



Swami Keshvanand Institute of Technology, Management & Gramothan

Approved by AICTE, Ministry of HRD, Government of India
Recognized by UGC under Section 2(f) of the UGC Act, 1956
Affiliated to Rajasthan Technical University, Kota

MoM of AMC regarding 10 years strategic plan

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SKIT/OFFICE/2014/264

Date: 17.12.2014

NOTICE

A meeting of the Academic & Management Council will be held on Friday, December 19, 2014 at 11:00 a.m. in the Board Room (old). The agenda is as under:

1. *To discuss future plans of action for the next 10 years (2015-24)*
2. *To decide about the addition of new M. Tech. course or deletion of any existing course.*
3. *To increase existing intake in B.Tech. course in the first shift and to reduce the corresponding intake in the second shift.*
4. *To decide about the new set of dates to be recommended to NBA in place of the old ones.*
5. *To take a stock of the preparation regarding accreditation of B. Tech. courses in the departments of EC and IT.*
6. *Shifting of laboratories of EC and CS departments to the laboratory space vacated by EE department.*
7. *Any other item with the permission of the Chair.*

S. L. Surana
(Dr. S. L. Surana)
Director (Academics)

Copy to:

1. *The Director*
2. *The Director (D&W)*
3. *The Principal*
4. *The Registrar*
5. *The Adviser*
6. *The Dean, MBA*
7. *Incharge B. Tech I year*
8. *All HODs:-EC,EE, CSE,IT,ME,CE,MS,Chemistry, Physics, Maths, English*
9. *File*

Swami Keshvanand Institute of Technology, Management & Gramothan
Ramnagar (Jagatpura) Jaipur-17

SKIT/OFFICE/2014-15/266

Date: 22/12/2014

**MINUTES OF THE MEETING OF ACADEMIC AND MANAGEMENT COUNCIL HELD
ON December 19, 2014.**

The meeting was held on December 19, 2014 at 11:00 a.m. in the Board Room (Old).

The following were present.

1.	Shri Surja Ram Meel (Chairman)	2.	Shri Jaipal Meel (Director)
3.	Mrs. Rachana Meel (Registrar)	4.	Shri M.L. Bhargava (Adviser)
5.	Prof. N. K. Banthiya (HOD-ME)	6.	Prof S.K. Bhatnagar (HOD-EC)
7.	Prof. Ramesh Pachar (HOD-EE)	8.	Prof. C. M. Choudhary (HOD-CS)
9.	Shri L. N. Dutt (HOD-CE)	10.	Prof. Archana Saxena (HOD-Chem.)
11.	Prof. S.P. Garg (Dean-MS)	12.	Prof. S. L Surana (Director-Academics)

The following points were discussed and decisions taken:

1. **Agenda Item 1:** To discuss future plans of action for the next 10 years (2015-24)
Director (Academics) proposed plans of action for next 10 years. Chairman of the institute Sh. Surja Ram Meel motivated all through his words of vision and wisdom. Future planning from 2015-24 was finalized and approved by AMC. (Annexure-1)"
2. **Agenda Item 2:** To decide about the addition of new M. Tech. course or deletion of any exiting course.
It was resolved that the exiting M. Tech. courses be continued and no new course be added in the next academic session.
3. **Agenda Item 3:** To increase exiting intake in B. Tech course in the first shift and to reduce the corresponding intake in the second shift.
Since only two changes are permitted by AICTE, it is resolved to increase intake in both B. Tech. (Computer Science & Engineering) and in B. Tech. (Mechanical Engineering) courses from 120 to 180 in he first shift and no change in the intake be done in the second shift.
4. **Agenda Item 4:** To decide about the new set of dates to be recommended to NBA in place of the old ones.
The following set of dates are approved to be recommended to NBA
 - i. July 24,25 & 26, 2015
 - ii. July 31 & August 1 & 2, 2015
 - iii. August 21, 22 & 23, 2015
 - iv. September 11,12 & 13, 2015
 - v. September 18,19 & 20, 2015
5. **Agenda Item 5:** To take a stock of preparation regarding accreditation of B. Tech. courses in the departments of EC & IT.

The HODs of EC and CS (on behalf of IT) assured the members that they are ready with the documents and soon these documents will be audited by their respective departmental committees and later on by the Institutional committee under the convener ship of Prof. N.K. Banthiya.

6. **Agenda Item 6 :** Shifting of laboratories of EC and CS/IT departments to the laboratory space vacated by EE Department.

Both HODs informed the house that the work of shifting is in progress and it will be completed before the start of the winter break. It was also decided to allot the office vacated by Dr. Ramesh Pachar to Shri S. N. Vijayvergiya.

7. **Agenda Item 7:** Any other item with the permission of the chair.

The following points were considered.

- i. The members were informed that regular teaching for B. Tech. VI and VIII semester students will commence from January 2, 2015 and for B.Tech. II and IV semester students from February 2, 2015.
- ii. The Management agreed to provide server required for organizing activities under QEEE (Quality Enhancement in Engineering Education) through IIT Madras.
- iii. The Management also agreed for the purchase of appropriate software in order to check plagiarism problem in the submission of M. Tech. dissertations.
- iv. It was once again emphasized in the meeting that projects to be carried out in B. Tech. VII semester be allocated to the students in the beginning of B.Tech. VI semester. This will improve the quality of the projects and it may become possible to publish a good quality research paper in a reputed journal out of the project work.
- v. Shri S. N. Vijayvergiya, Dean (R&D) presented his plan of action regarding carrying out of innovative research projects in the academic departments. It was decided that the departments will finalize the research area for project work before the end of December 2014.
- vi. Director Academics briefed about the introduction of a course on 'Social Skills Enhancement Programme' to be introduced for B. Tech. I year students during the second semester. This course will be conducted by the Department of English from February 2, 2014. The members appreciated the idea and the course contents.



Dr. S. L. Surana

Director (Academics)

Copy to:

1. Director
2. Director (D&W)
3. Principal
4. Registrar
5. Advisers
6. HODs-EC, EE, CS, IT, ME, CE, MS, HS, Phy, Chem, Maths, English.
7. File.

Annexure-1

Future Plans of Action for Next 10 Years (2015-24)

1. To install and use of Online cloud based academic management system ERP which provides easy and quick access to information about students, staff, timetables, examinations, admissions, fees, reporting, and so on.
2. Enrichment of existing labs and creation of new Hi-tech labs particularly required for Research.
3. Training and retraining of new and existing faculty members in the Art of Teaching.
4. Establish linkages/collaboration with reputed national institutes and industries for Student and Faculty Exchange Programme, Collaborative Research.
5. Five years accreditation from National board of Accreditation (NBA) for UG engineering programmes.
6. To start M.Tech. Programme in Civil Engineering branch and also new programmes in different disciplines of engineering.
7. To make green by creating facilities for underground storage of rain water and establishment of Roof Top Solar Photovoltaic Systems.
8. To create awareness among the faculty about Washington Accord and OBE (Outcome Based Education) system.
9. To encourage students to become entrepreneur.
10. To get more Grants/Funds from various government agencies like AICTE, DST, CSIR etc. for organizing conferences, workshops, FDPs, research projects etc.
11. To obtain 2(f) and 12B recognitions from UGC
12. To encourage faculty members to get industry sponsored and Consultancy Projects from government/non-government bodies.
13. To motivate faculty members for doing intensive research and to obtain Patents for their research findings.
14. Accreditation of Management Programme and UG programme in Civil Engineering from National Board of Accreditation (NBA).
15. NAAC Accreditation for the institute.
16. To get Autonomy.
17. To get the institute included in the list of top 100 Technical Institutes of country.