9983278003	Excellent	Internet security
12/20/2021 13:25:08	rajendrasingh451993@gmail.com	Rajendra Singh	SKIT Jaipur	8058150931	Excellent	good session
12/20/2021 13:25:52	madhumathur9@gmail.com	Madhur Mathur	Institute of Health Management Research	8949262946	Good	Basics of Cyber Security
12/20/2021 13:26:23	prashant.acharya777@gmail.com	PRASHANT ACHARYA	swami keshvanand institute of technology	9928728477	Excellent	Work shop based general k
12/20/2021 13:29:42	tamug25@gmail.com	Tamir Gupta	Swami keshvanand institute and Technology	7014695761	Excellent	Excellent

12/20/2021 13:30:27	lsdhaked10@gmail.com	Lakshman Singh Dhaked	SKIT Jaipur	9887874290	V. Good	Network, security, IOT
12/20/2021 13:31:01	rameshwar.kholia@skit.ac.in	Rameshwar Kholia	Swami Keshvanand Institute of Technology Management & Gramothan Jaipur	9252504017	Excellent	1:25pm
12/20/2021 13:33:30	dsraj@gmail.com	DINESH SINGH CHOUHARY	Swami keshvanand institute of technology management and gramothan	9414250379	Excellent	Cyber securities
12/20/2021 13:38:09	chandam.dhaked@gmail.com	Chandan Singh Dhaked	Swami Keshvanand Institute of Technology, Management & Gramothan (SKIT Jaipur)	9887487427	Excellent	Basics of Security
12/20/2021 13:39:04	rameshkirodia@yahoo.com	Ramesh Kumar	SKIT	9413892230	Excellent	Mobile and Computer Hacking
12/20/2021 13:40:32	fatehsinghdagur@gmail.com	Fateh Singh gurjar	Swami keshvanand Institute of Technology management and gramothan Jaipur	7891777199	Good	Cyber security
12/20/2021 13:40:34	jitendra@skit.ac.in	Jitendra Chouhan	Swami Keshvanand institute of technology management and gramothan Jaipur	9887049389	Excellent	Improvement
12/20/2021 13:41:41	ashishdevkrankumar@gmail.com	Ashish Kumar	SKIT JAIPUR	8426014448	Excellent	In today's session the concepts of basics of cyber security & office are very clear. Well
12/20/2021 13:42:18	mr.ajay11@gmail.com	Ajay Singh	Swami Keshvanand Institute of technology, Management & Gramothan, Jaipur	9667615738	V. Good	Very good
12/20/2021 13:45:36	arun.vashisth858@gmail.com	ARUN VASHISTH	Swami Keshvanand Institute of technology management & Gramothan, Jaipur	9602285210	Excellent	In today's session the concept of basics of cyber security & office are clear well done
12/20/2021 13:47:05	pawanjangir1981@gmail.com	Pawan Kumar Jangir	Swami keshvanand institute of technology management & Gramothan	9928354828	Excellent	Android Devices & security
12/20/2021 14:42:33	pramodmaw@gmail.com	Pramod Saini	SKIT Jaipur	9785098550	V. Good	Good
12/21/2021 16:36:58	bigendra.kulhari@skit.ac.in	Bigendra Kulhari	Swami Keshvanand Institute of Technology, Management & Gramothan (SKIT Jaipur)	7891384732	Excellent	Today session is very amazing



## Day-2

Timestamp	Email Address	Name (to be printed on Certificate)	Organization full name	Contact Number	Session by Mr. Nivas	Learning's of today's Session
12/21/2021 16:23:01	jitendra@skit.ac.in	Jitendra Chouhan	Swami Keshvanand institute of technology management and	9887049389	Excellent	Good
12/21/2021 16:23:09	tamu.g25@gmail.com	Tamu Gupta	Swami keshvanand institute and technology	7014695761	Excellent	Wonderful
12/21/2021 16:23:17	lsdhaked10@gmail.com	Lakshman Singh Dhaked	SKIT Jaipur	9887874290	Excellent	Conference, maturity
12/21/2021 16:23:41	ashishdevkrankumar@gmail.com	Ashish Kumar	SKIT JAIPUR	8426014448	Excellent	How to know the power within yourself and how to boost the
12/21/2021 16:23:52	arjun.prajapat@skit.ac.in	Arjun Ram Prajapat	Skit college Jaipur Rajasthan	8560926119	Excellent	Super
12/21/2021 16:23:53	ravindra.choudhary@skit.ac.in	Ravindra Singh Choudhary	Swami keshvananda institute of technology management and	9929862563	Excellent	How can I speak without fear and with confidence
12/21/2021 16:24:06	presty.rajesh123@gmail.com	Pankaj Singh	Thakur College of engineering and technology	9324389563	Good	Excellent
12/21/2021 16:24:08	prdhaka96@gmail.com	PREMA RAM	Swami keshwanand institute of technology and gramothan	8104548473	Excellent	Good session
12/21/2021 16:24:10	rajesh.kumar@skit.ac.in	Rajesh kumar	SKIT	9414452509	V. Good	Confidence,
12/21/2021 16:24:53	satyaraj501@gmail.com	Satyaveer Singh	Skit	9785118885	Excellent	Soft skills
12/21/2021 16:25:23	dsraj@gmail.com	Dinesh Singh Choudhary	Swami keshvanand institute of technology management and	9414250379	Excellent	How to improve yourself
12/21/2021 16:26:16	rameshwar.kholia@skit.ac.in	Rameshwar Kholia	SKIT college	09252504017	V. Good	3:30
12/21/2021 16:26:17	banshilalbhamboo@gmail.com	Banshi lal	Skit engineering college	09680838048	Excellent	Good
12/21/2021 16:26:52	rajendragothwal1995@gmail.com	Rajendra Gothwal	IIHMR UNIVERSITY	8504064642	Excellent	thats great communication skills
12/21/2021 16:30:13	sohan.sain@skit.ac.in	SOHAN SAIN	SKIT JAIPUR	9887441717	Excellent	Amazing session
12/21/2021 16:31:13	mr.ajay11@gmail.com	Ajay Singh	Swami Keshvanand Institute Of technology,Management &	9667615738	Excellent	Very good
12/21/2021 16:31:41	vishal.saini@skit.ac.in	VISHAL SAINI	Swami Keshwanand Institute of Technology	8947038276	V. Good	How to grow up Communication skills
12/21/2021 16:32:17	eesatendra89@gmail.com	Satendra Kumar Sharma	SKIT, jaipur	9588803536	V. Good	Knowledge about computer technology
12/21/2021 16:32:45	arun.vashisth858@gmail.com	ARUN VASHISTH	Swami Keshavanand Institute of technology management and	9602285210	Excellent	How to know the power within your self and how to boost the
12/21/2021 16:32:50	madhurmathur9@gmail.com	Madhur Mathur	Institute of Health Management Research	8949262946	Excellent	Excellent commutation skills by Amazing Mr.Nivas P.C.S Sir &
12/21/2021 16:33:29	laltaps@gmail.com	Lalta Prasad Sharma	IIHMR University	9680572912	Excellent	Applying and receiving communication
12/21/2021 16:33:30	prahladkumar1@yahoo.com	PRAHLAD KUMAR	Swami Keshvanand Institute of Technology Management and	8058632515	Excellent	Self confidence.
12/21/2021 16:34:39	dineshlalgupta@gmail.com	Dinesh Lal Gupta	Swami keshvanand Institute of Engineering M&G	9694084109	V. Good	Learned about work ethics

