



# Swami Keshvanand Institute of Technology, Management & Gramothan

Approved by AICTE, Ministry of HRD, Government of India  
Recognized by UGC under Section 2(f) of the UGC Act, 1956  
Affiliated to Rajasthan Technical University, Kota

## Caste Based Discrimination Committee

🏠: RAMNAGARIA (JAGATPURA), JAIPUR-302017 (RAJASTHAN), INDIA  
☎: +91-141-5160400, 2752165, 2759609 | 📠 : 0141-2759555  
✉: info@skit.ac.in | 🌐: www.skit.ac.in

**ACTION TAKEN REPORT UNIVERSITY/INSTITUTE TO PREVENT CASTE DISCRIMINATION**

Name of the Institute:

Swami Keshvanand Institute of Technology, Management & Gramothan, Jaipur  
Institution AISHE Code: C-25123

S No.	Items	Action Taken		
		SC	ST	OBC
1.	Whether the institute has constituted any committee to look into the discriminating complaints received from the SC/ST/OBC Students Teachers Non-teaching staff give details thereof	Yes. A committee of following members has been constituted: (i) Mrs. Rachna Meel, Registrar (ii) Dr. Pramila Kumawat, Prof., Dept. of Mathematics (iii) Ms. Pammurti Meena, Assistant Prof., Dept. of IT (iv) Ms. Sumita, Assistant Prof., Dept. of ME (v) Mr. Shivraj Regar, Technical Assistant, Dept. of CS		
2.	Whether the institute has developed a page on the website for lodging complaints of caste discrimination by SC/ST/OBC students give details thereof	Yes, URI <a href="https://www.skit.ac.in/important-links/grievance.html">https://www.skit.ac.in/important-links/grievance.html</a>		
3.	Whether the institute is maintaining the complaint register and the mode of action taken on the complaints of caste discrimination.	Yes, complaint register is available with office of Dy. Registrar		
i.	Number of complaints received during last year.	NIL	NIL	NIL
ii.	Out of total complaints received, Number of complaints settled.	NIL	NIL	NIL
iii.	Whether any suicidal type of action reported in the complaints(number)	NIL	NIL	NIL
iv.	Action taken in case incident comes to the notice of the authorities against official faculty	NIL	NIL	NIL
4.	Whether the university has any cell to look into the complaints of caste discrimination against SC/ST/OBC received from the Affiliated/Constituent colleges	Not Applicable		
i.	Mode of solving the college's problems			
ii.	Number of complaints received & solved			
iii.	Type of instructions issued to the colleges against caste discrimination.			

*Rh*  
(Dr. Ramesh Kumar Pachar)

Date: 30.06.2021

PRINCIPAL  
 Principal, SKIT  
 Swami Keshvanand Institute of Technology, Management & Gramothan,  
 Ramnagar (Jaipur), JA-PUR-23201



SKIT/2020/1253

Date: 04-07-2020

**Circular**  
**(Regarding SC/ST/OBC Committee)**

With reference to the Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Act, 1989 and in pursuance of the direction received from the AICTE regarding establishment of SC/ST/OBC Cell. A committee of the following members is nominated for prevention of caste based discrimination for the academic session 2020-21:

Name	Designation	Category	Position
Mrs. Rachna Meel	Registrar	OBC	Convener
Dr. Pramila Kumawat	Professor, Dept. of Maths	OBC	Member
Mrs. Rammurti Meena	Assistant Professor, Dept. of EE	ST	Member
Ms. Sumita	Assistant Professor, Dept. of ME	SC	Member
Mr. Shivraj Regar	Technical Assistant, Dept. of CS	SC	Member

This committee shall follow the rules and regulations of this act and changes made therein from time to time.

All concerned are requested to make a note of above and approach the convener/any of member(s) of the committee about the grievance (if any) in writing.

*S. L. Surana*  
(Dr. S. L. Surana)  
Director Academics

**Copy to:**

The Director, The Principal, The Registrar  
I/c. B.Tech. I year, HODs (Engg.+MBA), Chemistry, English, Maths, Physics, TPC  
Dy. Registrar, Hostel Offices, I/c. Security, Persons Concerned  
Students/Staff members- by circulation  
All the notice boards




Action taken report of Universities/Institutions to prevent caste based discrimination

Name of the Institution: Swami Keshvanand Institute of Technology, Management and Gramathan Jagatpura, Jaipur-302017

