

Course: Soft Skill Development

Course Code: noc20-hs16

Session: 2019-20

Duration: 8 Weeks

Assessment procedures: Weekly Assignment (25%) + proctored certification Exam (75%)

Curriculum of the Course:

Week 1: Communication skills 1: The basics

- i. Understanding the communicative environment-I
- ii. Understanding the communicative environment-II
- iii. What to listen for and why
- iv. When to speak and how
- v. Starting and sustaining a conversation

Week 2: Communication skills 2 : Presentation and interaction

- i. What to present and how – I
- ii. What to present and how – II
- iii. Multimedia presentation: Understanding the basics
- iv. Communication styles
- v. Speaking in groups

Week 3: Communication skills 3: Visual, nonverbal and aural communication

- i. The world of visual culture
- ii. Visual perception
- iii. The aural: Its relevance and impact
- iv. The body and the way it communicates
- v. The face, its expressions and what it says

Week 4: Interpersonal communication 1: Individuals, groups and cultures

- i. Building Relationships
- ii. Understanding Group Dynamics- I
- iii. Understanding Group Dynamics- II
- iv. Groups, Conflicts and their Resolution
- v. Social Network, Media and Extending Our Identities

Week 5: Interpersonal communication 2: Emotional and social skills

Week 6: Developing key traits 1: Creativity, critical thinking and problem solving

Week 7: Developing key traits 2: Motivation, persuasion, negotiation and leadership

- i. Motivating oneself
- ii. The art of persuasion-I
- iii. The art of persuasion-II
- iv. From persuasion to negotiation
- v. Leadership and motivating others

Week 8: Essential and vocational skills: survival strategies

- i. Managing time
- ii. Managing stress
- iii. Resilience
- iv. Work-life balance
- v. Applying soft-skills to workplace

List of students enrolled

S. No	Name of Students
1	Harsh Kumar
2	Aarush Goyal
3	Aashna Puri
4	Abhishek Singh
5	Abhishek Sharma
6	Abhishek Kumawat
7	Abhishek Moond
8	Abhishek Sharma
9	Adarsh Dixit
10	Aditya Gupta
11	Aditi Jain
12	Pulkit Agrawal
13	Paritosh Ajmera
14	Akshay Kumar Sharma
15	Aman Aditya
16	Aman Baheti
17	Aman Deep Singh Sandhu
18	Anjali Sharma
19	Anjali
20	Anjali Mukherji
21	Ankush Joshi
22	Anmol Kumar
23	Anshita Yadav
24	Anshul Meena
25	Harshvardhan Gautam
26	Archit Bajpai
27	Arihant Jain
28	Arushi Arora
29	Arpit Gangwal
30	Arshad Khan
31	Arun Sharma
32	Aryan Kumawat
33	Ashima Mehta
34	Ashita Rathi

35	Diwakar Singh
36	Ayush Jhanwar
37	Ayush Kumar Jajodia
38	Ayush Mishra
39	Ayush Khandelwal
40	Bhanu Mudgal
41	Ekta Bhardwaj
42	Bhaskar Mathur
43	Bhavya Patni
44	Chaitanya Bhushan Mudgal
45	Chandrabhan Sherawat
46	Chhavi Jangid
47	Chirag Bohra
48	Chirag Bhayana
49	Chitwan Agarwal
50	Arpit Choudhary
51	Yash Kumar Sen
52	Gaurav Malani
53	Vishal Choudhary
54	Darshan Jain
55	Deepesh Yadav
56	Devank Jain
57	Dhananjay Raj Gupta
58	Dinesh Jajoo
59	Dinesh Kumar Kumawat
60	Disha Goyal
61	Divyansh Sharma
62	Divyanshu Acharya
63	Dileep Menaria
64	Abhishek Dusad
65	Ekansh Chaturvedi
66	Eklavya Joshi
67	Farhan Rehman
68	Rohit Singh Foujdar
69	Dheeraj Meena