12/21/2021 16:34:49	mahesh.rathodiya@skit.ac.in	MAHESH KUMAR RATHODIYA	Swami keshwanand institute of management and gramothan	9983278003	Excellent	Y
12/21/2021 16:36:01	neerajtevari93@gmail.com	Neeraj Tewari	Government polytechnic Satpuli	9758071707	Excellent	Excellent
12/21/2021 16:36:22	rcyogi10@gmail.com	Ramesh chand Yogi	Swami keshwanand Institute Of Technology M & G. Jaipur	9694015151	Excellent	Confidence, and new work full confidence
12/21/2021 16:36:45	atalbiharee@gmail.com	Atal biharee sharma	SKIT jaipur	09785437642	V. Good	Skit
12/21/2021 16:37:14	bhawneshtajpur@gmail.com	BHAWNESH RAI	IHMR University	07976205341	Excellent	Communication Skill
12/21/2021 16:37:31	manojkumar@skit.ac.in	Manoj kumar	Skit college	8239909535	Excellent	All basic knowledge
12/21/2021 16:37:57	sureshkumaryadav314@gmail.com	SURESH KUMAR YADAV	Swami keshwanand institute of technology management &	8385883852	Excellent	Self-confidence
12/21/2021 16:38:33	leenaankushandon@gmail.com	Leena Narula	S.K.I.T M&G	8005631434	V. Good	Knowledgeable
12/21/2021 16:40:40	shiv9636240670@gmail.com	Shivraj veram	SKIT	7891446015	Excellent	Self confidence
12/21/2021 16:41:26	pkskite@gmail.com	Pawan Kumar Sharma	Skit jaipur	9782574129	V. Good	Very good
12/21/2021 16:41:32	ashugarhwa@gmail.com	Ashwini Kumar	Swami Keshwanand Institute of Technology, Management &	9785495959	Excellent	How to communicate
12/21/2021 16:41:39	kashyap06@gmail.com	Sanjeev Kumar Kashyap	Swami Keshwanand Institute of Technology, Management and	8233306102	Excellent	Ok
12/21/2021 16:41:40	rameshkirodia@yahoo.com	Ramesh Kumar	SKIT Jaipur	9413892230	Excellent	Creativity, Attitude, Skill, Knowledge, clearly, power and
12/21/2021 16:43:22	dhurendra.kite@gmail.com	DHURENDRA SINGH	SKIT COLLAGE JAIPUR	09636708027	Excellent	Good skill
12/21/2021 16:45:36	chandana.dhaked@gmail.com	Chandan Singh Dhaked	Swami Keshwanand Institute of Technology, Management &	9887487427	Excellent	Excellent Session
12/21/2021 16:46:55	ynsharma@skit.ac.in	Yadu Nath Sharma	Swami Keshwanand Institute of Technology Management &	9785455959	Excellent	Network Security
12/21/2021 16:53:45	premprakashsharma99@yahoo.com	Prem Prakash Sharma	Swami kasevanand institute and technology, managment and	8094555547	Excellent	Good
12/21/2021 16:56:11	djsushil86@gmail.com	Mr. Sushil Vichare	Thakur College of Engineering and Technology	9867280702	Excellent	Yes
12/21/2021 17:01:03	pushpendra.chouhan@skit.ac.in	Pushpendra Chouhan	Swami Keshwanand institute of technology	+919887489389	Excellent	Many New Things
12/21/2021 17:09:28	anilkumar010380@gmail.com	ANIL KUMAR SOMVANSHI	Sawai keshwanand institute of technology management and	9166491284	Excellent	Self confidence
12/21/2021 17:12:23	br8j3shkumaon@yahoo.co.in	BRJESH PANDEY	GOVERNMENT POLYTECHNIC	9411343421	Excellent	well organised lecture schefule
12/21/2021 17:13:44	shankar.gurjar@skit.ac.in	SHANKAR LAL GURJAR	SWAMI KESHVANAND INSTITUTE OF	9784811130	Excellent	Ethics & human values at work place
12/21/2021 17:35:02	regarshivraj@gmail.com	Shivraj Regar	Swami keshwanand institute of technology Jaipur	9799967527	Excellent	The survival of life in positive way.
12/21/2021 17:47:23	mukeshkumar986@gmail.com	Mukesh Kumar	SKIT Jaipur	9887995959	Excellent	Good communication