Sl.No.	Item	Action Taken		
		SC	ST	OBC
1.	Whether the University/Institution has constituted any committee to look into the complaints of discrimination received from SC/ST/OBC students/teachers/non-teaching staff, give details thereof.	Yes A committee of following members has been constituted: 1. Dr. Pramila Kumawat, Coordinator 2. Dr. Rammurti Meena, Member 3. Mr. Manoj Kumar Sain, Member		
2.	Whether the University/Institution has developed a page on its website for lodging complaints of caste based discrimination by SC/ST/OBC students. Give URL and details thereof.	Yes URL: <a href="https://erp.skit.ac.in/signin/index">https://erp.skit.ac.in/signin/index</a>		
3.	Whether the University/Institution is maintaining the 'Complaint Register' and the mode of action taken on the complaint of caste based discrimination.	Yes Complaint register is available with office of Dy. Registrar		
	(i) Number complaints received during the last one year.	Nil	Nil	Nil
	(ii) Out of the total complaints received number of complaints settled/solved	Nil	Nil	Nil
	(iii) Whether any suicidal type of action reported in the complaints (number)	Nil	Nil	Nil
	(iv) Action taken in case incident comes to the notice of the authority against official/faculty.	Nil	Nil	Nil
4.	Whether the University/Institution has any cell to look into the complaints of discrimination against SC/ST/OBC received from the affiliated/constituent college.	Not Applicable		
	(i) Mode of solving the college problems			
	(ii) Number of complaints received and solved			
	(iii) Type of Instructions issued to the college against caste discrimination			

Date: 11-10-2019

  
 (Dr. Ramesh Kumar Pachar)  
 PRINCIPAL  
 Swami Keshvanand Institute of  
 Technology, Management & Gramathan  
 Ramnagara (Jagatpura), JAIPUR-302017

## Caste Based Discrimination Committee for the Session 2019-20

<b>S.No.</b>	<b>Name</b>	<b>Designation</b>
1.	Dr. Pramila Kumawat	Coordinator
2.	Mrs.Rammurti Meena	Member
3.	Mr.Manoj Kumar Sain	Member



## CIRCULAR

07.09.19

Following faculty/staff members are appointed as coordinators/members of various activities for the session 2019-20. This will be effective with immediate effect.

S.No.	Name	Department/ Designation	Role/Responsibility/Duty
1.	Mr. M.K. Beniwal	CS	Chief Proctor
2.	Dr. Swati Arora	EC	Chief Coordinator PRAVAH
	Ms. Gloria Joseph	EC	Coordinator PravaH
3.	Mr. Kailash Soni	CS	Chief Coordinator, Extra Curricular Activities
	Mr. Shubham Kumawat	CE	Coordinator, Extra Curricular Activities
	Ms. Sanju Chaudhary	CS	Coordinator Extra Curricular Activities
4.	Dr. Anurag Sharma	Chemistry	Coordinator, NSS
5.	Dr. Sharda Soni	Chemistry	Chief, Coordinator Red Cross Club
	Dr. Anurag Sharma	Chemistry	Coordinator, Red Cross Club
	Mr. Manmohan Sharma	CE	Coordinator
	Mr. Ankit Agrawal	ME	Coordinator
	Mr. M. K. Beniwal	CS	Coordinator
6.	Dr. R. K. Jain	Physics	Incharge, Exam Cell
	Dr. Rishi Vyas	Physics	member
7.	Dr. Rohit Mukherjee	Mathematics	Incharge BTech. 1st Year
8.	Dr. Amber Srivastava	Mathematics	Coordinator Press And Media
	Dr Anurag Sharma	Chemistry	Member
9.	Prof. M. L. Bhargava	Advisor	Incubation Cell
	Mr. S. N. Vijayvargiya	EC	Member
	Mr. Vikas Pathak	EC	Member
	Dr. Ashish Nayyar	ME	Member
	Mr. Ankit Vijayvargiya	EE	Member
	Mr. Vimal Kant Dimri	EE	Member
10.	Mr. Shubham K Kumawat	CE	Coordinator, Art Exhibition
	Ms. Vijeta Khincha	CS	Member
11.	Dr. Archana Saxena	Chemistry	Student Counsellor
	Dr. Komal Sharma	Physics	Member
	Dr. Sangeeta Gupta	Mathematics	Member
	Mr. Ankush Tandon	EE	Member
12.	Dr Rohit Mukherjee	Mathematics	Coordinator, SPIC MACAY Heritage Club
	Dr. Nidhi Sharma	English	Member, SPIC MACAY Heritage Club
13.	Mr. D. R. Bhincher	Librarian	Chief Coordinator- NPTEL etc.
	Dr. Manu Augustine	ME	Member
	Dr. Sunita Gupta	CS	Member
14.	Mr. Neeraj Garg	CS	D-Space & National Digital Library
15.	Mr Praveen Saraswat	ME	Coordinator E- Yantra
	Mr. Manoj Kumar Sain	ME	Member
	Mr. Pallav Rawal	EC	Member
	Mr. Ankit Vijayvargiya	EE	Member
	Mr. Brij Mohan Sharma	ME	Member
16.	Dr. Neha Purohit	English	Toastmasters Club
17.	Dr Krishna Dayal Sharma	English	Chief Editor, SKIT Times
	Dr. Mukul Kumar Sharma	English	Editor, SKIT Times
18.	Prof. M. L. Bhargava	Advisor	E- Cell (TOPAZ)
	Dr. Archana Saxena	Chemistry	E- Cell (TOPAZ)
	Ms. Geetika Patni	English	E- Cell (TOPAZ)
	Dr. Manisha Kaushik	MS	E-Cell (TOPAZ)



