Swami Keshvanand Institute of Technology,
Management & Gramothan

Approved by AICTE, Ministry of HRD, Government of India
Recognized by UGC under Section 2(f) of the UGC Act, 1956
Affiliated to Rajasthan Technical University, Kota

IQAC/PAQIC Document

: RAMNAGARIA (JAGATPURA), JAIPUR-302017 (RAJASTHAN), INDIA
: +91-141-3500300, 2752165, 2759609 | : 0141-2759555
: info@skit.ac.in | : www.skit.ac.in

Swami Keshvanand Institute of Technology, Management &Gramothan
Ramnagaria (Jagatpura) Jaipur-17

SKIT/OFFICE/2021/1172-A Date: 04.01.2021

NOTICE

In pursuance to the requirement of National Assessment and Accrediation Council (NAAC), Internal Quality Assurance Cell (IQAC) is hereby constituted for performance evaluation, assessment and accreditation and quality up-gradation of our Institute. The cell will consist of the following members

Composition of IQAC

Sr. No.	Name	Designation	IQAC Role
1	Prof. (Dr.) S.L. Surana	Director (Academics)	Advisor
2	Prof.(Dr.) Ramesh Kumar Pachar	Principal	Chairman
3	Ms. Rachna Meel	Registrar	Management Representative
4	Prof.(Dr.) Anil Chaudhary	Head, Department of Information Technology	Coordinator
5	Prof. (Dr.) Praveen Kumar Jain	Dy. Head, Department of Electronics & Comm. Engineering	Co-Coordinator
6	Dr. Rishi Vyas	Associate Professor, Department of Physics	Co-Coordinator
7	Prof. (Dr.) R.K. Jain	I/C Examination Cell, Department of Physics	Member
8	Prof.(Dr.) Mukesh Kumar Gupta	Head, Department of Computer Science & Engineering	Member
9	Prof.(Dr.) Mukesh Arora	Head, Department of Electronics & Communication Engineering	Member
10	Prof.(Dr.) Dheeraj Joshi	Head, Department of Mechanical Engineering	Member
11	Dr. D. R. Chitara	Associate Professor & Head Department of Electrical Engineering	Member
12	Ms. Pooja Jain	Assistant Professor& Dy. Head, Department of Civil Engineering	Member
13	Prof.(Dr.) Rohit Mukherjee	I/C B.Tech I Year, Department of Mathematics	Member
14	Prof. (Dr.) Amber Srivastava	Head, Department of Mathematics , T&P Cell	Member

Sr. No.	Name	Designation	IQAC Role
15	Dr. Atul Gupta	Associate Professor, Department of Management Studies	Member
16	Mr. KailashSoni	Assistant Professor, Department of Computer Science & Engineering	Member
17	Mr. Milind Sharma	Alumni	Member
18		Student	Member
19		Industry Person	Member
20		Parent	Member

Objective of IQAC

The primary aim of IQAC is-

- To develop a system to improve the academic and administrative performance of the Institute.
- To promote measures towards quality enhancement through internalization of quality culture and promote best practices

Functions of IQAC

- Development of quality culture in the institution.
- Establishment of quality benchmarks/parameters for various academics and administrative activities of the institution.
- Creation of a learner centric environment conductive to quality education.
- Collection and analysis of feedback data and share the outcome with appropriate bodies for corrective action.
- Documentation of various activities and preparation of annual quality assuarance report as per guidelines of NAAC for onward transmission to NAAC.

S. L. Surana

(Dr. S. L. Surana)
Director (Academics)

Copy to:

1. Director
2. Registrar
3. Principal
4. All the members of IQAC
5. File

Swami Keshvanand Institute of Technology, Management & Gramothan
Ramnagaria (Jagatpura) Jaipur-17

SKIT/Office/2021/1279

Date: 20.10.2021

NOTICE

A meeting of Academic and Management Council has been scheduled on Saturday, October 23, 2021 at 12.30 p.m. in the office of the Director. All the members are cordially invited to attend. The agenda is as under

Agenda

(1) To review odd semester teaching of B. Tech., M.Tech and MBA Programme.

(2) To review progress regarding preparation of SSR for accreditation by NAAC

(3) To discuss the status of recruitment of faculty and supporting technical staff in various departments.

(4) Audio-video recording of lectures of odd semester courses.

(5) To discuss action taken against feedback of different stakeholders for AY 2020-21.

(6) To finalize the the list of IQAC members.

(7) Any other item with the permission of the Chair.

Dr. Ramesh Kumar Pachar
Principal

Copy to:

1. Director
2. Director (Academics)
3. Registrar
4. Advisers
5. All HODs-EC, EE, CS, IT, ME, CE, MS, I/c B. Tech. I Year
6. IQAC Coordinator
7. NAAC Coordinator
8. File

SKIT/OFFICE/2021/ 1282

Date: 25.10.2021

MINUTES OF THE MEETING OF ACADEMIC AND MANAGEMENT COUNCIL HELD ON OCTOBER 23, 2021

The meeting was held on Saturday, October 23, 2021 at 12:30 p.m. in the office of the Director

The following members were present

1. Shri Jaipal Meel (Director)
2. Mrs. Rachana Meel (Registrar)
3. Prof. Ramesh Kumar Pachar (Principal)
4. Prof. Anil Chaudhary (HOD-IT)
5. Prof. Mukesh Kumar Gupta (HOD-CS)
6. Prof. Mukesh Arora (HOD-EC)
7. Dr. D. R. Chitara (HOD-EE)
8. Dr. Dheeraj Joshi (HOD-ME)
9. Dr. D.K. Sharma (HOD-CE)
10. Prof. R. K. Jain (I/c Exam Cell)
11. Ms. Savita Chaudhary
12. Prof. Rohit Mukherjee (I/c B. Tech. I year)

The following agenda items were discussed and decisions taken

Agenda Item 1: To review odd semester teaching of B. Tech., M.Tech and MBA Programme.

The Heads of the Departments expressed their satisfaction regarding on-line and offline teaching of theory subjects and lab courses. The attendance of final year students in practical classes which are run physically is poor. It was decided that HODs will motivate and encourage students to attend these practical classes regularly.

Agenda Item 2: To review progress regarding preparation of SSR for accreditation by NAAC

The NAAC Coordinator informed the members that major part of SSR is completed and is shared with all the HODs for final remarks. He also conveyed that NAAC SSR will be submitted after Diwali Break.

Agenda Item 3: To discuss the status of recruitment of faculty and supporting technical staff in various departments.

It was informed to all the HODs that the process of requirement of teaching / non-teaching staff have completed as per the need of respective departmnetns

Agenda Item 4: Audio-video recording of lectures of odd semester courses.

The HODs were requested to inform the faculty members to prepare audio-video recordings of their subject lectures for the benefit of the students.

Agenda Item 5: To discuss action taken against feedback of different stakeholders for AY 2020-21.

IQAC Coordinator informed the members about the action taken against the feedback submitted by students, faculty members, parents, alumni and employer and the same was approved by AMC for further communication.

Agenda Item 6: To finalize the the list of IQAC members

As per the recommendation of IQAC Coordinator the following members were included in IQAC for the AY-2021-22.

Industry Person: Mr. Ronak Singhavi, Auriga IT Consulting Pvt. Ltd.

Alumni: Mr. Ankit Dhir, (CSE, 2011 Batch); Founder & CEO Habilelabs Pvt. Ltd.

Parents: Mr. Puneet Bhardwag (F/O Ms. Divyanshi Bhardwag, 3rd Sem. CSE.

Agenda Item 7: Any other item with the permission of the Chair.

As there was no other item, the meeting was declared closed.

Dr. Ramesh Kumar Pachar
Principal

Copy to:

1. Director
2. Director (Academics)
3. Registrar
4. Advisers
5. IQAC Coordinator
6. NAAC Coordinator
7. HODs-EC, EE, CS, IT, ME, CE, Phy, Chem, Maths, English, MS.
8. All concerned
9. File

Swami Keshvanand Institute of Technology, Management & Gramothan
Ramnagaria (Jagatpura) Jaipur-17

SKIT/OFFICE/2020/ 112-6

Date: 11.07.2020

NOTICE

This is to inform all concerned that **Prof. Anil Chaudhary, Head IT Department** is hereby appointed as Head PAQIC (IQAC) in place of **Late Prof. N. K. Banthiya**. This responsibility will be in addition to his duties as Head IT Department.

The nomenclature of this cell is slightly different in **NBA and NAAC**. In NBA the nomeniclature is PAQIC (Programme Assessment and Quality Improvement Cell) whereas in NAAC it is IQAC (Internal Quality Assessment Cell). The purpose of both is same.

You are kindly requested to look into the various aspects of teachning learning process, the tools required to carry out the same and suggest appropriate ways to improve the quality of teaching. You are further requested to prepare monthly report and submit to the undersigned in the first week of every month.

S. L. Surana
Dr. S. L. Surana
Director (Academics)

Copy to:

1. Director
2. Principal
3. Registrar
4. Advisors
5. All HODs-CS, IT, ME, CE, EC, EE, I/c B. Tech. I year, Physics, Chem., Maths, English MS
6. Prof. Anil Chaudhary, Head PAQIC (IQAC)
7. Dy. Registrar, A.O., Library
8. File

Swami Keshvanand Institute of Technology, Management & Gramothan
Ramnagaria (Jagatpura) Jaipur-17

SKIT/OFFICE/2017/761 Date: 23.8.2017

NOTICE

We at SKIT firmly believe in imparting quality education to our students. ***Our quality policy*** *is very clear about it and is reproduced below.*

We are committed to ***'achievement of quality'*** *as an integral part of our institutional policy by continuous self-evaluation and striving to improve ourselves.*

Institute would pursue quality in:

- *All its endeavors like admissions, teaching-learning processes, examinations, extra and co-curricular activities, industry-institute interaction, research & development continuing education and consultancy.*
- *Functional areas like teaching departments, training and placement cell, library, administrative office, accounts office, accounts office, hostels, canteen, security services, transport, maintenance section and all other services.*

In order to strengthen further the implementation of the Policy we have created a special cell called ***"Programme Assessment and Quality Improvement Cell"*** *(PAQIC) under the leadership of Prof. N. K. Banthiya. His new office is located on the ground floor of* ***Vikram Sarabhai Academic Block****.*

All the HODs and the faculty members are expected to extend full support to him in order to make our Institute a ***"Temple of Quality Education"****.*

Prof. Banthiya will carry out faculty and staff development programmes for the entire Institute, in order to improve teaching-learning process and also guide academic departments to obtain NBA/NAAC accreditation.