70	Gagandeep Singh
71	Gauransh Sharma
72	Gauranshu Mathur
73	Gaurav Vijayvergiya
74	Gautam Khatri
75	Gautam Tinker
76	Ankita Choudhary
77	Gaurav Agarwal
78	Nishkarsh Goyal
79	Gaurav Khandal
80	Guru Sharan Kumawat
81	Hemant Patwari
82	Harsh Modi
83	Hardik Tyagi
84	Harjot Singh
85	Harsh Dixit
86	Siddharth Harshit
87	Harshita Sharma
88	Harshit Gupta
89	Harshit Kumar Sevkani
90	Harsh Vardhan Goel
91	Himank Shah
92	Hiten Jain
93	Harsh Gautam
94	Hritik Maratha
95	Sandeep Sharma
96	Kajol Jain
97	Rakesh Jakhar
98	Jayesh Singh
99	Tanishk Jharwal
100	Jitesh Saini
101	Joginder Singh
102	Devanshu Sharma
103	Jyotirmaya Sharma
104	Deepak Kumar Yadav
105	Kunal Kaushik
106	Karan Chauhan
107	Karan Chawda
108	Kartik Saini
109	Ankit Sharma
110	Kaushal Kumar
111	Khushi Garg
112	Sanskriti Khandelwal
113	Khushal Kumar Sain
114	Khushboo Rathore

115	Kishor Singh
116	Krishan Kumawat
117	Kshitij Kumawat
118	Kshitij Kalra
119	Mudit Kukreti
120	Pradeep Jangid
121	Ravindra Kumar Kumawat
122	Lalit Kumawat
123	Kunal Sharma
124	Sourabh Kumawat
125	Lakshya Jaiswal
126	Pradeep Kumar Meena
127	Lokesh Shandilya
128	Lovish Chittora
129	Mahendra Meena
130	Shubham Maheshwari
131	Manali Sharma
132	Vishvender Pratap Singh Manda
133	Paresh Nathani
134	Manish Vijay
135	Mannat Mehta
136	Mansi Jain
137	Chirag Jain
138	Pooja Kumari Meena
139	Mishal Gupta
140	Mohd Mohseen
141	Gitesh Khatri
142	Mukul Mangal
143	Naman Gupta
144	Navdeep Dhakar
145	Neha Kumawat
146	Sunny Motwani
147	Nidhi Mahawar
148	Nikita Meena
149	Nilesh Dadheech
150	Omprakash Dhakar
151	Palak Vashishtha
152	Neha Singh
153	Piyush Pal
154	Panna Dan Rav
155	Naveen Pareek
156	Prajwal Parihar
157	Ayush Podar
158	Pooja Rathore
159	Pranjal Jain

160	Pritisha Jain
161	Priyansh Indoria
162	Rahul Bagda
163	Rahul
164	Rajan Sharma
165	Rajat Gautam
166	Rajat Saini
167	Rajvardhan
168	Ratan Soni
169	Ravi Gupta
170	Rakesh Singh
171	Rishabh Dev Singh
172	Rishi Bhargav
173	Amisha Jain
174	Rohan Sharma
175	Rohan Sharma
176	Rohit Khatri
177	Rohit Raj Shrimal
178	Mend
179	Roshan Nama
180	Arpit Jain
181	Ruchi Kumari
182	Sahil Tilwani
183	Rituraj Sain
184	Saksham Agrawal
185	Samyak Bardiya
186	Sankit Sharma
187	Sarthak Agarwal
188	Saumya Gautam
189	Saurabh Meena
190	Pravesh Sehra
191	Saurabh Sharma
192	Himanshu Shekhar
193	Shivam Garg
194	Shradha Jain
195	Shruti Dubey
196	Shubham Jaiman
197	Shubham Jaiman
198	Shubham Nagar
199	Siddharth Darji
200	Hidanshu Sikri

201	Sabhyata Agarwal
202	Shivani Meena
203	Sonali Kumawat
204	Sonika Meena
205	Sourabhkumawat632000
206	Sourav Soni
207	Srishti Naruka
208	Satendra Singh
209	Suleman Ahmed
210	Antima
211	Suraj Singh Rathore
212	Manish Kumar Suthar
213	Tanisha Jain
214	Tanuj
215	Tanushree Gupta
216	Tanveer Singh Nathawat
217	Tejasv Kumar Sharma
218	Kishlay Thakur
219	Shraddha Tiwari
220	Tushar Purohit
221	Umang Jain
222	Hitesh Mishra
223	Unnati Kumawat
224	Uttam Singh
225	Vaibhav Bhardwaj
226	Akshay Verma
227	Vibhor Jain
228	Vibhor Sharma
229	Vikas Aechara
230	Vikas Singh Jadoun
231	Vinay Vyas
232	Vinit Kumar Shah
233	Rahul Khandelwal
234	Vishal Kumar Soni
235	Vishal Sen
236	Yash Gupta
237	Yash Sharma
238	Yashwardhan Gaur
239	Yatendra K
240	Yogesh Dabodiya
241	Yogesh Sharma