19.	Dr. MoniKa Mathur	EC	M.Tech. Coordinator (EC)
	Mr. Mehul Mahrishi	CS	M.Tech. Coordinator (CS)
	Dr. Sarfaraz Nawaz	EE	M.Tech. Coordinator (EE)
	Mr. Ankit Agarwal	ME	M.Tech. Coordinator (ME)
	Mr. Anirudh Mathur	CE	M.Tech. Coordinator (CE)
20.	Dr. Mukesh Gupta	CS	PhD Coordinator (CS)
	Dr. Akash Saxena	EE	PhD Coordinator (EE)
	Dr. Mukesh Arora	EC	PhD Coordinator (EC)
21.	Dr. Sangeeta Gupta	Mathematics	Coordinator, Women's Grievance Cell
	Dr. Swati Arora	EC	Member
	Dr. Sunita Gupta	CS	Member
22.	Dr. Pramila Kumawat	Mathematics	Coordinator, Caste Based Discrimination Committee
	Ms. Rammurti Meena	EE	Member
	Mr. Manoj Kumar Sain	ME	Member
23.	Ms. Rachna Meel	Registrar	Grievance Redressal Committee
	Dr. Ona Ladiwal	MS	Member
	Mr. Mehul Maharishi	CS	Member
24.	Dr. Archana Saxena	Chemistry	Coordinator, Alumni Association
	Mr. M.K. Beniwal	CS	Member
	Mr. D. R. Bhincher	Librarian	Member
25.	Mr. M.K. Beniwal	CS	Coordinator- Sports & Games
	Mr. Ajit Kumar Singh	PTI	Member
26.	Dr. Mukesh Gupta	CS	SWAYAM, FOSS Local Chapter
	Dr. Manu Augustine	ME	Member
	Dr. Sunita Gupta	CS	Member
	Mr. Ankush Tandon	EE	Member
27.	Mr. Pradeep siliag	Hostel Manager	Canteen Committee
	Mr Abhishek Gupta	EE	Member
	Mr. Ankush Tandon	EE	Member
	Dr. Sunita Gupta	CS	Member
28.	Mr. Ajay Dhanopia	ME	Nodal Coordinator-Virtual Labs
	Ms. Garima Gupta	CS	Member
	Mr. Sushant Kumar	IT	Member
	Ms. Priyanka Sharma	CS	Member
	Mr. Arun Kumar Nayak	EE	Member
	Dr. Omji Shukla	ME	Member
	Mr. Anirudh Mathur	CE	Member
29.	Dr. Sunita Gupta	CS	Member Library Committee
	Dr. Rukhsar Jafar	EC	Member
	Dr Manu Augustine	ME	Member
	Ms. Pooja Jain	CE	Member
	Dr. Priyanka Payal	MS	Member
	Dr. Vinita Sharma	Chemistry	Member

*S. L. Surana*

Dr. S. L. Surana

Director (Academics)






**Swami Keshvanand Institute of Technology, Management & Gramothan**  
**ACTION TAKEN REPORT TO PREVENT CASTE DISCRIMINATION**

Date: 11.01.19

Name of the Institute:			
Swami Keshvanand Institute of Technology, Management & Gramothan, Jaipur			
Sl. No.	Items	Action Taken	
		SC	ST
1.	Whether the institute has constituted any committee to look into the discriminating complaints received from the SC/ST Students/Teachers/Non-teaching staff.	yes	yes
2	Whether the institute has developed a page on the website for lodging complaints of caste discrimination by SC/ST students.	yes	yes
3	Whether the institute is maintaining the complaint register and the mode of action taken on the complaints of caste discrimination. I. Number of complaints received during last year. II. Out of total complaints received, Number of complaints settled. III. Whether any suicidal type of action reported in the complaints(number) IV. Action taken in case incident comes to the notice of the authorities against official/faculty.	yes Nil N/A Nil N/A	yes Nil N/A Nil N/A
4	Whether the university has any cell to look into the complaints of caste discrimination against SC/ST received from the Affiliated/Attached colleges I. Mode of solving the college's problems. II. Number of complaints received & solved. III. Type of instructions issued to the colleges against caste discrimination.	} NA	

Sharda Soni  
Dr. Sharda Soni

  
Mrs. Rammurti Meena

  
Mr. Manoj Kumar Sain

Copy to:  
The Principal, SKIT



## Caste Based Discrimination Committee for the Session 2018-19

<b>S.No.</b>	<b>Name</b>	<b>Designation</b>
1.	Dr. Sharda Soni	Coordinator
2.	Mrs.Rammurti Meena	Member
3.	Mr.Manoj Kumar Sain	Member



**MINUTES OF THE MEETING OF ACADEMIC AND MANAGEMENT COUNCIL**  
**HELD ON JULY 30, 2018**

The meeting was held on Monday, July 30, 2018 at 10:30 a.m. in the **Birma Board Room** (Vikram Sarabhai Block)