S. L. Surana
Dr. S. L. Surana
Director (Academics)

Copy to:

1. *Director*
2. *Director (D&W)*
3. *Registrar*
4. *Principal*
5. *Advisers*
6. *Prof. N. K. Banthiya*
7. *OSD*
8. *All HODs-EC,EE,CS,IT,ME,CE,MS, I/c B. Tech. I year, Phy, Chem, Maths, English,*
9. *All faculty members*
10. *ERP Cell*
11. *File*

Activities under IQAC/PAQIC

REPORT

Five-day Faculty Development Programme

On

"Outcome-Based Education: A Paradigm for Assessment & Accreditation

organized by

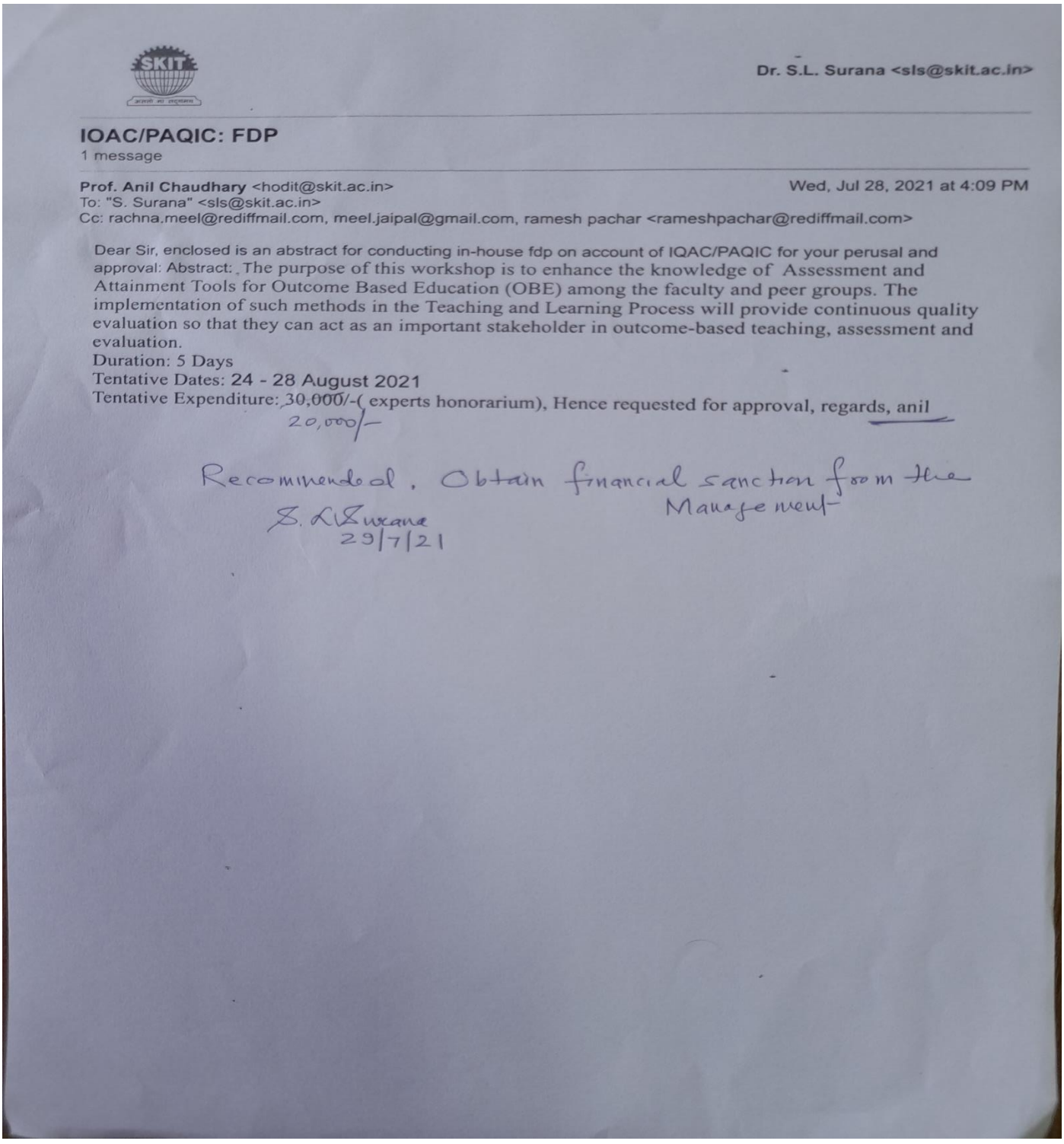
Department of Computer Science and Engineering
&
Department of Information Technology

Under the aegis of IQAC & PAQIC, SKIT, Jaipur

24th August, 2021 to 28th August, 2021

Swami Keshvanand Institute of Technology, Management & Gramothan, Jaipur

APPROVAL LETTER



Dr. S.L. Surana <sls@skit.ac.in>

IOAC/PAQIC: FDP

1 message

Prof. Anil Chaudhary <hodit@skit.ac.in> Wed, Jul 28, 2021 at 4:09 PM
To: "S. Surana" <sls@skit.ac.in>
Cc: rachna.meel@rediffmail.com, meel.jaipal@gmail.com, ramesh pachar <rameshpachar@rediffmail.com>

Dear Sir, enclosed is an abstract for conducting in-house fdp on account of IQAC/PAQIC for your perusal and approval: Abstract: The purpose of this workshop is to enhance the knowledge of Assessment and Attainment Tools for Outcome Based Education (OBE) among the faculty and peer groups. The implementation of such methods in the Teaching and Learning Process will provide continuous quality evaluation so that they can act as an important stakeholder in outcome-based teaching, assessment and evaluation.
Duration: 5 Days
Tentative Dates: 24 - 28 August 2021
Tentative Expenditure: ~~30,000/-~~ 20,000/- (experts honorarium), Hence requested for approval, regards, anil

Recommended. Obtain financial sanction from the Management

S. L. Surana
29/7/21

POSTER

Swami Keshvanand Institute of Technology , Management & Gramothan
Jaipur, Rajasthan, India

JOIN US FOR

Five-Day Faculty Development Programme

on

Outcome-Based Education: A Paradigm for Assessment & Accreditation

VIRTUAL MODE

ORGANIZED BY:

Department of Computer Science and Engineering (NBA Accredited) & Department of Information Technology (NBA Accredited)

Under the aegis of IQAC & PAQIC , SKIT , Jaipur

24 - 28 AUGUST, 2021

SPECIAL SESSIONS BY INDUSTRY EXPERTS FROM IBM AND INFOSYS

Registration Link : https://forms.gle/sGBrSGao3Fx1Y6bM7

E-CERTIFICATE ON SUCCESSFUL COMPLETION

No Registration Fee

Last Date of Registration
21 August , 2021

Contact : fdpcs@skit.ac.in

skitjaip

skitjaipurofficial

skit_jaipur

* *Faculty Members from AICTE/UGC Approved Organizations/Institutes PAN India can participate.*

BROCHURE

PATRONS

- Shri Raja Ram Meel, Patron, SKIT
- Shri Surja Ram Meel, Chairman, SKIT

ADVISORS

- Shri Jaipal Meel, Director
- Prof. (Dr.) S. L. Surana, Director (Academics)
- Prof. (Dr.) Ramesh Kumar Pachar, Principal
- Ms. Rachana Meel, Registrar
- Prof. (Dr.) Anil Chaudhary, Coordinator IQAC & HOD-IT
- Prof. (Dr.) Mukesh Kumar Gupta, HOD-CSE
- Prof. (Dr.) Mukesh Kumar Arora, HOD-ECE
- Prof. (Dr.) Dheeraj Joshi, HOD-ME
- Prof. (Dr.) Dhanraj Chitara, HOD-EE
- Prof. (Dr.) D. K Sharma, HOD, CE
- Prof. (Dr). Amber Srivastava, Head-T&P Cell
- Prof. (Dr.) Rohit Mukherjee, Incharge-I Year
- Dr. Praveen Kumar Jain, Co-coordinator, IQAC
- Dr. Rishi Vyas, Co-coordinator IQAC

CONVENERS

Dr. Pankaj Dadheech
Associate Professor
Dy. HOD-CSE

Mr. Mehul Mahrishi
Associate Professor
Dy. HOD-IT

COORDINATORS

Ms. Deepa Modi
Assistant Professor
CSE

Ms. Shanu Tripathi
Assistant Professor
CSE

ORGANIZING COMMITTEE

- Dr. S. R. Dogiwal, Associate Professor-IT
- Dr. Neha Janu, Associate Professor-CSE
- Mr. M. K. Beniwal, Associate Professor-CSE
- Ms. Nidhi Srivastava, Associate Professor-CSE
- Ms. Rashmi Dadhich, Assistant Professor-CSE
- Ms. Nikhar Bhatnagar, Assistant Professor-IT
- Ms. Priyanka Sharma, Assistant Professor-CSE
- Mr. Naveen Jain, Assistant Professor-IT
- Mr. Pankaj Jadwal, Assistant Professor-CSE

CONTACT US

fdpcs@skit.ac.in

REGISTRATION FORM

Registration link to join this FDP:
https://forms.gle/sGBrSGao3Fx1Y6bM7

Note:

- The FDP will be conducted through **online platform**.
- Participants can be faculty members from AICTE/UGC approved organizations/institutes **PAN India.**
- There is **no registration fee**.
- **Special sessions** by industry experts from IBM and, Infosys on CMMI Specifications.
- The **certificates** will be issued to those participants who will attend the program with minimum 80% attendance and score overall 60% marks in the assessments/assignments conduct during the online FDP.
- Last date of registration is **21st August 2021**.

ABOUT THE PROGRAMME

The purpose of this faculty development programme is to enhance the knowledge of Outcome Based Education (OBE) among the faculty and peer groups. The FDP will attract the speakers and policy makers in OBE and quality specifications from both Industry and Academia. This FDP is meant for faculties of engineering, sciences, mathematics, and humanities courses in technical and diploma institutes.

EXPERTS/SPEAKERS

- Col. B. Venkat, Director, Faculty Development Cell, AICTE, India
- Prof. G. Varaprasad, CSE, B.M.S. College of Engineering, Bengaluru, Karnataka
- Ms. Shubha Gupta, Digital & Mobile Client Services and Excellence (CSE) Leader (CIC India), IBM
- Prof. M.K. Banerjee, Visiting Professor, Department of Metallurgical & Material Engineering MNIT, Jaipur
- Dr. S. Das Mandal, Advanced Technology Development Centre, IIT Kharagpur
- Ms. Kamaljeet Kaur, Lead, Education, Training and Assessment, Infosys
- Prof. Vineet Sahula, Professor-HAG, MNIT, Jaipur

A Five-Day Faculty Development Programme on

"Outcome-Based Education: A Paradigm for Assessment & Accreditation"

(24th-28th August 2021)

Organized by:

Department of Computer Science & Engineering
(NBA Accredited)
&
Department of Information Technology
(NBA Accredited)

Under the aegis of IQAC & PAQIC, SKIT, Jaipur

Swami Keshvanand Institute of Technology, Management & Gramothan
Ramnagaria, Jagatpura, Jaipur-302017
Email: fdpcs@skit.ac.in
Phone: +91-141-3500300
Website: www.skit.ac.in

ABOUT JAIPUR

The world famous 'PINK CITY', the capital of the Rajasthan state founded in 1727 AD by Sawai Jai Singh II is one of the most popular tourist destinations. It has a rich culture heritage and many important historical places viz. Amber Fort, Jaigarh Fort, Nahargarh Fort, City Palace, Albert Hall Museum, Jantar-Mantar, Govind-Dev Ji Temple, and Birla Mandir. Jaipur is also famous for its handloom & handicraft, and proves a heaven for shopping and enjoyment, Jaipur is also a home of undergraduate and post-graduate education in Rajasthan with numerous eminent universities and institutes.

ABOUT THE INSTITUTION

Swami Keshvanand Institute of Technology, Management & Gramothan (SKIT) is a selective comprehensive institution offering undergraduate and postgraduate programmes in Engineering and Management. The institute was established in the year 2000. During all the past years SKIT has emerged as a 'Premier Centre' of technical education not only in Rajasthan but also in northern India. The institute is ranked "No. 1 Engineering College in Rajasthan within Category-A" for the last four consecutive academic years (i.e., 2017-18, 2018-19, 2019-20 & 2020-21) by Rajasthan Technical University, Kota. The institute is also accredited & re-accredited by NBA (Five Engineering Branches since 2010).

COMPUTER SCIENCE & ENGINEERING & INFORMATION TECHNOLOGY

The departments are NBA accredited and offers undergraduate programs in CSE & IT, postgraduate program in CSE and Ph.D. in CSE. The major areas of research are Big Data Analytics, Cloud Computing & Virtualization, Artificial Intelligence, Security, Compilers & Programming Languages, Computer Architecture, Bioinformatics and Theoretical Computer Science. Both departments have various research laboratories with the state-of-the-art computing facilities. The department is also recognized as a "Center of Excellence in IoT" by Rajasthan Technical University, Kota.

PROGRAMME OBJECTIVES

1. Create awareness among the faculties and their peer groups about the concepts of Outcome Based Education (OBE) and its growing importance in present educational scenario.
2. Understand the implementation process of Outcome Based Education.
3. Educate the participants with the various contemporary academic delivery methods.
4. Develop measures that can be used to assess the quality of education provided through the OBE model with a special emphasis on technical education.
5. Understand the implementation of OBE in NBA/NAAC.

EXPECTED OUTCOMES

1. The participants will understand the relevance of Outcome Based Education, its role in NBA/NAAC, usefulness of accreditation and various processes associated with accreditation.
2. The participants will understand the teaching pedagogy and effective implementation of every aspect of pedagogy.
3. The participants will learn to formulate vision, mission, PEOs, PSOs of the department and methods of attaining PEOs and PSOs.
4. The participants will also learn to design course outcomes.
5. The Participants of the FDP will become more familiar with assessment process using OBE.