### Day-3

Timestamp	Email Address	Name (to be printed on Certificate)	Organization full name	Contact Number	Session by Microsoft	Learning's of today's Session
12/22/2021 15:55:51	prdhaka96@gmail.com	PREMA RAM	Swami keshvanand institute of technology and gramothan jaipur	8104548473	V. Good	Good
12/22/2021 15:56:26	mahesh.rathodiya@skit.ac.in	MAHESH KUMAR RATHODIYA	Skit	9983278003	Excellent	Y
12/22/2021 15:56:37	Lakshman dhaked@skit.ac.in	Lakshman Singh Dhaked	SKIT Jaipur	9887874290	Excellent	Skill of microsoft, technical empowerment
12/22/2021 15:56:58	salmanskrit@gmail.com	SALMAN KHAN	Swami keshvanand institute of technology management and	8742898478	Excellent	Learnt about different app of Microsoft
12/22/2021 15:57:08	shankar.gurjar@skit.ac.in	SHANKAR LAL GURJAR	SWAMI KESHVANAND INSTITUTE OF TECHNOLOGY MANAGEMENT	9784811130	Excellent	One drive
12/22/2021 15:57:26	rajesh.kumar@skit.ac.in	Rajesh Kumar	SKIT JAIPUR	9414452509	Excellent	Office 365
12/22/2021 15:57:31	leenatandon982@gmail.com	Leena Narula	S.K.I.T M&G	8005631434	V. Good	Software learning
12/22/2021 15:57:40	arjun.prajapat@skit.ac.in	Arjun Ram Prajapat	Skit college Ramnagar jagthpura	8560926119	Excellent	Ms office
12/22/2021 15:57:43	atalbiharee@gmail.com	ATAL BIHAREE SHARMA	SKIT jaipur	09785437642	Excellent	MS Office 365
12/22/2021 15:58:09	dscraj@gmail.com	Dinesh Singh Choudhary	Swami keshvanand institute of technology management and gramothan	9414250379	Good	Microsoft team
12/22/2021 15:58:36	dhurendra.singh@skit.ac.in	DHURENDRA SINGH	SKIT COLLAGE JAIPUR	09636708027	V. Good	GOOD COMMUNICATION
12/22/2021 15:59:39	eesatendra89@gmail.com	Satendra Kumar Sharma	SKIT, jaipur	9588803536	V. Good	Learn about various tools and steps to use Microsoft 365
12/22/2021 16:00:23	pushpendra.chouhan@skit.ac.in	Pushpendra Chouhan	Skit	+919887489389	Excellent	Good
12/22/2021 16:00:53	rcyogi10@gmail.com	Ramesh chand Yogi	Swami keshvanandh Institute of Technology management & gramothan	9694015151	Excellent	Office.com drive mail send student staff record
12/22/2021 16:01:16	bhawmeshjaipur@gmail.com	BHAWNESH RAI	IIHMR University	07976205341	Excellent	MS office 365
12/22/2021 16:01:33	aniver916@gmail.com	Anil kumar verma	SKIT	9928620386	Excellent	Helpful
12/22/2021 16:01:36	presty.rajesh123@gmail.com	Pankaj Singh	Thakur College of engineering and technology	9324389563	Good	Excellent
12/22/2021 16:02:03	rajendragothwal1995@gmail.com	Rajendra Gothwal	IIHMR UNIVERSITY	85040646402	Excellent	Microsoft office very good Seession
12/22/2021 16:02:33	djsushil86@gmail.com	Mr. Sushil Vichare	TCET Thakur College of Engg & Tech.	9867280702	Excellent	Yes
12/22/2021 16:04:06	ashugarhwa@gmail.com	Ashvini Kumar	Swami Keshvanand Institute of Technology, Management & Gramothan	9785495959	Excellent	Uses of Office 365
12/22/2021 16:04:51	shiv9636240670@gmail.com	Shivraj Verma	Skit	7891446015	Excellent	office 365
12/22/2021 16:05:04	prahladkumar1@yahoo.com	PRAHLAD KUMAR	Swami Keshvanand Institute of Technology Management and	8058632515	Excellent	Working on Office 365
12/22/2021 16:05:18	madhurmathur9@gmail.com	Madhur Mathur	IIHMR University	8949262946	Satisfactory	Office 365 - Microsoft Team, One drive & Share Chart