**The following members were present**

- |                                       |  |
|---------------------------------------|--|
| 1. Dr. N. K. Banthiya (HEAD-PAQIC)    | 2. Dr. Anil Chaudhary (HOD-IT)             |
| 3. Dr. N.C. Bhandari (HOD-ME)         | 4. Dr. D. K. Sharma (HOD-CE)               |
| 5. Dr. Aakash Saxena (HOD-EE)         | 6. Dr. Mukesh Arora (HOD-CE)               |
| 7. Dr. R. K. Jain (HOD-Physics)       | 8. Prof. Archana Saxena (HOD-Chem.)        |
| 9. Dr. Rohit Mukherjee (HOD-Maths)    | 10. Shri Dheeraj Joshi (Dy. HOD-ME)        |
| 11. Dr. Niraja Saraswat (HOD-English) | 12. Dr. S. L. Surana (Director- Academics) |

**Agenda Item 1:** To review progress regarding accreditation of B. Tech. courses in EC and ME Departments.

The members were informed that Departments of EC and ME have completed their respective parts of SARs and presented on July 26, 2018 and July 28, 2018. The portions pertaining of B. Tech. I year and Part A will be presented in the first week of August 2018.

**Agenda Item 2:** To finalize nominations of Incharges/coordinators/members for various positions/activities in the Institute.

The names of the faculty members for various activities were discussed and finalized. The list is given in Appendix I

**Agenda Item 3:** To discuss about the reports received from the Departments regarding Induction programme held for B. Tech. III semester students.

It was reported by HODs that some students have not taken the programme seriously. The action to be taken against them will be decided soon.

The HODs have been requested to plan this programme well in advance for next year so that it becomes more effective and meaningful.

**Agenda Item 4:** To review about utilization of departmental budgets for the year 2017-18.

The HODs submitted the details of utilization of their respective departmental budgets. These will be reviewed shortly by the appropriate committee and the remarks will be communicated to the HODs.



Swami Keshvanand Institute of Technology, Management & Gramothan  
Ramnagar (Jagatpura) Jaipur-17

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**Agenda Item 5:** To receive proposals for departmental budgets for the financial year 2018-19.

The HODs submitted their respective departmental budgets for the year 2018-19 which will be put before the appropriate committee for further action.

**Agenda Item 6:** To inform departments to make preparation for industrial tours of students of B. Tech. V semester students soon after their University examinations are over.

The HODs were told to nominate those faculty members who will be assigned the task of teaching to B. Tech. VI semester only so that teaching of other semesters is not affected. The preparations should be done in advance for effective visits to the industries.

**Agenda Item 7:** To obtain feedback about physical verification of assets in the departments.

The HODs informed that physical verifications of assets have already been completed. They have been asked to forward the reports clearly stating about the following

- a. Items found surplus/short in each laboratory separately
- b. Names of the items which need repair.
- c. Names of the items which are to be written off.

This report must be submitted as early as possible but not later than August 14, 2018.

**Agenda Item 8:** To receive feedback from HODs regarding enrollment of faculty members for Swyam NPTEL courses.

It appeared on discussions with the HODs that faculty members do enroll them for courses but only a few members apply and obtain certification. It was decided that in future faculty members must obtain certification in at least one course per year. The HODs were told to encourage students to get certification in advance/multidisciplinary subjects to strengthen their C.V.

**Agenda Item 9:** To receive feedback regarding progress of various research groups in the departments.

The HODs were told to monitor the progress about the research activities in their respective departments. They have also been told to encourage faculty members to apply to various funding agencies for research projects.

**Agenda Item 10:** Any other item with the permission of the Chair.

The following points were discussed and decisions taken.

- I. In future faculty and staff will apply for casual leave for planned events well in advance (at least 3 days) and cover the lost teaching periods in advance (before availing leave) by exchanging periods with other faculty who are teaching the same class.



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Ramnagar (Jagatpura) Jaipur-17

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- II. Copies of advertisement issued by DST, Rajasthan were handed over to all the HODs and were requested to apply for grants under different schemes.
- III. The course files prepared by the faculty must be submitted at regular intervals to their respective HOD for checking.
- IV. On the request of some members it was decided to hold workshops in each department separately by the Head. PAQIC to explain to the faculty the various terms used in relation with accreditation of engineering courses.
- V. It was also requested by some members to repeat the earlier workshop held on, "How to set question paper and proper evaluation of answer books". It was accepted.
- There was no other item and the meeting was declared closed.

*S. L. Surana*  
**Dr. S. L. Surana**  
**Director (Academics)**

Copy to:

1. Director
2. Director (D&W)
3. Principal
4. Registrar
5. Advisor
6. I/c B. Tech. 1 year
7. Head-PAQIC
8. HODs-EC, EE, CS, IT, ME, CE, Phy, Chem, Maths, English, MS.
9. All concerned
10. File.