TENTATIVE TOPICS TO BE COVERED

1. Process of developing vision & mission of the Institute/Department.
2. Formulation of course outcomes with blooms taxonomy.
3. Writing PEOs and PSOs for UG programs.
4. Mapping of COs & POs, Importance, Rubrics/formats & examples for theory course, Laboratory course.
5. Best practices to continuously improve the quality of programs.
6. Teaching and Learning process
7. Contemporary Pedagogical tools for effective course delivery.
8. Process of curriculum development.
9. Methodology and benefits pre-qualifiers for the accreditation process.
10. File preparation and document management for Self-Assessment Report (SAR) and Self Study Report (SSR).

SCHEDULE OF THE FDP

Swami Keshvanand Institute of Technology, Management & Gramothan, Jaipur

Department of Computer Science and Engineering (NBA Accredited)
&
Department of Information Technology (NBA Accredited)
Under the aegis of IQAC & PAQIC, SKIT, Jaipur
Organizes
Five-Day Faculty Development Programme
on
"Outcome-Based Education: A Paradigm for Assessment & Accreditation"
(24th-28th August 2021)
Tentative Schedule

DATE	TIME	SESSION
DAY 1		
24.08.2021	09:40 AM-10:00 AM	Inaugural Ceremony
24.08.2021	10:00 AM-11:00 AM	Keynote address by **Col. B. Venkat**, Director FDC, AICTE, New-Delhi, India **WebEx link:** https://skitjaipur.webex.com/skitjaipur/onstage/g.php?MTID=e47ca5d282bb4ca1dd04c8bd4794d919a Password: 1234 (if required)
24.08.2021	11:30 AM-01:30 PM	**Ms. Shubha Gupta** Digital & Mobile Client Services and Excellence (CSE) Leader (CIC India), IBM, India **"QUALITY MANAGEMENT SYSTEMS IN IT INDUSTRY"** **WebEx link:** https://skitjaipur.webex.com/skitjaipur/onstage/g.php?MTID=e47ca5d282bb4ca1dd04c8bd4794d919a Password: 1234 (if required)
DAY 2		
25.08.2021	10:00 AM-12:00 Noon	**Dr. G. Varaprasad** Professor, Department of CSE, B.M.S. College of Engineering, Bangalore, India **"ATTAINMENT PROCESS OF COURSE OUTCOMES & PROGRAM OUTCOMES/PROGRAM SPECIFIC OUTCOMES"** **WebEx link:** **https://skitjaipur.webex.com/skitjaipur/onstage/g.php?MTID=e2eb916e8fe0d05012c3cbf3ee130e13f** Password: 1234 (if required)
25.08.2021	01:00 PM- 03:00 PM	
DAY 3		
26.08.2021	10:00 AM-12:00 Noon	**Prof. Vineet Sahula** Professor-HAG Department of Electronics & Communication Engineering, MNIT, Jaipur **"FORMULATION OF VISION, MISSION AND COURSE OUTCOMES"** **WebEx link:** https://skitjaipur.webex.com/skitjaipur/onstage/g.php?MTID=eb63cad2766bbf699e94eb889b3e9df24 Password: 1234 (if required)
26.08.2021	01:00 PM- 03:00 PM	**Dr. Shyamal Kumar Das Mandal** Assistant Professor, Centre for Educational Technology, IIT Kharagpur **"OUTCOME BASED EDUCATION FOR ONLINE TEACHING"** **WebEx link:** **https://skitjaipur.webex.com/skitjaipur/onstage/g.php?MTID=ed1751ecd8ebb0aa87a1eea419bc69a41** Password: 1234 (if required)

DAY 4		
27.08.2021	10:00 AM-12:00 Noon	**Prof. M. K. Banerjee** Ex-Professor, MNIT, Jaipur **"TEACHERS' PERSPECTIVE ON OUTCOME BASED EDUCATION"** **WebEx link:** https://skitjaipur.webex.com/skitjaipur/onstage/g.php?MTID=ef9bc5dfe9176e4ae1c858b220d787d72 Password: 1234 (if required)
27.08.2021	01:00 PM- 03:00 PM	
DAY 5		
28.08.2021	10:00 AM- 12:00 NOON	**Ms. Sanjita Bohidar** Principal - Quality Programs, Infosys Technologies **"QUALITY AT INFOSYS"** **WebEx link:** https://skitjaipur.webex.com/skitjaipur/onstage/g.php?MTID=ed1751ecd8ebb0aa87a1eea419bc69a41 Password: 1234 (if required)
28.08.2021	Just after the session	Valedictory Ceremony and Final Assessment **WebEx link:** https://skitjaipur.webex.com/skitjaipur/onstage/g.php?MTID=ed1751ecd8ebb0aa87a1eea419bc69a41 Password: 1234 (if required)

INAUGURAL CEREMONY

Swami Keshvanand Institute of Technology, Management & Gramothan, Jaipur

Department of Computer Science and Engineering (NBA Accredited)

&

Department of Information Technology (NBA Accredited)

Under the aegis of IQAC & PAQIC, SKIT, Jaipur

Organizes

Five-Day Faculty Development Programme

on

"Outcome-Based Education: A Paradigm for Assessment & Accreditation"

INAUGURAL CEREMONY

(24th August 2021, 09:40 AM onwards)

Minute-to-Minute Program

Event Description	Duration
Program Initiation	09:40 AM-09:43 AM
Welcome Address **Shri Jaipal Meel** Director, SKIT	09:43 AM - 09:50 AM
About FDP **Prof. Anil Chaudhary** HOD-IT & Head (PAQIC), Coordinator (IQAC), SKIT	09:50 AM – 10:00 AM
Chief Guest & Keynote Talk **Col. B. Venkat** Director, FDC, AICTE, India	10:00 AM – 10:30 AM
Vote of Thanks **Prof. Mukesh Kumar Gupta** HOD-CSE, SKIT	10:30 AM – 10:35 AM
Group Photo	10:35 AM

Link for Inaugural Ceremony:

https://skitjaipur.webex.com/skitjaipur/onstage/g.php?MTID=e47ca5d282bb4ca1dd04c8bd4794d919a

Password: 1234

Ms. Shubha Gupta, Digital & Mobile Client Services and Excellence (CSE) Leader (CIC India), IBM, India Digital & Mobile Client Services and Excellence (CSE) Leader (CIC India), IBM, India

Mobile No. 7045686975
Email ID: shubhagu@in.ibm.com

Ms. Shubha has total 22 years of work experience and she is associated with for 14 Years.She is currently working as Digital & Mobile CSE Leader for CIC India, Program Manager for Global Process, Methods n tools (Japan ,China and other CICs) and CMMI Process Consultant , Maybank IBM Malaysia. Prior to IBM she has worked with Aricent , HCL technologies as Process Consultant.

Dr. G. Varaprasad, Professor, Department of CSE,B.M.S. College of Engineering, Bangalore, India

Mobile No. 9449612596
Email ID: varaprasad.cse@bmsce.ac.in

Dr. G. Varaprasad obtained B.Tech (CSE) from Sri Venkateswara University, Tirupati in 1999, M.Tech (CSE) from Visvesvaraya Technological University, Belguam in 2001 and then Ph.D (CSE) from Anna University, Chennai in 2004. In 2004, he joined PET Lab, Department of Electrical Communication Engineering, Indian Institute of Science, Bangalore as a Postdoctoral fellow under guidance of Dr.P.Venkataram. His Ph.D work supported by University Grants Commission, New Delhi. He worked as Junior Research Fellow at GCE, Anna University under Dr.RSD.Wahida Banu. Since 2005, he has been with the B.M.S.College of Engineering, Bangalore in Department of Computer Science & Engineering. In his credit, he has 65 journal papers, 54 conference papers, holds 23 patents/copyrights (and 5 applied), has authored 4 textbooks and 13 awards. He executed 9 external funded R&D projects, 3 consultancy projects worth 1.3 Crores. Currently, he has been executing 1 consultancy project. He has been actively involved as an expert member in various committees such as AICTE, NBA, DRDO, ADA, UPSC, DST, TCS.

Prof. Vineet Sahula, Professor-HAG, Department of Electronics & Communication Engineering, MNIT, Jaipur

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236	Mr.JITENDRA SINGH	Swami Keshvanand Institute of Technology, Management and Gramothan, Jaipur	jitendrasingh2389@gmail.com
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250	Ms.MANJU CHOUDHARY	Swami Keshvanand Institute of Technology, Management and Gramothan, Jaipur	manju.choudhary@skit.ac.in

251	Dr.Sangeeta Choudhary	Swami Keshvanand Institute of Technology, Management and Gramothan, Jaipur	sangeeta11rc@gmail.com
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259	Dr.Jyoti Arora	Swami Keshvanand Institute of Technology, Management and Gramothan, Jaipur	jyoti.arora@skit.ac.in
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261	Dr.Brajraj Sharma	Swami Keshvanand Institute of Technology, Management and Gramothan, Jaipur	raj.braj12@gmail.com
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INAUGURAL CEREMONY

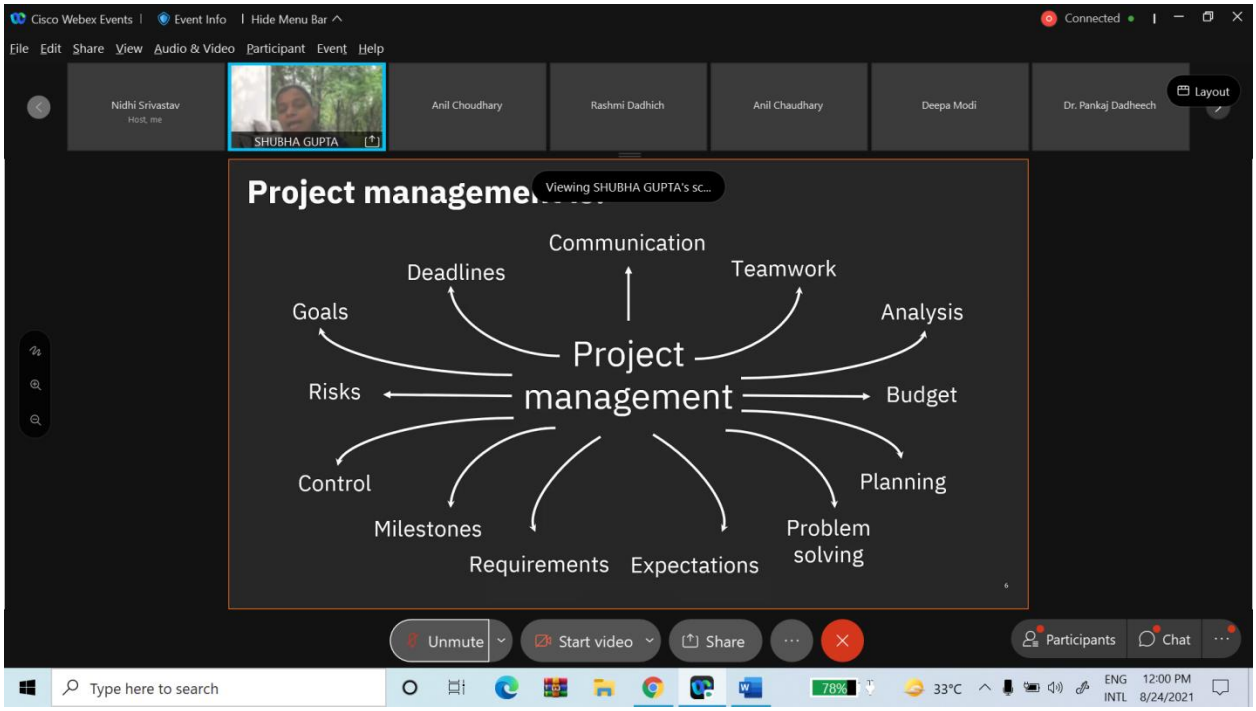
The Inaugural ceremony of the Five-day Faculty Development Programme on "Outcome-Based Education: A Paradigm for Assessment & Accreditation organized by Department of Computer Science and Engineering & Department of Information Technology, under the aegis of IQAC & PAQIC, SKIT, Jaipur was started on 24thAugust, 2021 at 10:00 AM.