12/22/2021 16:06:38	laltaps@gmail.com	Lalta Prasad Sharma	IJHMR University, Jaipur	9680572912	Excellent	Useful to learn MS Office with respect to extra features.
12/22/2021 16:07:09	ravindra.choudhary@skit.ac.in	Ravindra Singh Chaudhary	Swami keshvananda institute of technology management and gramothan	9929862563	Excellent	I know about the microsoft office 365 Team, One Drive and share
12/22/2021 16:08:44	manojkumar@skit.ac.in	Majoj kumar	Skit College	8239909535	V. Good	About Microsoft office
12/22/2021 16:09:39	lokesh.darjee@skit.ac.in	LOKESH Kumar Darjee	SKIT JAIPUR	8769753787	V. Good	Good
12/22/2021 16:09:44	pawanjangir1981@gmail.com	PAWAN KUMAR JANGIR	Swami keshvanand institute of Technology management & Gramothan	9928354828	V. Good	Microsoft 365
12/22/2021 16:09:45	ashishdevkrankumar@gmail.com	Ashish Kumar	SKIT JAIPUR	8426014448	Excellent	How to improve basic & communication skills.
12/22/2021 16:12:28	tanu.g25@gmail.com	Tanu Gupta	Swami keshvanand institute of engineering and technology	7014695761	Excellent	Nice
12/22/2021 16:13:12	arun.vashisth858@gmail.com	ARUN VASHISTH	Swami Keshavanand Institute of technology, management and	9602285210	V. Good	Ms office
12/22/2021 16:13:37	mr.ajay11@gmail.com	Ajay Singh	Swami Keshvanand Institute of technology, Management & Gramothan	9667615738	Excellent	Very Good
12/22/2021 16:16:21	rajendrasingh451993@gmail.com	Rajendra Singh	Skit	8058150931	Good	Good
12/22/2021 16:21:17	pkskite@gmail.com	Pawan Kumar Sharma	Skit	9782574129	V. Good	Good
12/22/2021 16:26:15	sureshkumaryadav314@gmail.com	SURESH KUMAR YADAV	Swami keshvanand institute of technology management & gramothan	8385883852	Good	Office 365
12/22/2021 16:26:45	anilkumar010380@gmail.com	ANIL KUMAR SOMVANSI	Sawai keshvanand institute of technology management and gramothan	9166491284	Excellent	Working on office 365
12/22/2021 16:34:52	rameshkirodia@yahoo.com	Ramesh Kumar	SKIT	9413892230	Excellent	Office 365
12/22/2021 16:42:00	vishal.saini@skit.ac.in	VISHAL SAINI	SWAMI KESHAWANAND INSTITUTE OF TECHNOLOGY	8947038276	V. Good	Microsoft meet and office 365
12/22/2021 16:50:50	ynsharma@skit.ac.in	Yadu Nath Sharma	Swami Keshvanand Institute of Technology Management & Gramothan	9785455959	Excellent	Office 365
12/22/2021 16:52:23	satyaraj501@gmail.com	Satyaveer Singh	Skit	9785118885	Excellent	Office word
12/22/2021 16:57:35	regarshivraj@gmail.com	Shivraj Regar	Swami keshvanand institute of technology Jaipur	9799967527	Excellent	Best knowledge about discussed topics
12/22/2021 16:58:44	rameshvar.kholia@skit.ac.in	Rameshvar Kholia	SKIT College	09252504017	V. Good	4:00pm
12/22/2021 16:59:34	anita.bagaria@skit.ac.in	Anita Bagaria	Dr. Sumita Gupta	9782801764	Excellent	to be secure ourselves from fraud
12/22/2021 17:08:46	kashyapsk06@gmail.com	Sanjeev Kumar Kashyap	Swami Keshvanand Institute of Technology, Management and	8233306102	Excellent	OK
12/22/2021 17:27:12	chandana.dhaked@gmail.com	Chandan Singh Dhaked	Swami Keshvanand Institute of Technology, Management & Gramothan	9887487427	Excellent	Excellent Session
12/22/2021 17:43:33	brijeshkumaon@yahoo.co.in	BRIJESH PANDEY	GOVERNMENT POLYTECHNIC NARENDRANAGAR	9411343421	Excellent	excellent know about of online
12/22/2021 17:51:39	lokesh.saini@skit.ac.in	lokesh saini	lokesh saini	761009695	V. Good	MS office

12/22/2021 18:00:54	fatehsinghdagur@gmail.com	Fateh Singh gurjar	Swami keshvanand Institute of Technology and gramatan Jaipur	7891777199	Good	Good
12/22/2021 18:01:21	sarwan.kumhar@skit.ac.in	Sarwan lal kumhar	Swami Keshwand Institute of technology	9024881227	V. Good	Office 365
12/22/2021 18:20:58	gascramesh@gmail.com	M R RAMESH	Indira Gandhi Centre for Atomic Research, Kalpakkam	+919962213058	V. Good	All
12/22/2021 18:24:25	acharyasunil11@gmail.com	Sumil Kumar Acharya	SKIT ENGG.COLLAG	9887101666	Excellent	Very good
12/22/2021 19:33:51	neerajtevari93@gmail.com	Neeraj tewari	Govemnt polytechnic Satpuli	9758071707	Excellent	Excellent
12/22/2021 21:21:04	sohan.sain@skit.ac.in	Sohan Sain	SKIT Jaipur	9887441717	Excellent	Very interactive
12/22/2021 23:29:47	banshilalbamboo@gmail.com	Banshi lal	Skit engineering college	09680838048	Excellent	Good
12/23/2021 7:43:12	mukeshkumar986@gmail.com	Mukesh Kumar	SKIT,JAGATPURA JAIPUR	9887995959	Excellent	Today session was knowledgeable and it is helping me to learn new things.