Swami Keshvanand Institute of Technology, Management & Gramothan  
Ramnagar (Jagatpura) Jaipur-17

**Appendix I**

**The following faculty/staff members are appointed as the coordinators/members of various activities for the session 2018-19. This will be effective from August 01, 2018.**

S. No.	Name	Department	Activity
1.	Dr. Amber Srivastava	Maths.	Chief Proctor
2.	Dr. Rohit Mukherjee	Maths.	Chief Coordinator, Pravah
	Ms. Gloria Joseph	EC	Coordinator, Pravah
3.	Dr. Niraja Saraswat	English	Chief Coordinator, Extra curricular activities
	Mr. Kailash Soni	CS	Coordinator Extra Curricular Activities
	Ms. Sanju Choudhary	CS	Coordinator Extra Curricular Activities
4.	Dr. Anurag Sharma	Chemistry	Coordinator NSS
5.	Dr. Archana Saxena	Chem.	Chief Coordinator, Redcross Club
	Mr. Manmohan Sharma	CE	Coordinator
	Mr. Ankit Agarwal	ME	Coordinator
	Dr. Tapas Badal	CS	Coordinator
6.	Dr. R. K. Jain	Physics	Dean II shift
7.	Dr. R. K. Jain	Physics	Incharge Exam Cell
	Dr. S. R. Dogiwal	CS	Member
8.	Dr. Sudha Calla	Chemistry	Incharge B. Tech. I year
9.	Dr. Amber Srivastava	Maths.	Coordinator Press & Media Committee
	Dr. Anurag Sharma	Chem.	Member
10.	Prof. M. L. Bhargava	Advisor	Incubation Cell
	Prof. S. N. Vijayvergiya	EC	
	Mr. Ankit Agarwal	EC	
	Mr. C. L. Saini	EE	
	Mr. Sandesh Saxena	CE	
11.	Shri Shubham Kumar Kumawat	CE	Coordinator Art Exhibition
	Ms. Vijeta Khincha	CS	Member
12.	Dr. Sudha Calla	Chem.	Student Counsellor
	Dr. Komal Sharma	Phy.	Student Counsellor
13.	Dr. Rohit Mukherjee	Maths.	SPIC MACAY Heritage Club
	Dr. Nidhi Sharma	English	SPIC MACAY Heritage Club



Swami Keshvanand Institute of Technology, Management & Gramothan  
Ramnagar (Jagatpura) Jaipur-17

14.	Dr. D. K. Sharma	CE	Chief Coordinator, NPTEL Local Chapter
15.	Dr. Basant Agarwal	CS	D-Space, National Digital Library
16.	Mr. Praveen Saraswat	ME	E-yantra
	Mr. Manoj Kumar Sain	ME	E-yantra
	Mr. Pallav Rawal	EC	E-yantra
	Mr. Ankit Vijayvargiya	EE	E-yantra
17.	Dr. Neha Purohit	English	Toastmasters Club
18.	Dr. Krishna Dayal Sharma	English	Chief Editor, SKIT Times
19.	Prof. M. L. Bhargava	Advisor	E-Cell (Topaz)
	Dr. Manisha Kaushik	MS	E-Cell (Topaz)
20.	Dr. Mukesh Gupta	CS	M. Tech. Coordinator (CS/IT)
	Dr. P. K. Jain	EC	M. Tech. Coordinator (EC)
	Mr. Ankit Vijay	EE	M. Tech. Coordinator (EE)
	Mr. Ankit Agarwal	ME	M. Tech. Coordinator (ME)
21.	Mr. Subham Kumar Gupta	CS	Dy. HOD-CS
	Dr. P. K. Jain	EC	Dy. HOD-EC
	Mr. Manoj Kumar Sain	ME	Dy. HOD-ME
	Mr. Ankush Tandon	EE	Dy. HOD-EE
	Dr. Neha Srivastava	CE	Dy. HOD-CE
	Mr. Mehul Mahrishi	IT	Dy. HOD-IT
22.	Ms. Rubaldeep Gill	CS	Incharge T.T. (CS/IT)
	Dr. Monika Mathur	EC	Incharge T.T. (EC)
	Ms. Deepti Arela	EE	Incharge T.T. (EE)
	Mr. Dinesh Kumar Sharma	ME	Incharge T.T. (ME)
	Mr. Ajay Gautam	CE	Incharge T.T. (CE)
	Dr. Sangeeta Gupta	Maths.	Incharge T.T. (B. Tech. I year)
23.	Dr. Tapas Badal	IT	Member, Library Committee
	Ms. Sheeba Anjum	English	Member
	Dr. Vikash Gautam	ME	Member
	Dr. Dhanraj Chitara	EE	Member
	Mr. Aakash Johari	CE	Member
	Dr. Atul Gupta	MS	Member