The event was initiated by Ms. Tanya Khandelwal, Anchor FDP. She invited Mr. Jaipal Meel, Director SKIT for the formal welcome of the Chief Guest Col. B. Venkat, Director Faculty Development Cell, AICTE, New Delhi and Ms. Shubha Gupta, Digital & Mobile Client Services and Excellence (CSE) Leader (CIC India), IBM, India. After that Prof Anil Chaudhary, HOD-IT has given the brief about the five-day event. Col B. Venkat in his talk emphasized on the NEP 2020 for young professionals and he also congratulated the institute for taking such initiatives. The vote of thanks was proposed by Prof. Mukesh Kumar Gupta, HOD-CSE.

SESSION DETAILS

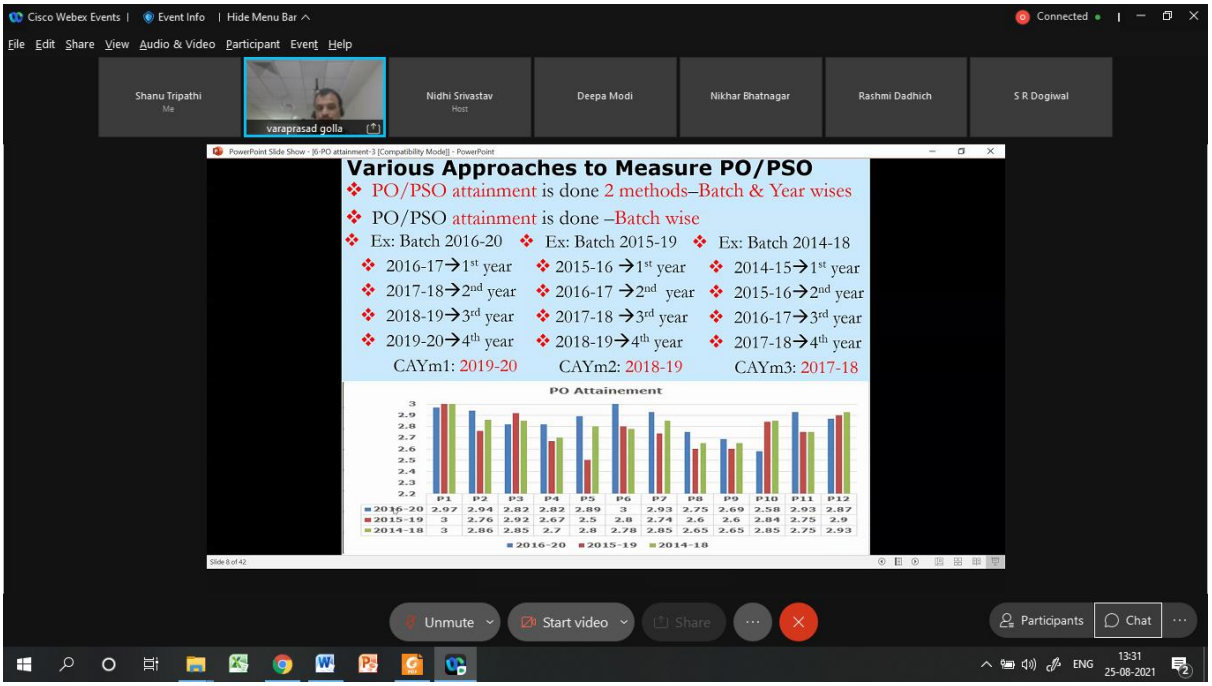
Day 1:
Date: 24th August,2021
Session 1: (11:30 AM -1:30 PM)

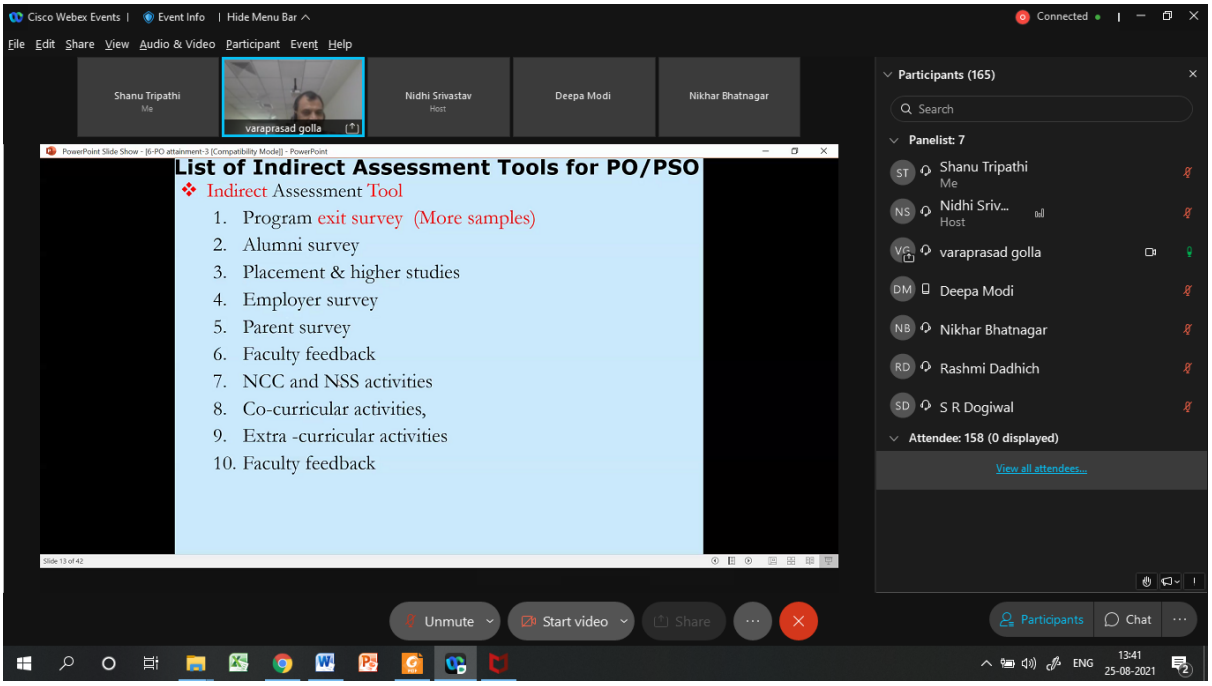
1. First session was taken by**, Ms. Shubha Gupta,** Digital & Mobile Client Services and Excellence (CSE) Leader (CIC India), IBM, India
2. The session was about **"QUALITY MANAGEMENT SYSTEMS IN IT INDUSTRY".**
3. She stared with basic introduction of QMS.
4. She discussed about the Iron triangle of Quality management(Cost, Scope, Time)
5. She discussed about Mural,Project,Contarct and CMMI V2.0.S
6. She explained the Seven keys to success and she also talked about your responsibility for the project success.



Day 2:
Date: 25th August,2021
Session 1 & 2: (10:00 AM-12:00 Noon) & (1:00 PM-3:00 PM)

1. First and second sessions were taken by **Dr. G. Varaprasad**, Professor, Department of CSE, B.M.S. College of Engineering, Bangalore, India
2. The session was about **"ATTAINMENT PROCESS OF COURSE OUTCOMES &**
3. **PROGRAM OUTCOMES/PROGRAM SPECIFIC OUTCOMES"**
4. He discussed about Program Outcomes & Program Specific Outcomes.
5. In the series of discussion he talked about how PO/PSO are measured for B.E./B.Tech program.
6. He explained the Assessment tools for PO/PSO and also gave many examples of Direct & Indirect Assessment.
7. He also explained the various approaches to POs/PSOs attainment i.e. Batch wise and Year wise
8. At the end a very healthy question answer session took place. Many questions were asked by the participants related to the attainment process.

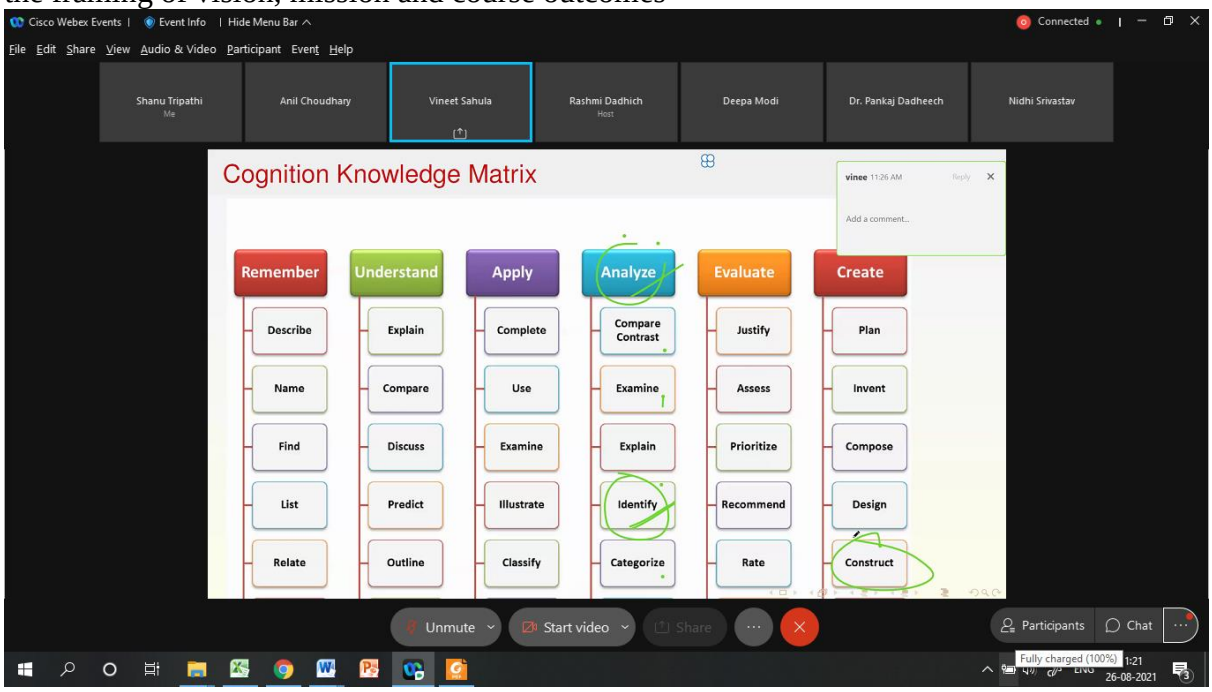


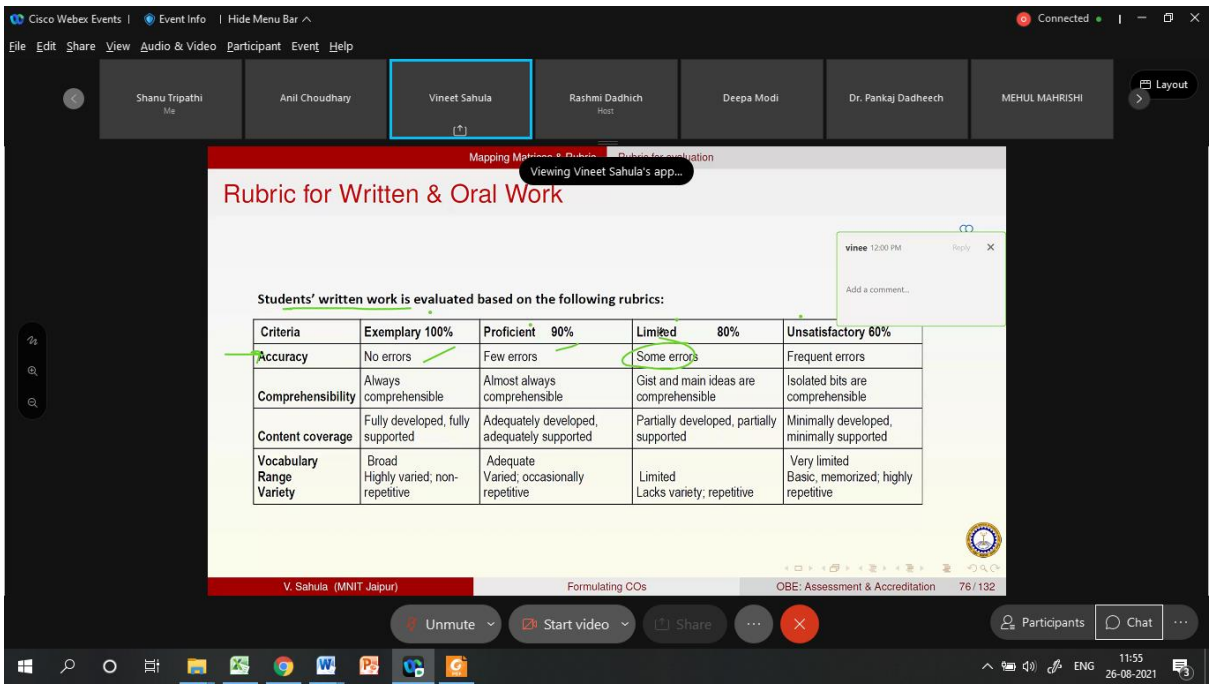


Day 3:
Date: 26th August,2021
Session 1: (10:00 AM-12:00 Noon)

1. First session was taken by **Prof. Vineet Sahula,** Professor-HAG, Department of Electronics & Communication Engineering, MNIT, Jaipur
2. The topic of his talk was **"FORMULATION OF VISION, MISSION AND COURSE OUTCOMES"**
3. In his session he discussed about Outcome based Education(Objective, Methodology and benefits)
4. He also explained how to develop Vision, Mission and Course Outcomes.
5. He discussed about Bloom Taxonomy, Mapping Matrices and Rubrics.