## Day-4

Timestamp	Email Address	Name (to be printed on Certificate)	Organization full name	Contact Number	Session by Dr. Murali	Learning's of today's Session
12/23/2021 13:29:58	presty.rajesh123@gmail.com	Pankaj Singh	Thakur College of engineering and	9324389563	Good	Excellent
12/23/2021 13:33:18	djsushil86@gmail.com	Mr. Sushil Vichare	Thakur College of Engineering &	9867280702	Excellent	Yes
12/23/2021 13:33:22	ravindra.choudhary@skit.ac.in	Ravindra Singh Chaudhary	Swami keshvananda institute of technology	9929862563	Excellent	Use strong password, don't save password.
12/23/2021 13:35:25	arjun.prajapat@skit.ac.in	Arjun Ram Prajapat	Skit college Jaipur	8560926119	Excellent	Siber Security
12/23/2021 13:36:45	prdhaka96@gmail.com	PREMA RAM	Swami Keshvanend Institute of Tecnology	8104548473	V. Good	GOOD
12/23/2021 13:36:55	madhurmathur9@gmail.com	Madhur Mathur	IIHMR Universty	8949262946	Excellent	Tele Commutation Networks
12/23/2021 13:38:46	sohan.sain@skit.ac.in	SOHAN SAIN	SKIT JAIPUR	9887441717	Excellent	knowledge sharing session
12/23/2021 13:38:47	prashant.acharya777@gmail.com	PRASHANT ACHARYA	Skit college jaipur	9928728477	Excellent	Sharing session
12/23/2021 13:40:43	hansraj.meena@skit.ac.in	Hansraj Meena	Skit	9414507719	V. Good	Don't save password in system for cyber
12/23/2021 13:41:04	hemant.kumar@skit.ac.in	Hemant Kumar	Swami Keshvanand Institute Of Technology	9772716695	Satisfactory	Internet security and awareness
12/23/2021 13:43:14	leenatandon982@gmail.com	Leena Narula	S.K.I.T M&G	8005631434	Excellent	Security technology
12/23/2021 13:43:24	sureshkumaryadav314@gmail.com	SURESH KUMAR YADAV	Swami keshvanand institute of technology	8385883852	V. Good	Cyber Security
12/23/2021 13:43:42	banshilalbhamboo@gmail.com	Banshi lal	Skit engineering college	9680838048	Excellent	Good
12/23/2021 13:44:29	rcyogi10@gmail.com	Ramesh chand Yogi	Swami keshvanand Institute of technology.	9694015151	Excellent	Telecommunication network net work
12/23/2021 13:44:48	lsdhaked10@gmail.com	Lakshman Singh Dhaked	SKIT Jaipur	9887874290	Excellent	Network security
12/23/2021 13:45:03	mr.ajay11@gmail.com	Ajay Singh	Swami keshvanand Institute of Technology.	9667615738	Good	Cybersecurity is important because it
12/23/2021 13:45:09	anilkumar010380@gmail.com	ANIL KUMAR SOMVANSI	Sawai keshvanand institute of technology	9166491284	Excellent	Cyber security
12/23/2021 13:45:13	prahladkumar1@yahoo.com	PRAHLAD KUMAR	Swami Keshvanand Institute of Technology	8058632515	Excellent	Cyber security
12/23/2021 13:45:30	kashyapsk06@gmail.com	Sanjeev Kumar Kashyap	Swami Keshvanand Institute of Technology.	8233306102	Excellent	Ok
12/23/2021 13:45:50	dscraj@gmail.com	DINESH SINGH CHOUDHARY	SWAMI KESHWANAND	9414250379	V. Good	TELLICOMMUNICATION & SECURITY
12/23/2021 13:47:56	regarshivraj@gmail.com	Shivraj Regar	Swami keshwanand institute of technology	9799967527	Excellent	Good
12/23/2021 13:48:30	mukeshkumar986@gmail.com	mukesh kumar	SKIT JAGATPURA, JAIPUR	9887995959	Excellent	This session is very helpful to understand



12/23/2021 13:50:20	chandan.dhaked@gmail.com	Chandan Singh Dhaked	Swami Keshvanand Institute of Technology.	9887487427	Excellent	Excellent Session
12/23/2021 13:50:30	anita.bagaria@skit.ac.in	Anita Bagaria	Sunita Gupta	9782801764	Excellent	Use in Word MS Excel Worksheet Mobile ext.
12/23/2021 13:50:55	brijeshkumaon@yahoo.co.in	BRIJESH PANDEY	GOVERNMENT POLYTECHNIC	9411343421	Excellent	know about of mobile security
12/23/2021 13:51:03	dhurendra.kite@gmail.com	DHURENDRA SINGH	SKIT COLLAGE JAIPUR	09636708027	V. Good	CYBER SECURITY
12/23/2021 13:52:18	mahesh.rathodiya@skit.ac.in	MAHESH KUMAR RATHODIYA	Swami keshwanand institute of management	9983278003	Excellent	Internet and mobile security
12/23/2021 13:52:49	yogeshbagda@gmail.com	YOGESH SHARMA	SKIT	9460254067	Excellent	telecommunication and securities
12/23/2021 13:55:51	shankar.gurjar@skit.ac.in	SHANKAR LAL GURJAR	SWAMI KESHVANAND	9784811130	Excellent	Telecommunications networks and cyber
12/23/2021 13:56:07	shivraj.panchal@skit.ac.in	Shivraj Panchal	Swami keshvanand institute of technology	9887497944	Excellent	Cyber security and online banking security.
12/23/2021 13:56:42	aniver916@gmail.com	Anil kumar verma	SKIT	9928620386	Excellent	Helpfull
12/23/2021 14:00:22	satyaraj501@gmail.com	Satyaveer Singh	Skit	9785118885	Good	email security
12/23/2021 14:01:01	neerajtewari93@gmail.com	Neeraj tewari	Government polytechnic Satpuli	9758071707	Excellent	Excellent
12/23/2021 14:04:38	rajendrasingh451993@gmail.com	Rajendra Singh	SKIT	8058150931	V. Good	Excellent
12/23/2021 14:06:13	premprakashsharma99@yahoo.com	Prem Prakash Sharma	Skit jaipur	8094555547	Excellent	Good
12/23/2021 14:09:25	vishal.saini@skit.ac.in	VISHAL SAINI	Swami Keshwanand Institute of Technology	8947038276	Excellent	Advance technology
12/23/2021 14:10:34	sarwankumhar.@skit.ac.in	Sarwan Lal Kumhar	Swami Keshwannad Institute of Technology	9024881227	V. Good	Email Security
12/23/2021 14:10:50	fatehsinghdagur@gmail.com	Fateh Singh gurjar	Swami keshvanand Institute of Technology	7891777199	V. Good	Good
12/23/2021 14:11:41	rajendra.bairagee@skit.ac.in	Rajendra Prasad Bairagee	SKIT,M&G Jaipur	7062622970	Excellent	All over session is good
12/23/2021 14:12:25	arun.vashisth858@gmail.com	ARUN VASHISTH	SWAMI KESHAVANAND	9602285210	Excellent	Network and cyber security system
12/23/2021 14:15:18	eesatendra89@gmail.com	Satendra Kumar Sharma	Skit, jaipur	9588803536	V. Good	Various methods for security
12/23/2021 14:17:19	ynsharma@skit.ac.in	Yadu Nath Sharma	Swami Keshvanand Institute Of Technology	9785455959	Excellent	Network And Domain
12/23/2021 14:20:11	salmanskrit@gmail.com	SALMAN KHAN	Swami keshvanand institute of technology	8742898478	Excellent	Learnt about security of account
12/23/2021 14:23:07	atalbiharee@gmail.com	Atal biharee sharma	SKIT jaipur	09785437642	Excellent	Networks and Cyber Security
12/23/2021 14:34:35	ashugarhwa@gmail.com	Ashwini Kumar	Swami Keshvanand Institute of Technology.	9785495959	Excellent	Network Security