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24.	Dr. Sangeeta Gupta	Maths.	Incharge, Women's Grievance Cell
	Dr. Swati Arora	EC	Member
	Ms. Anjana Sangwan	CS	Member
25.	Dr. Sharda Soni	Chem.	Cast based Discrimination Committee
	Mr. Manoj Kumar Sain	ME	Member
	Ms. Rammurti Meena	EE	Member
26.	Dr. Manu Augustine	ME	SWAYAM-NPTEL
	Dr. Sunita Gupta	IT	
	Mr. Vikas Pathak	EC	
	Dr. Dhanraj Chitara	EE	
27.	Mrs. Rachana Meel	Registrar	Grievance Redressal Committee
	Dr. Sudha Calla	Chemistry	
	Mr. Neeraj Dhawan	CS	
28.	Dr. Archana Saxena	Chem.	Coordinator- Alumni Association
	Mr. M. K. Beniwal	CS	Member
	Mr. D. R. Bhincher	Library	Member
29.	Mr. M. K. Beniwal	CS	Coordinator-Sports & Games
	Mr. Ajeet Kumar Singh	PTI	Member
30.	Mr. Pradeep Sihag	Hostel Manager	Canteen
	Ms. Anjana Sangwan	CS	
	Ms. Sanju Choudhary	CS	
	Mr. Abhishek Gupta	EE	

*S. L. Surana*  
**Dr. S. L. Surana**  
**Director (Academics)**




**Swami Keshvanand Institute of Technology, Management & Gramothan**  
**ACTION TAKEN REPORT TO PREVENT CASTE DISCRIMINATION**

Date: 15.09.18

Name of the Institute:			
Swami Keshvanand Institute of Technology, Management & Gramothan, Jaipur			
Sl. No.	Items	Action Taken	
		SC	ST
1.	Whether the institute has constituted any committee to look into the discriminating complaints received from the SC/ST Students/Teachers/Non-teaching staff.	yes	yes
2	Whether the institute has developed a page on the website for lodging complaints of caste discrimination by SC/ST students.	yes	yes
3	Whether the institute is maintaining the complaint register and the mode of action taken on the complaints of caste discrimination. I. Number of complaints received during last year. II. Out of total complaints received, Number of complaints settled. III. Whether any suicidal type of action reported in the complaints(number) IV. Action taken in case incident comes to the notice of the authorities against official/faculty.	yes Nil N/A Nil N/A	yes Nil N/A Nil N/A
4	Whether the university has any cell to look into the complaints of caste discrimination against SC/ST received from the Affiliated/Attached colleges I. Mode of solving the college's problems. II. Number of complaints received & solved. III. Type of instructions issued to the colleges against caste discrimination.	} N/A	

Dr. Sharda Soni

  
Mrs. Rammurti Meena  
15/9/18

  
15.9.18  
Mr. Manoj Kumar Sain

Copy to:  
The Principal, SKIT

## **Caste Based Discrimination Committee for the Session 2017-18**

S.No.	Name	Designation
1.	Dr.Alok Mathur	Coordinator
2.	Dr. Sharda Soni	Member
3.	Mrs.Rammurti Meena	Member



**Swami Keshvanand Institute of Technology, Management & Gramothan  
Ramnagar (Jagatpura) Jaipur-17**

**Appendix-II**

The following faculty/staff members are appointed as the coordinators/members of various activities for the session 2017-18. This will be effective from July 25, 2017.

S.No.	Name	Department	Activity
1.	Dr. Amber Srivastava	Maths.	Chief Proctor
2.	Dr. Brij Raj Sharma	Physics	Chief Coordinator, Pravah
	Ms. Chitra Manro	Physics	Coordinator, Pravah
3.	Dr. Ona Ladiwal	MS	Chief Coordinator, Extra curricular activities
	Ms. Swati Arora	ECE	Coordinator Extra Curricular Activities
4.	Mr. M. K. Beniwal	CS	Coordinator NSS
5.	Dr. Anurag Sharma	Chem.	Chief Coordinator, Redcross Club
	Mr. Jinendra Rahul	EE	Coordinator
	Mr. Pramod Jain	ME	Coordinator
	Mr. Manmohan Sharma	CE	Coordinator
6.	Dr. R. K. Jain	Physics	Dean II shift
7.	Dr. R. K. Jain	Physics	Incharge Exam Cell
8.	Dr. Sudha Calla	Chemistry	Incharge B. Tech. I year
9.	Dr. Amber Srivastava	Maths.	Coordinator Press & Media Committee
	Dr. Anurag Sharma	Chem.	Member
10.	Shri M. L. Bhargava	Advisor	Incubation Cell
	Shri S. N. Vijayvergiya	EC	Incubation Cell
	Ms. Vinita Agarwal	EC	Incubation Cell
	Mr. C. L. Saini	EE	Incubation Cell
11.	Shri Shubham Kumar Kumawat	CE	Coordinator Art Exhibition
12.	Dr. Rohit Mukherjee	Maths.	Student Counsellor
	Dr. Sudha Calla	Chem.	Student Counsellor



Swami Keshvanand Institute of Technology, Management & Gramothan  
Ramnagar (Jagatpura) Jaipur-17

