



# Swami Keshvanand Institute of Technology, Management & Gramothan

Approved by AICTE, Ministry of HRD, Government of India and  
Affiliated to University of Rajasthan, Jaipur

(Promoted by : Technocrats & Managers Society For Advanced Learning & Gramothan, Jaipur)

SKIT/2002-2003/1112

Date: 11/6/2002

To,

Mr. Mukesh Kumar Gupta  
B-141, Mahesh Nagar, Tonk Phatak,  
Jaipur – 302015. (Raj.)  
Tel. 0141 – 593548

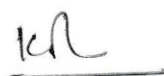
*Sub : Appointment order.*

Dear Sir/madam,

We are pleased to offer you the post of lecturer in Information Technology/Computer Science & Engineering in the Engineering College on the following terms & conditions.

1. The appointment is on basic pay of Rs. 8000/- in the AICTE pay scale of Rs. 8000-275-13500/- Dearness Allowance @ 32% of the basic pay will also be admissible.
2. The appointment is on purely adhoc/temporary /contractual basis with immediately effect for the on going session (2002-03) on satisfactory completion of this period you will be granted extension for next academic session 2003-2004.
3. That during or at the end of probation period, your services can be dispensed with, without notice and without assigning any reason.
4. That in the sole discretion of the management of the College the period of probation can be extended further.
5. That you will not undertake any academic course to pursue other formal studies during your employment with the College, without prior written permission of the Director.

Contd....2/-



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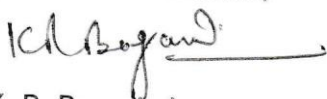
6. That your appointment is strictly on the basis of undertaking given by you.
7. That you will not divulge any information or knowledge gained by you in the service of the College, which may prove detrimental to the interest of the College.
8. That in all other matters not mentioned herein you would be governed by the rules and regulations of the College in force from time to time.
9. That at the time of joining, you will be required to produce;
  - Attested copies of certificates in support of your date of birth.
  - Qualifications and experience.
  - Two passport size photographs
  - Two References letters from persons of repute.
  - The relieving letter from your present employers if any.

Please sign the enclosed duplicate copy of this appointment letter in token of acceptance of the appointment and return it immediately, and also deposit original certificate of qualification & date of birth etc., failing which it will be presumed that you are not interested in this offer.

We welcome you to the college and look forward to your contribution in building an environment of professional excellence. You are advised to join duties on 24/6/2002.

With best wishes.

Yours faithfully,  
Swami Keshvanand Institute of Technology,  
Management & Gramothan,

  
(K. R. Bagaria )  
Director

I accept this appointment on the terms and conditions mentioned therein.

  
Signature

JOINING REPORT

DATE:- 24/06/2002

Name:- Mukesh Kumar Gupta

Post :- Lecturer (Computer Sci.)

Joining Duties on 24/06/2002 (FN/AN) ✓✓

Permitted to join with  
effect from afternoon  
of 24/6/02  
Ichhagar 24/6/02

Mukesh  
Signature



Date: 19.06.2003

**Office Order**

On Completion of satisfactory services for the duration of one year probation period from the date of joining the Institute, the appointment of Mr./Ms. Mukesh Kumar Gupta of Computer Science and Engineering department is hereby confirmed on 19.06.2003.

(Surja Ram Meel)  
  
Chairman

**Copy to:**

Director  
Accounts Office  
Person Concerned  
Personal File