6. He explained in detail about the knowledge levels.
7. At the end a very healthy question answer session took place. Participants asked their queries related to the framing of vision, mission and course outcomes

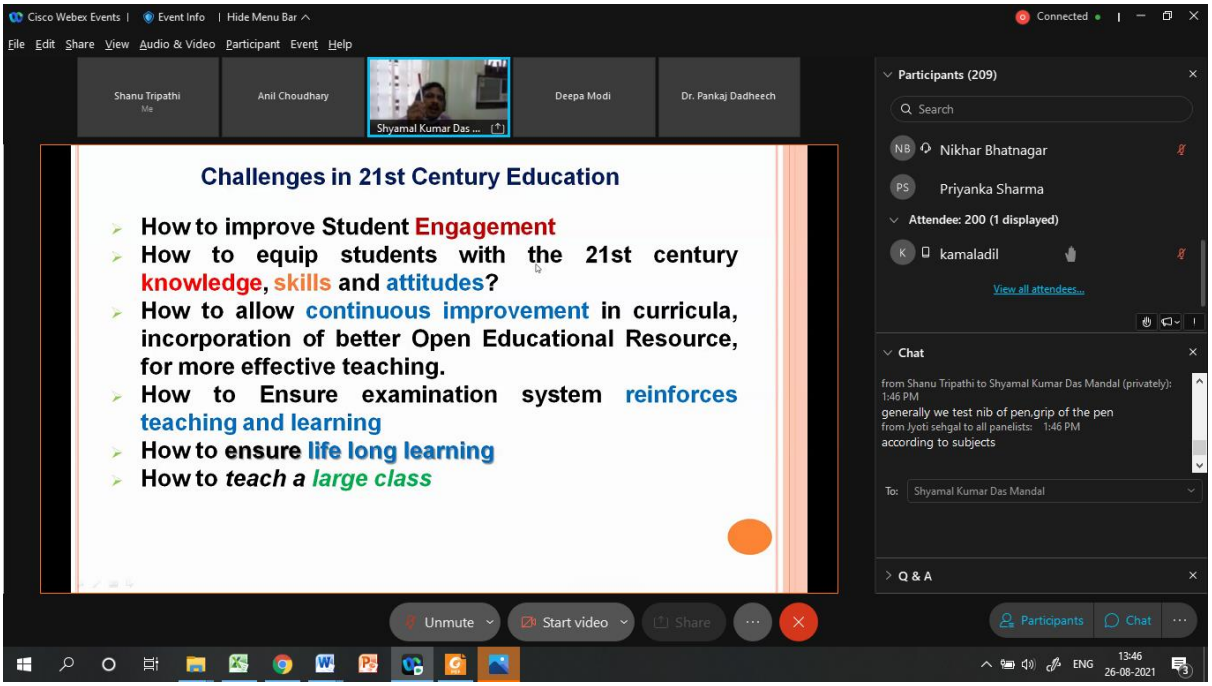


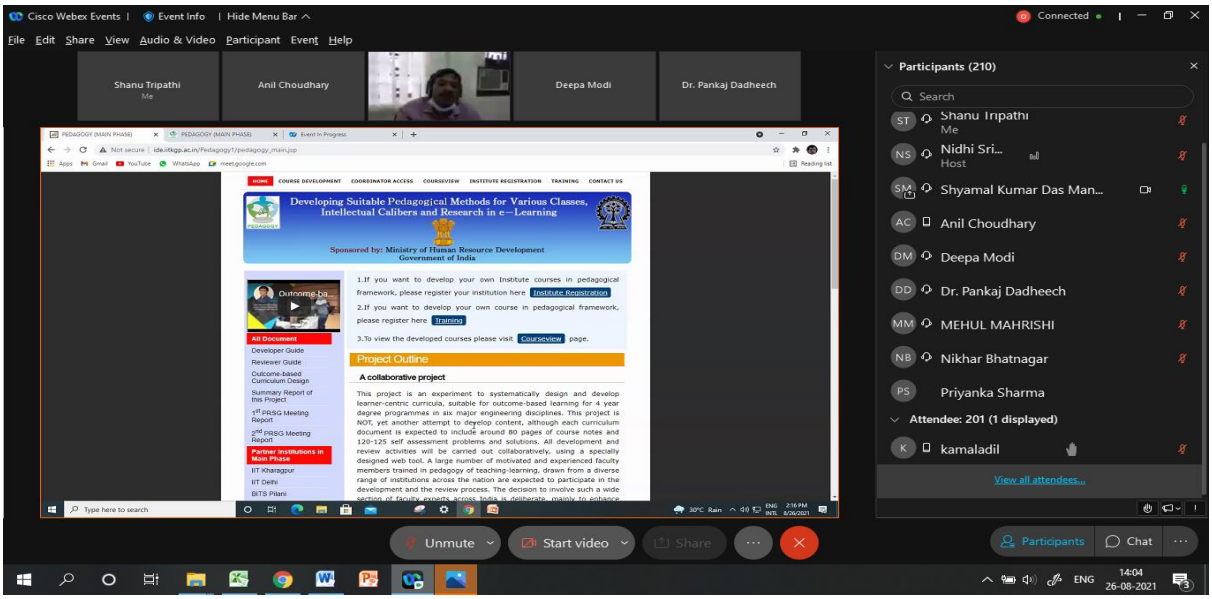


Day 3:
Date: 26th August, 2021
Session 2: (1:00 PM-3:00 PM)

1. The second session of the day was taken by **Dr. Shyamal Kumar Das Mandal** ,Assistant Professor, Centre for Educational Technology Indian Institute of Technology, Kharagpur
2. The topic of his talk was **"OUTCOME BASED EDUCATION FOR ONLINE TEACHING"**
3. He explained about the purpose of examination, challenges in 21st century.
4. He also empathized on the need of Accreditation
5. He mainly focused on Outcome-Based Education and the role of teacher

6. At the end a very healthy question answer session was took place. Many questions were asked by the participants related to the design of course module.

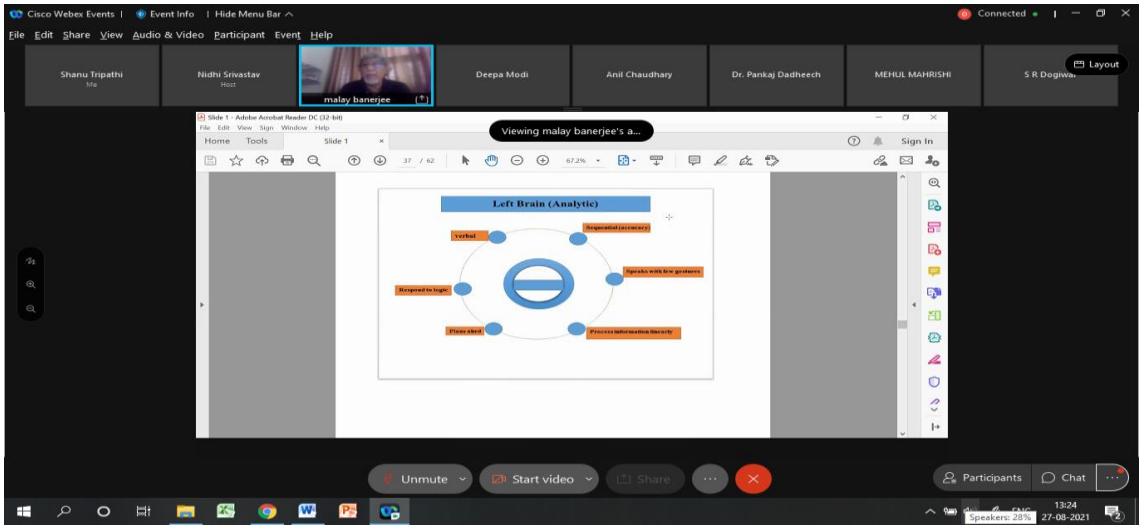


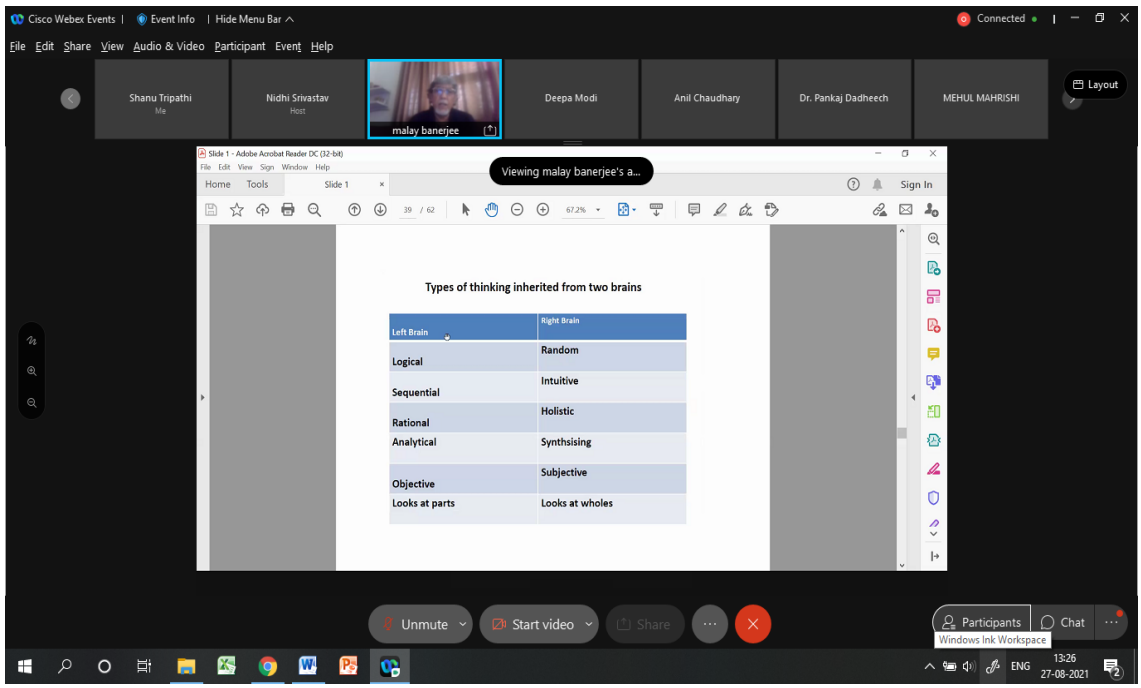


Day 4:
Date: 27th August,2021
Session 1 & 2: (10:00 AM-12:00 Noon) & (1:00 PM-3:00 PM)

1. This session was taken by **Prof. M. K. Banerjee**, Ex-Professor, MNIT, Jaipur
2. The topic of his talk was "**TEACHERS' PERSPECTIVE ON OUTCOME BASED EDUCATION".**
3. He discussed a model hierarchy for the outcome based education.
4. He explained how to state vision and mission,PO and PSO.
5. He covered the requirement of OBE and curriculum design