13.	Dr. Rohit Mukherjee	Maths.	SPIC MACAY Heritage Club
14.	Dr. Mukesh Gupta	CS	Spoken Tutorial
	Dr. Neha Srivastava	CE	Spoken Tutorial
15.	Dr. D. K. Sharma	CE	Chief Coordinator, NPTEL Local Chapter
16.	Dr. Rishi Vyas	Physics	D-Space, National Digital Library
17.	Mr. Praveen Saraswat	ME	E-yantra
	Mr. Manoj Kumar Sain	ME	E-yantra
	Ms. Vinita Agarwal	EC	E-yantra
	Mr. Pallav Rawal	EC	E-yantra
18.	Dr. Neha Purohit	English	Toastmasters Club
19.	Dr. Neha Purohit	English	Chief Editor, SKIT Times
20.	Shri M. L. Bhargava	Advisor	E-Cell (Topaz)
21.	Dr. Mukesh Gupta	CS	M. Tech. Coordinator (CS/IT)
	Shri P. K. Jain	EC	M. Tech. Coordinator (EC)
	Shri Ankit Vijay	EE	M. Tech. Coordinator (EE)
	Shri Ankit Agarwal	ME	M. Tech. Coordinator (ME)
22.	Dr. Mukesh Gupta	CS	Dy. HOD-CS
	Dr. Mukesh Arora	EC	Dy. HOD-EC
	Shri Pankaj Dadheech	IT	Dy. HOD-IT
	Shri Dheeraj Joshi	ME	Dy. HOD-ME
	Shri Ankush Tandon	EE	Dy. HOD-EE
	Dr. Neha Srivastava	CE	Dy. HOD-CE
23.	Ms. Rubaldeep Gill	CS	Incharge T.T. (CS/IT)
	Ms. Monika Mathur	EC	Incharge T.T. (EC)
	Mr. Ankit Vijayvergiya	EE	Incharge T.T. (EE)
	Dinesh Kumar Sharma	ME	Incharge T.T. (ME)
	Priyanka Gupta	CE	Incharge T.T. (CE)
	Dr. Sangeeta Gupta	Maths.	Incharge T.T. (B. Tech. I year)
24.	Mr. Mehul Maharishi	CS	Member, Library Committee
	Mr. I.B. Abrol	English	Member



**Swami Keshvanand Institute of Technology, Management & Gramothan  
Ramnagar (Jagatpura) Jaipur-17**

	Dr. Manu Augustine	ME	Member
	Mr. Nihit Giri	EE	Member
	Dr. Rukhsar Zafar	EC	Member
	Mr. Nishant Sachdeva	CE	Member
	Mr. Atul Gupta	MS	Member
25.	Dr. Sangeeta Vyas	Chem.	Incharge, Women's Grievance Cell
	Dr. Sangeeta Gupta	Maths.	Member
	Ms. Swati Arora	EC	Member
26.	Dr. Alok Mathur	ME	Cast based Discrimination Committee
	Ms. Rammurti Meena	EE	Member
	Dr. Sharda Soni	Chem.	Member
27.	Dr. Archana Saxena	Chem	SWAYAM
28.	Mrs. Rachana Meel	Registrar	Grievance Redressal Committee
	Dr. Akash Saxena	EE	
	Mr. Neeraj Dhawan	CS	
29.	Dr. Archana Saxena	Chem.	Coordinator- Alumni Association
	Mr. Neeraj Dhawan	CS	Member
30.	Mr. M. K. Beniwal	CS	Coordinator-Sports & Games
	Mr. Ajeet Kumar Singh	PTI	Member
31	Mr. Pradeep Sihag	Hostel Manager	Canteen

The following one member was absent -

① Mr. Neeraj Dhawan

One member Mr. Neeraj Dhawan was absent

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**Details for prevention of caste based discrimination in the Institute**

1 message

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**SKIT Jaipur** <info@skit.ac.in>

Thu, Jun 15, 2017 at 3:41 PM

To: Director Academics RTU Kota <rtu.dir.acad@gmail.com>, sctsection@gmail.com

Bcc: ashoom@gmail.com

Dear Sir,

In reference to your e-mail, please find attached the required details for prevention of caste based discrimination in the Institute (refer to Annexure-1)

--  
Yours Sincerely

Dr. Ramesh Kumar Pachar  
Principal

Swami Keshvanand Institute of Technology, Management & Gramothan (SKIT),  
(Approved by AICTE, New Delhi, Affiliated to Rajasthan Technical University, Kota, Branches Accredited by National Board of Accreditation, New Delhi and Institution of Engineers (I), Kolkata)  
Address: Ramnagar, Jagatpura, Jaipur (Rajasthan) 302017 India  
Telephone: 0141-5160400, 2759609, 2752165, 2752167  
Fax: 0141-2759555 / Toll Free Number: 1800 200 5111  
Email: info@skit.ac.in / Website: www.skit.ac.in

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(Annexure-I) Caste Based Discrimination\_2016-2017.jpg  
138K




