



# Swami Keshvanand Institute of Technology, Management & Gramothan

Approved by AICTE, Ministry of HRD, Government of India and  
Affiliated to University of Rajasthan, Jaipur

No. SKIT/2004-2005/4468A

Date: 19/05/2004

To,

Dr. N. K. Banthiya  
6/387, Malaviya Nagar,  
Near Shiv Mandir  
Jaipur-302017

**Sub : Appointment order.**

Dear Sir/Madam,

We are pleased to offer you the post of Professor in Mechanical Engineering in the Engineering College on the following terms & conditions.

1. The appointment is on basic pay of Rs. 16,400/- (fixed) in the AICTE pay scale of Rs. 16,400-450-20900/- Dearness Allowance @ 38% of the basic pay will also be admissible.
2. The appointment is for the on going session and the next academic session 2005-2006
3. That if you wish to resign during this period, you will have to give one month notice or surrender one month's salary in lieu of the notice.
4. That your appointment is strictly on the basis of undertaking given by you.
5. That you will not divulge any information or knowledge gained by you in the service of the College, which may prove detrimental to the interest of the College.

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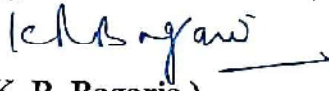
6. That in all other matters not mentioned herein you would be governed by the rules and regulations of the College in force from time to time.
7. That at the time of joining, you will be required to produce;
  - Attested copies of certificates in support of your date of birth.
  - Qualifications and experience.
  - Two passport size photographs
  - Two Reference letters from persons of repute.
  - The relieving letter from your present employer if any.

Please sign the enclosed duplicate copy of this appointment letter in token of your acceptance of the appointment and return it immediately, and also deposit original certificate of qualification & date of birth etc.

We welcome you to the college and look forward to your contribution in building an environment of professional excellence. You are advised to join duties on June 21, 2004.

With best wishes.

Yours faithfully,  
Swami Keshvanand Institute of Technology,  
Management & Gramothan,

  
(K. R. Bagaria)  
Director

I accept this appointment on the terms and conditions mentioned therein.

Signature



SWAMI KESHVANAND INSTITUTE OF TECHNOLOGY, MANAGEMENT & GRAMOTHAN  
RAMNAGARIA JAIPUR-302025

JOINING REPORT

DATE:- 21.08.04

Name:- Dr. N. K. BANTHIYA.....

Post :- Professor of Mechanical Engineering.....

Joining Duties on ...21.06.04.....(FN/AN)

NCB  
Signature

Date: 20 / 06 / 2005

**Office Order**

On Completion of satisfactory services for the duration of one year probation period from the date of joining the Institute, the appointment of Mr./Ms. **Narendra Kumar Banthiya** of Mechanical Engineering department is hereby confirmed on 20-6-2005.

*S. L. Surana*  
(Dr. S. L. Surana)  
Principal

**Copy to:**  
Director  
Accounts Office  
Person Concerned  
Personal File