

Course: Principles of Management

Course Code: noc21-mg30

Session: 2020-21

Duration: 12 Weeks

Assessment procedures: Weekly Assignment (25%) + proctored certification Exam (75%)

Curriculum of the Course:

Week 1: Management: Definition, nature, purpose and scope of management, Skills and roles of a manager, functions, principles; Evolution of Management Thought, Scientific Management.

Week 2: Planning: Types of plans, planning process, Characteristics of planning, Traditional objective setting, Strategic Management, premising and forecasting

Week 3: Decision-Making: Process, Simon's model of decision making, creative problem solving, group decision making.

Week 4: Management by Objectives: Management by exception; Styles of management: (American, Japanese and Indian), McKinsey's 7-S Approach, Self-Management

Week 5: Organizing: Organizational design and structure, Coordination, differentiation, and integration.

Week 6: Span of management, centralization and de-centralization Delegation, Authority & power - concept & distinction, Line and staff organizations

Week 7: Staffing: Human Resource Management and Selection, Performance appraisal and Career strategy, Coordination- Concepts, issues and techniques

Week 8: Organizational Change: Introduction, Resistance to Change, Behavioural Reactions to Change, Approaches or Models to Managing Organisational Change.

Week 9: Organizational Change: Introduction, Resistance to Change, Behavioural Reactions to Change, Approaches or Models to Managing Organisational Change.

Week 10: Leading: Human Factors and Motivation, Leadership, Communication, Teams and Teamwork

Week 11: Leading: Human Factors and Motivation, Leadership, Communication, Teams and Teamwork

Week 12: Controlling: Concept, planning-control relationship, process of control, Types of Control, Control Techniques Characteristics of team

List of students enrolled

S. No.	Name of Student
1	Arpita Dubey
2	Gaurav Jangid
3	Harsh Jain
4	Ishika Agarwal
5	Khushi Jain

6	Komal Jha
7	Mansi Pareek
8	Dhruv Raj Naruka
9	Jagrati Sharma
10	Tushar Sharma
11	Yash Gupta