6. He also discussed about importance of learning outcomes and relevance with blooms taxonomy.

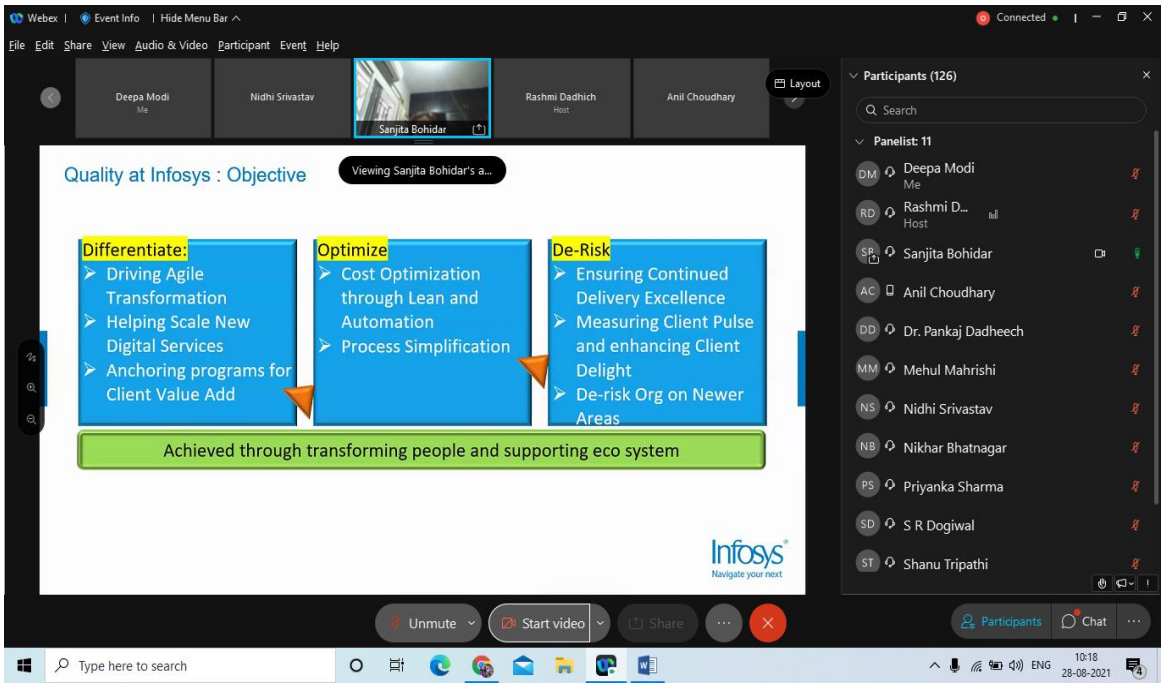




Day 5:
Date: 28th August, 2021
Session 1: (10:00 AM-12:00 Noon)

1. First session was taken Ms. Sanjita Bohidar, Principal - Quality Programs, Infosys Technologies.
2. The session was about **"Quality at Infosys"**.
3. She covered quality culture at Infosys.
4. She discussed the quality approaches like productized processes, best-in-class methodology, performance predictability and continuous capability development.
5. She also explained the process repository.
6. She discussed the process management, process release & agile framework.

7. She also talked about the various training programs offered by Infosys for students like classroom training, collaborative platform teams, certificate programs and workshops etc.
8. She emphasized that the feedback and continuous improvement is necessary for learning.



VALEDICTORY CEREMONY

Valedictory ceremony of the FDP was held on 28-08-2021 in online mode. The function started with the welcome address by Ms. Sneha Sharma, Anchor (FDP). Then Prof. Anil Chaudhary, HOD-IT & Coordinator IQAC has given the closing note of the FDP. After that Ms. Shanu Tripathi, Coordinator FDP presented the event report and Ms. Deepa Modi, Coordinator FDP proposed the vote of thanks. During valedictory, feedback from the participants was also taken and after that an online assessment was conducted.

COMPLETION REPORT

Five-day faculty Development Programme (FDP) on **"Outcome-Based Education: A Paradigm for Assessment & Accreditation** was successfully organized by Department of Computer Science and Engineering & Department of Information Technology, Under the aegis of IQAC & PAQIC at the Swami Keshvanand Institute of Technology, Management & Gramothan, Jaipur from 24thAugust, 2021 to 28thAugust, 2021. The programme had the primary objective to enhance the knowledge of Outcome Based Education (OBE) among the faculty and peer groups. The FDP will attract the speakers and policy makers in OBE and quality specifications from both Industry and Academia. This FDP is meant for faculties of engineering, sciences, mathematics, and humanities courses in technical and diploma institutes. Some other specific objectives which were targeted in this FDP are:

- ✓ Create awareness among the faculties and their peer groups about the concepts of Outcome Based Education (OBE) and its growing importance in present educational scenario.
- ✓ Understand the implementation process of Outcome Based Education.
- ✓ Educate the participants with the various contemporary academic delivery methods.
- ✓ Develop measures that can be used to assess the quality of education provided through the OBE model with a special emphasis on technical education.
- ✓ Understand the implementation of OBE in NBA/NAAC.

The Outcomes of this FDP are as follows:

- ✓ The participants understood the relevance of Outcome Based Education, its role in NBA/NAAC, usefulness of accreditation and various processes associated with accreditation.
- ✓ The participants understood the teaching pedagogy and effective implementation of every aspect of pedagogy.

- ✓ The participants learned to formulate vision, mission, PEOs, PSOs of the department and methods of attaining PEOs and PSOs.
- ✓ The participants learned to design course outcomes.
- ✓ The Participants of the FDP become more familiar with assessment process using OBE.

Programme Highlights

- ✓ **Number of participants:** In all 269 participants attended the FDP Programme. There were participants from all parts of the country.
- ✓ **Resource Persons:** The various sessions of faculty development programme were taken by academicians and industry experts.

Sr. No.	Expert/ Resource Person	Designation/ Profile
1	Ms. Shubha Gupta	Digital & Mobile Client Services and Excellence (CSE) Leader (CIC India), IBM, India
2	Dr. G. Varaprasad	Professor, Department of CSE, B.M.S. College of Engineering, Bangalore, India
3	Prof. Vineet Sahula	Professor-HAG, Department of Electronics & Communication Engineering, MNIT, Jaipur
4	Dr. Shyamal Kumar Das Mandal	Assistant Professor, Centre for Educational Technology,IIT Kharagpur
5	Prof. M. K. Banerjee	Ex-Professor, MNIT, Jaipur
6	Ms. Sanjita Bohidar	Principal - Quality Programs, Infosys Technologies

SAMPLE FEEDBACK FORM

Five-Day Faculty Development Programme on "Outcome-Based Education: A Paradigm for Assessment & Accreditation" during 24th–28th August 2021:Day 1 Feedback

Thank you for attending today's session of FDP organised by the Department of Computer Science & Engineering and Information Technology, SKIT, Jaipur, Rajasthan.

E-mail *

piyush.pant@kiet.edu

Name *

Piyush Pant

Designation *

Assistant Professor

Organization *

KIET GROUP OF INSTITUTIONS Delhi-NCR Ghaziabad

State *

Uttar Pradesh

Contact Number *

7503238908

Quality of the session and expertise of the Resource Person: Ms. Shubha Gupta *

	1	2	3	
FAIR	○	○	◉	EXCELLENT

How helpful was the session provided? *

	1	2	3	4	5	
Slightly Helpful	○	○	○	○	◉	Extremely Helpful

The relevance of the topic *

	1	2	3	
FAIR	○	○	◉	EXCELLENT

Your overall experience *

	1	2	3	
FAIR	○	○	◉	EXCELLENT

Any additional comments or suggestions?

This form was created inside of Swami Keshvanand Institute of Technology.

Google Forms

Five-Day Faculty Development Programme on "Outcome-Based Education: A Paradigm for Assessment & Accreditation" during 24th–28th August 2021: Day 2 Feedback(Session I & II)

Thank you for attending today's session of FDP organised by the Department of Computer Science & Engineering and Information Technology, SKIT, Jaipur, Rajasthan.

E-mail *

kaushal.gupta@abesit.in

Name *

Kaushal Gupta

Organization *

ABES Institute of Technology, Ghaziabad

Contact Number *

8826080934

Quality of the session and expertise of the Resource Person: Dr. G. Varaprasad *

	1	2	3	
FAIR	○	○	◉	EXCELLENT

How helpful was the session provided? *

	1	2	3	4	5	
Slightly Helpful	○	○	○	○	◉	Extremely Helpful

The relevance of the topic *

	1	2	3	
FAIR	○	○	◉	EXCELLENT

Your overall experience *

	1	2	3	
FAIR	○	○	◉	EXCELLENT

Any additional comments or suggestions?

NA

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Google Forms

Five-Day Faculty Development Programme on "Outcome-Based Education: A Paradigm for Assessment & Accreditation" during 24th–28th August 2021: Feedback Day 3(Session I)

Thank you for attending today's session of FDP organised by the Department of Computer Science & Engineering and Information Technology, SKIT, Jaipur, Rajasthan.

E-mail *

rajesh.rajaan@gitjaipur.com

Name *

RAJESH RAJAAN

Organization *

GLOBAL INSTITUTE OF TECHNOLOGY,JAIPUR

Contact Number *

9887507364

Quality of the session and expertise of the Resource Person: Prof. Vineet Sahula *

	1	2	3	
FAIR	○	○	◉	EXCELLENT

How helpful was the session provided? *

	1	2	3	4	5	
Slightly Helpful	○	○	○	○	◉	Extremely Helpful

The relevance of the topic *

	1	2	3	
FAIR	○	○	◉	EXCELLENT

Your overall experience *

	1	2	3	
FAIR	○	○	◉	EXCELLENT

Any additional comments or suggestions?

None

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Google Forms

Five-Day Faculty Development Programme on "Outcome-Based Education: A Paradigm for Assessment & Accreditation" during 24th–28th August 2021: Feedback Day 3(Session II)

Thank you for attending today's session of FDP organised by the Department of Computer Science & Engineering and Information Technology, SKIT, Jaipur, Rajasthan.

E-mail *

nandakumarrb_cse@mitmysore.in

Name *

Nanda Kumar R B

Organization *

MIT Mysore

Contact Number *

9620220179

Quality of the session and expertise of the Resource Person: Prof. Dr. Shyamal Kumar Das Mandal *

	1	2	3	
FAIR	○	○	◉	EXCELLENT

How helpful was the session provided? *

	1	2	3	4	5	
Slightly Helpful	○	○	○	◉	○	Extremely Helpful

The relevance of the topic *

	1	2	3	
FAIR	○	○	◉	EXCELLENT

Your overall experience *

	1	2	3	
FAIR	○	◉	○	EXCELLENT

Any additional comments or suggestions?

This form was created inside of Swami Keshvanand Institute of Technology.

Google Forms

Five-Day Faculty Development Programme on "Outcome-Based Education: A Paradigm for Assessment & Accreditation" during 24th–28th August 2021: Day 4 Feedback(Session I & II)

Thank you for attending today's session of FDP organised by the Department of Computer Science & Engineering and Information Technology, SKIT, Jaipur, Rajasthan.

E-mail *

vtamildhasan1@gmail.com

Name *

Dr V KANNAN PhD

Organization *

Government Arts College, Dharmapuri, Tamil Nadu, India

Contact Number *

8072975844

Quality of the session and expertise of the Resource Person: Prof. M.K.Banerjee *

	1	2	3	
FAIR	○	○	◉	EXCELLENT

How helpful was the session provided? *

	1	2	3	4	5	
Slightly Helpful	○	○	○	○	◉	Extremely Helpful

The relevance of the topic *

	1	2	3	
FAIR	○	○	◉	EXCELLENT

Your overall experience *

	1	2	3	
FAIR	○	○	◉	EXCELLENT

Any additional comments or suggestions?

Excellent session keep it up

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Five-Day Faculty Development Programme on "Outcome-Based Education: A Paradigm for Assessment & Accreditation" during 24th–28th August 2021: Day 5 Feedback

Thank you for attending today's session of FDP organised by the Department of Computer Science & Engineering and Information Technology, SKIT, Jaipur, Rajasthan.