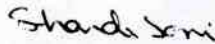


**ACTION TAKEN REPORT TO PREVENT CASTE DISCRIMINATION**

Date: 26 Jan 2017

Name of the Institute: Swami Keshvanand Institute of Technology, Management & Gramothan, Jaipur			
Sl. No.	Items	Action Taken	
		SC	ST
1.	Whether the institute has constituted any committee to look into the discriminating complaints received from the SC/ST Students/Teachers/Non-teaching staff.	Yes	Yes
2.	Whether the institute has developed a page on the website for lodging complaints of caste discrimination by SC/ST students.	Yes	Yes
3.	Whether the institute is maintaining the complaint register and the mode of action taken on the complaints of caste discrimination.	Yes	Yes
	I. Number of complaints received during last year.	Nil	Nil
	II. Out of total complaints received, Number of complaints settled.	N/A	N/A
	III. Whether any suicidal type of action reported in the complaints(number)	Nil	Nil
	IV. Action taken in case incident comes to the notice of the authorities against official/faculty.	N/A	N/A
4.	Whether the university has any cell to look into the complaints of caste discrimination against SC/ST received from the Affiliated/Attached colleges I. Mode of solving the college's problems. II. Number of complaints received & solved. III. Type of instructions issued to the colleges against caste discrimination.	}	N/A

  
Prof. Dr. Alok Mathur

  
Dr. Sharda Soni

  
Mrs. Rammurti Meena

To,  
The Principal, SKIT

## SC/ST Cell for the session 2016-17

S.No.	Name	Designation
1.	Dr.Alok Mathur(Prof.,ME)	Liaison Officer
2.	Dr. Sharda Soni(R-Chemistry)	Member
3.	Mrs.Rammurti Meena(L-EE)	Member



Swami Keshvanand Institute of Technology, Management & Gramothan  
Ramnagaria (Jagatpura) Jaipur-17

SKIT/2016-17/604

Date: 01.10. 2016

**NOTICE**

In reference to forwarded email message received from: **Dean Academic Affairs** <[rtu.dir.acad@gmail.com](mailto:rtu.dir.acad@gmail.com)> Date: Fri, Sep 30, 2016 at 2:56 PM along with the enclosed UGC letter: D.O.No.F.1 -7/201 1 (SCT), regarding discrimination of SC, ST students on grounds of social origin. This is hereby brought into the notice of all concerned that to prevent Caste based discrimination in the Institute following points should be noted by all faculty/officials:

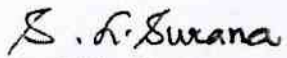
1. The Officials/faculty members should desist from any act of discrimination against SC/ST students on grounds of their social origin.
2. The website incharge **Prof. Harminder Singh Multani** is hereby given the responsibility to develop a page on the Institute's website for lodging complaints of caste discrimination by SC/ST students.
3. The deputy registrar is assigned the responsibility to place a complaint register in the Registrar/Principal Office for the same purpose.

The official/faculty members are hereby further notified and advised not to indulge in any kind of discrimination against any community or category of students. In fact the officials/faculty members of the Institute should be more sensitive while dealing with such incidents of caste discrimination. If any such incident comes to the notice of the authorities, action will be taken against the erring official/faculty members.

The following committee will take care to prevent the discrimination of against SC, ST Students on grounds of social origin and also authorized to take action against the defaulters.

Name of Faculty	Designation & Department	Mobile/email
Dr. Alok Mathur	Professor, Dept. of M.E.	9351617151
Dr. (Mrs.) Sharda Soni	Asso. Prof., Dept. of Chemistry	9414443474
Mrs. Rammurti Meena	Astt. Prof., Dept. of E.E.	9261167241

The committee members should forward the Action Taken Report (as enclosed on page no.2) to the Principal for onward transmission to UGC in the prescribed format on the email: [setsection@gmail.com](mailto:setsection@gmail.com). The format is also available on UGC website [www.ugc.ac.in](http://www.ugc.ac.in).

  
**Dr. S. L. Surana**  
(Director Academics)

**ACTION TAKEN REPORT TO PREVENT CASTE DISCRIMINATION**

Date: 18<sup>th</sup> Oct 2016

Name of the Institute: Swami Keshvanand Institute of Technology, Management & Gramothan, Jaipur			
Sl. No.	Items	Action Taken	
		SC	ST
1.	Whether the institute has constituted any committee to look into the discriminating complaints received from the SC/ST Students/Teachers/Non-teaching staff.	YES	YES
2.	Whether the institute has developed a page on the website for lodging complaints of caste discrimination by SC/ST students.	YES	YES
3.	Whether the institute is maintaining the complaint register and the mode of action taken on the complaints of caste discrimination. I. Number of complaints received during last year. II. Out of total complaints received, Number of complaints settled. III. Whether any suicidal type of action reported in the complaints(number) IV. Action taken in case incident comes to the notice of the authorities against official/faculty.	YES NIL N/A NIL N/A	YES NIL N/A NIL N/A
4.	Whether the university has any cell to look into the complaints of caste discrimination against SC/ST received from the Affiliated/Attached colleges I. Mode of solving the college's problems. II. Number of complaints received & solved. III. Type of instructions issued to the colleges against caste discrimination.	} Not Applicable	

Prof Dr. Alok Mathur

18.10.16

Sharda Soni

Dr. Sharda Soni

Mrs. Rammati Meena

18/10/16

To,

The Principal, SKIT