## Day-5

Timestamp	Email Address	Name (to be printed on Certificate)	Organization full name	Contact Number	Session by Mr.	Learning's of today's Session
12/24/2021 11:33:10	shray1405@gmail.com	Shray Rathore	Swami keshwanand institute of technology management and	7231885576	Excellent	nice
12/24/2021 11:33:39	dhurendra.kite@gmail.com	DHURENDRA SINGH	SKIT COLLAGE JAIPUR	09636708027	Excellent	good
12/24/2021 11:34:38	banshilalbhamboo@gmail.com	Banshi lal	Skit engineering college	9680838048	Excellent	Good
12/24/2021 11:34:52	aniver916@gmail.com	amil kumar verma	SKIT	9928620386	Excellent	good
12/24/2021 11:34:54	sohan.sain@skit.ac.in	Sohan Sain	SKIT Jaipur	9887441717	Excellent	good session
12/24/2021 11:34:59	b200389@skit.ac.in	Madhav Kankani	Madhav Kankani	9530255721	Good	Brilliant
12/24/2021 11:35:04	lsdhaked10@gmail.com	Lakshman Singh Dhaked	SKIT Jaipur	9887874290	Excellent	Skills of communication
12/24/2021 11:35:18	water.sandeep@gmail.com	Sandeep Kapoor	SKIT	9664013588	V. Good	coommunication skill
12/24/2021 11:35:35	mahesh.rathodiya@skit.ac.in	MAHESH KUMAR RATHODIYA	Swami keshwanand institute of management and gramothan	9983278003	Excellent	Y
12/24/2021 11:35:51	bhawmeshjaipur@gmail.com	BHAWNESH RAI	IIHMR University	07976205341	Excellent	National Workshop for Non Teaching Staff-Meetings.
12/24/2021 11:36:28	fatehsinghdagur@gmail.com	Fateh Singh gurjar	Swami keshvanand Institute of Technology jaipur	7891777199	Good	Good
12/24/2021 11:36:32	rajesh.kumar@skit.ac.in	Rajesh kumar	Skit jaipur	9414452509	V. Good	nice
12/24/2021 11:36:36	prdhaka96@gmail.com	PREMA RAM	Swami keshwanand institute of technology and gramothan jaipur	8104548473	Excellent	Good
12/24/2021 11:36:37	pushpendra.chouhan@skit.ac.in	Pushpendra Chouhan	Skit	+919887489389	Excellent	Some new things
12/24/2021 11:36:45	regarshivraj@gmail.com	Shivraj Regar	Swami keshwanand institute of technology Jaipur	9799967527	Excellent	Good
12/24/2021 11:36:47	arjun.prajapat@skit.ac.in	Arjun Ram Prajapat	Skit college Ramnagar jaagthpura Jaipur	8560926119	Excellent	New thinks
12/24/2021 11:36:57	salmanskrit@gmail.com	SALMAN KHAN	Swami keshvanand institute of technology management and	8742898478	V. Good	About Cyber security
12/24/2021 11:36:58	eesatendra89@gmail.com	Satendra Kumar Sharma	Skit, jaipur	9588803536	V. Good	good
12/24/2021 11:37:13	ynsharma@skit.ac.in	Yadu Nath Sharma	Swami Keshvanand Institute Of Technology Management &	9785455959	Excellent	Communication Mails & Meetings
12/24/2021 11:37:14	ashugarhwa@gmail.com	Ashwini Kumar	Swami Keshvanand Institute of Technology, Managemet &	9785495959	Excellent	Communication with Phone, mails and Meetings
12/24/2021 11:37:25	shankar.gurjar@skit.ac.in	SHANKAR LAL GURJAR	SWAMI KESHVANAND INSTITUTE OF TECHNOLOGY	9784811130	Excellent	WORK ETIQUETTES - Meetings, Mails, Phone,
12/24/2021 11:37:29	dscraj@gmail.com	Dinesh Singh Choudhary	Swami keshvanand institute of technology management and	9414250379	V. Good	nice
12/24/2021 11:37:48	rajendragothwal1995@gmail.co	Rajendra Gothwal	IIHMR UNIVERSITY	8504064642	Excellent	Work Etiquettes – Meetings, Mails, Phone