E-mail *

ashutoshrao7@gmail.com

Name *

Ashutosh Kumar Rao

Organization *

Institute of Technology and Management Gida Gorakhpur

Contact Number *

07906686559

Quality of the session and expertise of the Resource Person: Ms. Sanjita Bohidar *

	1	2	3	
FAIR	○	○	◉	EXCELLENT

How helpful was the session provided? *

	1	2	3	4	5	
Slightly Helpful	○	○	○	○	◉	Extremely Helpful

The relevance of the topic *

	1	2	3	
FAIR	○	○	◉	EXCELLENT

Your overall experience *

	1	2	3	
FAIR	○	◉	○	EXCELLENT

Any additional comments or suggestions?

no

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Google Forms

SAMPLE CERTIFICATES

Five-Day Faculty Development Programme
on
Outcome-Based Education:
A Paradigm for Assessment & Accreditation

ORGANIZED BY:

Department of Computer Science and Engineering (NBA Accredited) & Department of Information Technology (NBA Accredited)

Under the aegis of IQAC & PAQIC

Swami Keshvanand Institute of Technology, Management & Gramothan, Jaipur, Rajasthan

CERTIFICATE OF PARTICIPATION

This is to certify that **Mr. Shailesh Kumar Gupta**

of

Raj Kumar Goel Institute of Technology Ghaziabad

has participated in the Five-Day Faculty Development Programme on **"Outcome-Based Education: A Paradigm for Assessment & Accreditation"** held from **24/08/2021** to **28/08/2021** at **Swami Keshvanand Institute of Technology, Management & Gramothan, Jaipur.**

Dr. Mukesh K. Gupta	Dr. Anil Chaudhary	Dr. Ramesh K. Pachar
HOD-CSE, Member IQAC, SKIT	HOD-IT,Coordinator IQAC, SKIT	Principal,Chairman IQAC, SKIT

Five-Day Faculty Development Programme
on
Outcome-Based Education:
A Paradigm for Assessment & Accreditation

ORGANIZED BY:

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Under the aegis of IQAC & PAQIC

Swami Keshvanand Institute of Technology, Management & Gramothan, Jaipur, Rajasthan

CERTIFICATE OF PARTICIPATION

This is to certify that **Mrs. A Nivetha**

of

Muthayammal engineering college (Autonomous), Rasipuram

has participated in the Five-Day Faculty Development Programme on **"Outcome-Based Education: A Paradigm for Assessment & Accreditation"** held from **24/08/2021** to **28/08/2021** at **Swami Keshvanand Institute of Technology, Management & Gramothan, Jaipur.**

Dr. Mukesh K. Gupta	Dr. Anil Chaudhary	Dr. Ramesh K. Pachar
HOD-CSE, Member IQAC, SKIT	HOD-IT,Coordinator IQAC, SKIT	Principal,Chairman IQAC, SKIT

Five-Day Faculty Development Programme

on

Outcome-Based Education:
A Paradigm for Assessment & Accreditation

ORGANIZED BY:

Department of Computer Science and Engineering (NBA Accredited) & Department of Information Technology (NBA Accredited)

Under the aegis of IQAC & PAQIC

Swami Keshvanand Institute of Technology, Management & Gramothan, Jaipur, Rajasthan

CERTIFICATE OF PARTICIPATION

This is to certify that **Mrs. B.Renukadevi**

of

Sri Sai Ram Engineering College

has participated in the Five-Day Faculty Development Programme on **"Outcome-Based Education: A Paradigm for Assessment & Accreditation"** held from **24/08/2021** to **28/08/2021** at **Swami Keshvanand Institute of Technology, Management & Gramothan, Jaipur.**

Dr. Mukesh K. Gupta	Dr. Anil Chaudhary	Dr. Ramesh K. Pachar
HOD-CSE, Member IQAC, SKIT	HOD-IT,Coordinator IQAC, SKIT	Principal,Chairman IQAC, SKIT

Five-Day Faculty Development Programme

on

Outcome-Based Education:
A Paradigm for Assessment & Accreditation

ORGANIZED BY:

Department of Computer Science and Engineering (NBA Accredited) & Department of Information Technology (NBA Accredited)

Under the aegis of IQAC & PAQIC

Swami Keshvanand Institute of Technology, Management & Gramothan, Jaipur, Rajasthan

CERTIFICATE OF PARTICIPATION

This is to certify that **Dr. G.UMA MAHESWARI**

of

Siva Sivani Institute of Management

has participated in the Five-Day Faculty Development Programme on **"Outcome-Based Education: A Paradigm for Assessment & Accreditation"** held from **24/08/2021** to **28/08/2021** at **Swami Keshvanand Institute of Technology, Management & Gramothan, Jaipur.**

Dr. Mukesh K. Gupta	Dr. Anil Chaudhary	Dr. Ramesh K. Pachar
HOD-CSE, Member IQAC, SKIT	HOD-IT,Coordinator IQAC, SKIT	Principal,Chairman IQAC, SKIT

TOKEN OF GRATITUDE

Swami Keshvanand Institute of Technology, Management & Gramothan
Jaipur, Rajasthan

Token of Gratitude

Col. B. Venkat

Many thanks for your presence as a Chief Guest & Keynote Speaker
in
***Five-Day Faculty Development Programme* on**
Outcome-Based Education: *A Paradigm for Assessment & Accreditation*

24th - 28th AUGUST, 2021

Swami Keshvanand Institute of Technology, Management & Gramothan
Jaipur, Rajasthan

Token of Gratitude

Ms. Shubha Gupta

Many thanks for your presence as a guest & expert talk on
"Quality Management System in IT Industry"
in
***Five-Day Faculty Development Programme* on**
Outcome-Based Education: *A Paradigm for Assessment & Accreditation*

24th - 28th AUGUST, 2021

Swami Keshvanand Institute of Technology, Management & Gramothan
Jaipur, Rajasthan

Token of Gratitude

Dr. G. Varaprasad

Many thanks for your presence as a guest & expert talk on
"Attainment Process of Course Outcome & Program Outcomes/Program Specific Outcomes "
in
***Five-Day Faculty Development Programme* on**
Outcome-Based Education: *A Paradigm for Assessment & Accreditation*

24th - 28th AUGUST, 2021

Swami Keshvanand Institute of Technology, Management & Gramothan
Jaipur, Rajasthan

Token of Gratitude

Dr. Vineet Sahula

Many thanks for your presence as a guest & expert talk on
"Formulation of Vision, Mission & Course Outcomes "
in
***Five-Day Faculty Development Programme* on**
Outcome-Based Education: *A Paradigm for Assessment & Accreditation*

24th - 28th AUGUST, 2021

Swami Keshvanand Institute of Technology, Management & Gramothan
Jaipur, Rajasthan

Token of Gratitude

Dr. Shyamal Kumar Das Mandal

Many thanks for your presence as a guest & expert talk on
"Outcome Based Education for Online Teaching "
in
***Five-Day Faculty Development Programme* on**
Outcome-Based Education: *A Paradigm for Assessment & Accreditation*

24th - 28th AUGUST, 2021

Swami Keshvanand Institute of Technology, Management & Gramothan
Jaipur, Rajasthan

Token of Gratitude

Prof. M.K. Banerjee

Many thanks for your presence as a guest & expert talk on
"Teacher's Perspective on Outcome Based Education "
in
***Five-Day Faculty Development Programme* on**
Outcome-Based Education: *A Paradigm for Assessment & Accreditation*

24th - 28th AUGUST, 2021

Swami Keshvanand Institute of Technology, Management & Gramothan

Jaipur, Rajasthan

Token of Gratitude

Ms. Sanjita Bohidar

Many thanks for your presence as a guest & expert talk on
"Quality at Infosys"
in
***Five-Day Faculty Development Programme* on**
Outcome-Based Education: *A Paradigm for Assessment & Accreditation*

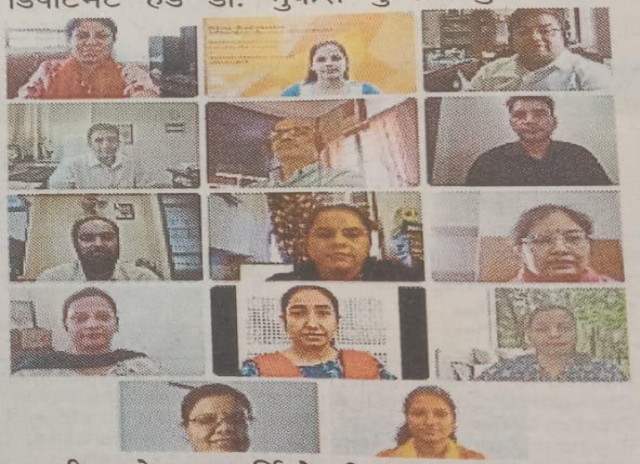
24th - 28th AUGUST, 2021

NEWS IN MEDIA

आउटकम बेस्ड एजुकेशन पर चर्चा

डेली न्यूज, mix रिपोर्टर, जयपुर। स्वामी केशवानंद इंस्टीट्यूट आफ टेक्नोलॉजी में मंगलवार को कंप्यूटर साइंस एंड इनफॉर्मेशन टेक्नोलॉजी डिपार्टमेंट की ओर से 'आउटकम बेस्ड एजुकेशनः ए पेराडीग्म फॉर असेसमेंट एंड एक्रिडिशन' विषय पर 5 दिवसीय फैकल्टी डेवलपमेंट प्रोग्राम के तहत विभिन्न सेशन आयोजित किए गए।

प्रोग्राम में एफडीसी एआईसीटीई डायरेक्टर कर्नल बी वेंकट ने एफ्डीपी के बारे में जानकारी देते हुए आउटकम बेस्ट एजुकेशन का महत्व समझाया। डिजिटल एंड मोबाइल क्लाइंट सर्विसेज आईबीएम इंडिया की ओर से शुभा गुप्ता ने आउटकम बेस्ड एजुकेशन के महत्व को आईटी डिपार्टमेंट से जोड़ा। इस अवसर पर संस्था डायरेक्टर जयपाल मील, रजिस्ट्रार रचना मील, प्राचार्य डॉ. रमेश कुमार पचार, आईटी डिपार्टमेंट हेड डाण् अनिल चौधरी, सीएस डिपार्टमेंट हेड डॉ. मुकेश कुमार गुप्ता और



कन्वीनर मेहुल महर्षि ने भी एफडीपी के विभिन्न सत्रों को संबोधित किया।

विभिन्न सेशंस में एक्सपर्ट्स ने रखे विचार

आउटकम बेस्ड एजुकेशन पर चर्चा

जयपुर @ पत्रिका. स्वामी केशवानंद इंस्टीट्यूट ऑफ टेक्नोलॉजी में कंप्यूटर साइंस एंड इंफॉर्मेशन टेक्नोलॉजी डिपार्टमेंट की ओर से 'आउटकम बेस्ड एजुकेशन - ए पेराडीग्म फॉर अस्सेस्मेंट एंड एक्रीडिशन' पर फैकल्टी डवलपमेंट प्रोग्राम का आयोजन किया गया। इसमें एफडीसी एआइसीटीई डायरेक्टर कर्नल बी. वेंकट ने एफडीपी के बारे मे जानकारी देते हुए आउटकम बेस्ट एजुकेशन का महत्त्व समझाया। डिजिटल एंड मोबाइल क्लाइंट सर्विसेज

आइबीएम इंडिया की ओर से शुभा गुप्ता ने आइटी के बदलते स्वरूप पर चर्चा की। डायरेक्टर जयपाल मील, रजिस्ट्रार रचना मील, प्राचार्य डॉ. रमेश पचार, आइटी डिपार्टमेंट हेड अनिल चौधरी, सीएस डिपार्टमेंट हेड मुकेश गुप्ता और कन्वीनर मेहुल महर्षि ने भी संबोधित किया।

FDP on Outcome-Based Education

CITY FIRST

An online Five-Day faculty development programme on Outcome-Based Education: A Paradigm for Assessment & Accreditation commenced today at Swami Keshvanand Institute of Technology, Management & Gramothan (SKIT), Jaipur. Institute Director, Jaipal Meel welcomed the chief guest Col. B Venkat, Director, Faculty Development Cell, AICTE, New Delhi and Shubha Gupta, IBM, India.