12/24/2021 11:37:54	priyagupta1516@gmail.com	Priya Gupta	Swami Keshvanand Institute Of Technology Management, Jaipur	+919098812136	Excellent	Na
12/24/2021 11:37:56	choudharyneetu2001@gmail.com	Neetu Choudhary	Swami keshvanand institute of technology , management and	8058463938	Excellent	na
12/24/2021 11:38:16	kashyapsk06@gmail.com	Sanjeev Kumar Kashyap	Swami Keshvanand Institute of Technology, Management, and	8233306102	Excellent	Ok
12/24/2021 11:38:37	B201208@skit.ac.in	Tanisha jain	Swami Keshvanand institute of technology gramothan and	9649025307	Excellent	Work etiquettes
12/24/2021 11:38:54	satyaraj501@gmail.com	Satyaveer Singh	Skit	9785118885	Good	financial independence
12/24/2021 11:39:20	mukeshkumar986@gmail.com	Mukesh Kumar	SKIT, Jagatpura Jaipur	9887995959	V. Good	today session is very helpful
12/24/2021 11:39:48	shivraj.panchal@skit.ac.in	Shivraj Panchal	Swami keshvanand institute of technology management and	9887497944	Excellent	Work etiquettes- meeting, communication.
12/24/2021 11:40:06	madhurmthur9@gmail.com	Madhur Mathur	IIHMR University	8949262946	Excellent	Communication Skills by
12/24/2021 11:40:25	ms0619923@gmail.com	Mitali sharma	Skit	7339986838	Excellent	Thanks so much for your
12/24/2021 11:40:33	pkskite@gmail.com	Pawan Kumar Sharma	Skit	9782574129	V. Good	Good
12/24/2021 11:40:55	sureshkumaryadav314@gmail.com	SURESH KUMAR YADAV	Swami keshvanand institute of Technology Management & Gramothan	8385883852	Excellent	Motivation, self confidence, communication
12/24/2021 11:40:56	aanchi89015@gmail.com	Aanchal yadav	Swami keshvanand institute of Technology	8901535089	Excellent	Understand and then react
12/24/2021 11:41:04	prahladkumar1@yahoo.com	PRAHLAD KUMAR	Swami Keshvanand Institute of Technology Management and	8058632515	Excellent	Motivation, self confidence, Communication & skills
12/24/2021 11:41:27	mr.ajay11@gmail.com	Ajay Singh	Swami Keshvanand Institute of Technology Management & Gramothan	9667615738	V. Good	Motivation self-confidence
12/24/2021 11:41:43	ravindra.choudhary@skit.ac.in	Ravindra Singh Choudhary	Swami keshvananda institute of Technology management and	9929862563	Excellent	Work Etiquettes, Handling Criticism, Group decision
12/24/2021 11:41:57	ashishdevkrankumar@gmail.com	Ashish Kumar	SKIT JAIPUR	8426014448	Excellent	How to improve work from home and online business
12/24/2021 11:42:43	mmehulsharma24@gmail.com	Mehul Sharma	Swami keshvanand institute of Technology management	+919001982768	V. Good	Cybersecurity
12/24/2021 11:43:02	goverdhan151@gmail.com	GOVERDHAN LAL CHAWLA	SKIT JAIPUR	9667118198	Good	Confidence self confidence
12/24/2021 11:43:36	pratap.rathour@skit.ac.in	Pratap Singh Rathore	Swami keshvanand institute of Technology	8176940142	Excellent	New things
12/24/2021 11:44:11	djsushil86@gmail.com	Mr. Sushil Vichare	Thakur College of Engineering & Technology (TCET)	9867280702	Excellent	yes
12/24/2021 11:44:51	b200685@skit.ac.in	Prateek Suthar	Swami keshwanand institute of Technology management and	7413006690	Excellent	Learn lot of thing about technology and work
12/24/2021 11:46:09	amilkumar010380@gmail.com	ANIL KUMAR SONI	Sawai keshvanand institute of Technology management and	9166491284	Excellent	Soft skills and communication
12/24/2021 11:46:22	presty.rajesh123@gmail.com	Pankaj Singh	Thakur College of engineering and technology	9324389563	Good	Excellent
12/24/2021 11:46:55	tanu.g25@gmail.com	Tanu Gupta	Swami keshvanand institute of engineering and technology	7014695761	Excellent	Nice
12/24/2021 11:48:03	brijeshkumaon@yahoo.co.in	BRIJESH PANDEY	GOVERNMENT POLYTECHNIC NARENDRA NAGAR	9411343421	Excellent	know about of recent trends
12/24/2021 11:49:01	rcyogi10@gmail.com	Ramesh chand Yogi	Swami keshvanand Institute of technology, management & gramothan,	9694015151	Excellent	Learning today team work full from and work,

## Sample Copy of Participant's Certificate



### **List of Registered Participants**

S.no	Name (to be printed on Certificate)	Email id	Organization full name
1	Ajay Singh	mr.ajay11@gmail.com	SKIT, Jaipur
2	Anil Chaudhary	Hodit@skit.ac.in	SKIT, Jaipur
3	Anil Kumar Somvanshi	anilkumar010380@gmail.com	SKIT, Jaipur
4	Anita Bagaria	anita.bagaria@skit.ac.in	SKIT, Jaipur
5	Anita Joshi	anitajoshi692@yahoo.com	SKIT, Jaipur
6	Ankit Bhardwaj	anku14bhardwaj@gmail.com	YMCA
7	Ankush Gupta	B200247@skit.ac.in	SKIT, Jaipur
8	Arun Vashisth	arun.vashisth858@gmail.com	SKIT, Jaipur
9	Ashish Kumar	ashishdevkrankumar@gmail.com	SKIT, Jaipur
10	Ashwini Kumar	ashugarhwa@gmail.com	SKIT, Jaipur
11	Atal Biharee Sharma	atalbiharee@gmail.com	SKIT, Jaipur
12	Banshi Lal	banshilalbhamboo@gmail.com	SKIT, Jaipur
13	Bhawmesh Rai	bhawmeshjaipur@gmail.com	IIHMR University, Jaipur
14	Bhoori Singh Saini	bhoori15@yahoo.co.in	SKIT, Jaipur
15	Brijesh Pandey	brijeshkumaon@yahoo.co.in	Government Polytechnic Narendranagar Tehri Garhwal
16	Brijesh Pandey	brijeshkumaon@gmail.com	Government Polytechnic Narendranagar
17	Chandan Singh Dhaked	chandan.dhaked@gmail.com	SKIT, Jaipur
18	Charan Singh	Charansingh72@yahoo.co.in	SKIT, Jaipur
19	Chinmay	kumarchinmay785@gmail.com	SKIT, Jaipur
20	Dalla Ram Bhincher	library@skit.ac.in	SKIT, Jaipur
21	Deepak Sain	deepaksain@poornima.org	Poornima institute of engineering technology
22	Devendra Kumar Pandey	devendrapandey1817@gmail.com	Poornima University
23	Dhurendra Singh	dhurendra.kite@gmail.com	SKIT, Jaipur
24	Dileep Singh Gurjar	dileeps791@gmail.com	SKIT, Jaipur
25	Dilip Mathur	dmsikar@rediffmail.com	Sobhasaria Engineering College
26	Dinesh Kumar Gautam	dinesh.gau1988@gmail.com	Poornima Engineering College Jaipur
27	Dinesh Lal Gupta	dinesh.gupta@skit.ac.in	SKIT, Jaipur
28	Dinesh Lal Gupta	dineshlalgupta@gmail.com	SKIT, Jaipur
29	Dinesh Singh Choudhary	dscraj@gmail.com	SKIT, Jaipur
30	Dr. Priyanka Bhaskar	priyanka.payal@skit.ac.in	SKIT, Jaipur
31	Fateh Singh Gurjar	f.s.gurjar@gmail.com	SKIT, Jaipur
32	Goverdhan Lal Chawla	goverdhan151@gmail.com	SKIT, Jaipur
33	Hansraj Meena	hansraj.meena@skit.ac.in	SKIT, Jaipur
34	Hemant Kumar	Hemant5787@gmail.com	SKIT, Jaipur
35	Hemant Kumar	hemant.kumar@skit.ac.in	SKIT, Jaipur
36	Hemant Mathur	mathurhemant.in@gmail.com	Jaipur National University
37	Hitendra Singh Rathore	ithitendra@gmail.com	IIHMR UNIVERSITY
38	Jitendra Chouhan	jiten.chouhan20@gmail.com	SKIT, Jaipur
39	Lakshman Singh Dhaked	lsdhaked10@gmail.com	SKIT, Jaipur
40	Lakshman Singh Dhaked	lsdhaked10@gmail.com	SKIT, Jaipur
41	Lalta Prasad Sharma	laltaps@gmail.com	IIHMR UNIVERSITY, jaipur
42	Leena Narula	Leenatandon982@gmail.com	SKIT, Jaipur
43	Lokesh Kumar Darjee	lokesh.darjee@skit.ac.in	SKIT, Jaipur
44	Lokesh Saini	sainilokesh1976@gmail.com	SKIT, Jaipur
45	M R Ramesh	gascramesh@gmail.com	Indira Gandhi Centre for Atomic Research, Kalpakkam
46	Madhur Mathur	madhurmathur9@gmail.com	IIHMR University, Jaipur
47	Mahavir Singh Shekhawat	mahavir.shekhawat@poornima.org	Poornima group of college



48	Mahesh Kumar Rathodiya	maheshkumar9983@gmail.com	SKIT, Jaipur
49	Mahesh Kumar Rathodiya	maheshkumar9983@gmail.com	SKIT, Jaipur
50	Manoj Kumar Gupta	gupta.manoj1990@yahoo.in	SKIT, Jaipur
51	Mkesh Yadav	mukeshdv4@gmail.com	JECRC University
52	Mohit Saxena	mohit.erjpr@gmail.com	SKIT, Jaipur
53	Mr. MURARI JEE	smartboymurarijee@gmail.com	UIET, PANJAB UNIVERSITY
54	Mr. Rahul Goyal	rahulgoyal4692@gmail.com	Anand International College of Engineering
55	Mr. Sushil Vichare	djsushil86@gmail.com	Thakur College of engineering and technology, kandivli East
56	Mukesh Kumar	mukeshkumar986@gmail.com	SKIT , Jaipur
57	Mukta Goel	rishu.muk@gmail.com	The Technological Institute of Textile and Sciences
58	Neeraj Tewari	neerajtewari93@gmail.com	Government polytechnic Satpuli
59	Nemi Chand Kili	nemichand@poornima.org	Poornima College of engineering
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