Col. B.Venkat in his address congratulated the Institute for taking such initiatives and he emphasised the importance of NEP 2020 for young professionals. He also emphasised outcome-based education and its implementation. More than 700 participants from 26 different states of India were taking part in this five-day online FDP. The program was coordinated by the faculties Deepa Modi, Shanu Tripathi, Rashmi Dadheech and Nidhi Srivastava.

-THANK YOU-

Swami Keshvanand Institute of Technology, Management & Gramothan
Ramnagaria (Jagatpura) Jaipur-17

SKIT/OFFICE/2019/ 982 Date: 08.04.2019

NOTICE

It has been decieded to hold an inhouse faculty development programme by Prof. (Dr.) N.K. Banthiya, Head PAQIC from April 29, 2019 to May 4, 2019. Based upon observations during his visits to classes undertaken by various faculty members he will discuss ways and means to improve class room delivery. He will also discuss about other techniques to improve teaching learning process.

The faculty members whose classroom deliveries have been audited by Dr. Banthiya and the faculty members who have not attended any FDP before in SKIT should attend this programme. Other faculty members who are free may also attend this FDP.

The HODs are kindly requested to see to it that faculty from their departments attend the programme. Irregular faculty members will not be awarded certificates.

S.L.Surana
Dr. S.L. Surana
Director (Academics)

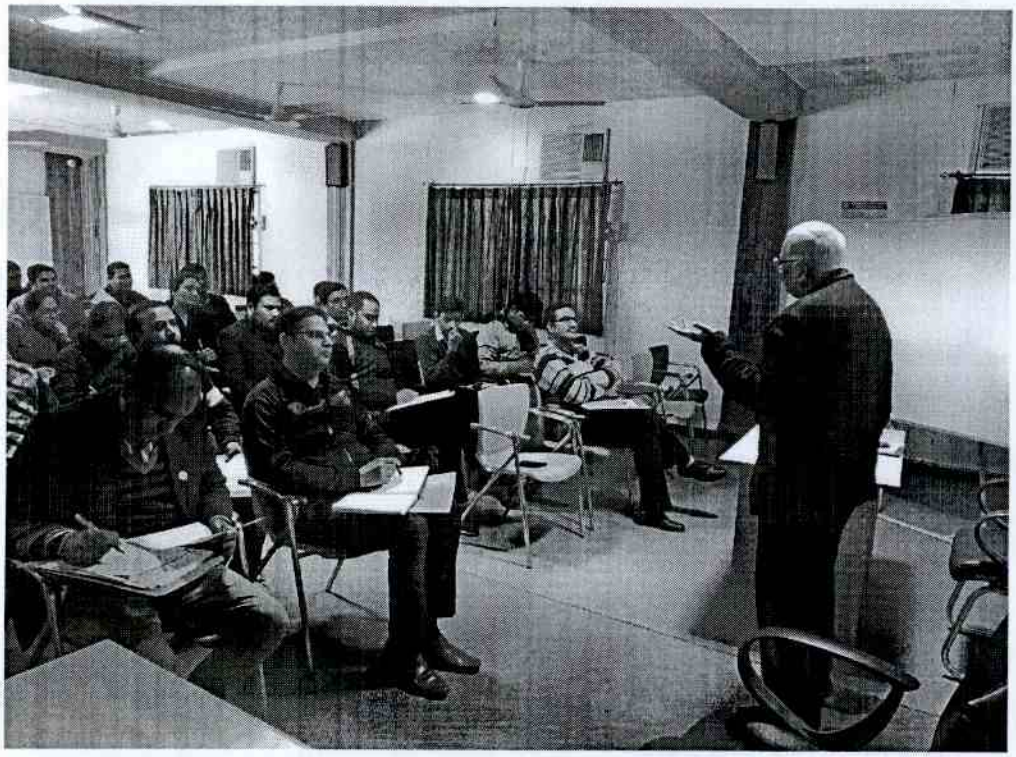
Copy to:

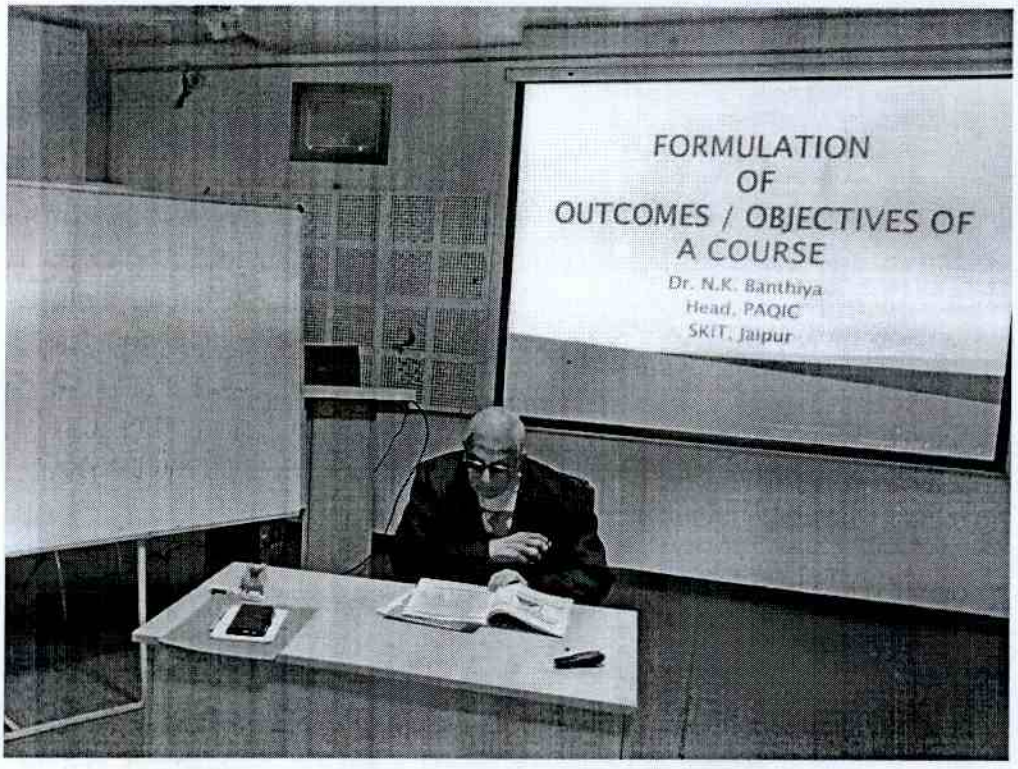
1. *The Director*
2. *The Principal*
3. *The Registrar*
4. *The Adviser*
5. *Prof. (Dr.) N.K. Banthiya, Head PAQIC*
6. *All HODs-EC,EE,CSE,IT,ME,CE,MS,Phy.,Chem.,Maths,English*
7. *File*

FDP Attendance sheet

Sr. No.	Name	Designation	Dept.	29-04-2019	30-04-2019	01-05-2019	02-05-2019	03-05-2019	04-05-2019	07-05-2019	Remarks
1	AKASH JOHARI	ASSISTANT PROF. 1	CE	P	**AB**	P	P	P	P	P	AL on April 30, 2019
2	POOJA JAIN	ASSISTANT PROF. 2	CE	P	P	P	P	P	P	P	
3	PRIYANKA GUPTA	ASSISTANT PROF. 2	CE	P	P	P	P	P	P	P	
4	Bhawna Choudhary	Asst. Prof.	CSE	P	P	P	P	P	P	**AB**	
5	Dr. Sunita Gupta	ASSOCIATE PROF. 1	CSE	P	**AB**	P	P	P	**AB**	P	
6	NIKETA SHARMA	ASSO. PROF.	CSE	**AB**	P	P	P	P	P	P	Ajmer for General Election
7	Rajat Goel	Assoc. Prof.	CSE	P	P	P	**AB**	P	P	**AB**	
8	Rashmi Dadhich		CSE	**AB**	**AB**	P	P	P	P	**AB**	
9	Shanu Tripathi	Asst. Prof.	CSE	P	P	P	P	P	P	P	
10	SUSHANT KUMAR	Asst. Prof.	CSE	P	P	P	P	P	P	**AB**	
11	YOGENDRA KUMAR GUPTA	ASTT. PROF.	CSE	**AB**	P	P	P	P	**AB**	P	NEET exam duty AL
12	GLORIA JOSEPH	ASSISTANT PROF. 1	ECE	P	P	P	P	P	P	P	
13	HARSHAL NIGAM	ASSISTANT PROF. 1	ECE	**AB**	P	P	P	P	P	**AB**	
14	JAYPRAKASH VIJAY	ASSOCIATE PROF. 1	ECE	P	P	P	P	P	P	**AB**	
15	URVASHI PRAKASH SHUKLA	ASTT. PROF.	ECE	P	P	P	P	P	P	**AB**	
16	VIKAS PATHAK	ASSOCIATE PROF. 1	ECE	**AB**	P	P	P	P	P	**AB**	
17	GARVIT KUMAR GUPTA	ASSISTANT PROF. 1	EE	P	P	P	P	P	P	**AB**	
18	GAURAV KANSAL	ASSISTANT PROF. 2	EE	P	P	**AB**	P	P	P	P	Busy in Internal Practical Exam of BEE(II)
19	RAMESH PRAKASH	ASSISTANT PROF. 1	EE	P	P	P	P	P	P	P	
20	TARUN KUMAR CHHEEPA	ASSISTANT PROF. 2	EE	P	P	P	P	P	P	**AB**	
21	TARUN NARUKA	ASSOCIATE PROF. 1	EE	**AB**	P	P	P	P	P	P	Ajmer for General Election
22	VIKRAM SINGH	ASSISTANT PROF. 1	EE	P	P	P	P	P	P	**AB**	University Practical Exam
23	C.P. JAIN	ASSISTANT PROF. 2	MATHS	P	P	P	P	P	P	P	
24	DR. NAWAL KISHOR JANGID	ASSOCIATE PROF. 1	MATHS	P	P	P	P	P	P	P	
25	DR. VIVEK VIJAY	ASSISTANT PROF. 2	MATHS	P	P	P	P	P	P	P	
26	SUMIT GUPTA	ASSISTANT PROF. 1	MATHS	P	**AB**	**AB**	**AB**	**AB**	**AB**	**AB**	
27	UDAI KUMAR SHARMA	ASSOCIATE PROF. 1	MATHS	P	P	P	P		P	P	

28	ANKUR KUMAR	ASTT. PROF.	ME	P	P	P	P	P	P	P	
29	CHANDAN KUMAR	ASSISTANT PROF. 2	ME	P	P	P	P	P	P	P	
30	CHANDRA MOHAN KUMAR	ASSISTANT PROF. 2	ME	P	P	AB	AB	AB	AB	P	
31	DHEERAJ JOSHI	ASSOCIATE PROF. 1	ME	AB	AB	AB	P	AB	AB	AB	
32	DINESH KUMAR SHARMA	ASSISTANT PROF. 2	ME	AB	P	P	P	AB	AB	P	AL on April 29, 2019 and May 03, 2019 CL on May 04, 2019
33	DR. VIKASH GAUTAM	ASSOCIATE PROF. 1	ME	P	P	P	P	P	P	P	
34	JITENDRA KUMAR	ASTT. PROF.	ME	P	AB	P	P	P	P	P	
35	MADHUKAR KUMAR	ASSISTANT PROF. 1	ME	P	AB	P	P	P	P	P	
36	MANOJ KUMAR	ASTT. PROF.	ME	P	P	P	AB	P	AB	AB	
37	MOHD. SUHAIB	ASTT. PROF.	ME	P	P	P	P	AB	AB	P	
38	NAVEEN KUMAR SAIN	ASTT. PROF.	ME	P	P	P	P	P	P	P	
39	NIKHIL SHARMA	ASSISTANT PROF. 1	ME	AB	P	AB	AB	AB	AB	AB	
40	NITIN GOYAL	ASSISTANT PROF. 2	ME	P	P	P	P	P	P	AB	
41	PRAKASH BHARDWAJ	ASTT. PROF.	ME	P	P	P	P	P	P	P	
42	SUMIT JHALANI	ASSISTANT PROF. 1	ME	P	P	P	P	P	P	P	
43	SUNIL KUMAR	ASSISTANT PROF. 1	ME	P	P	P	P	P	P	P	
44	VISHNU JANGID	ASTT. PROF.	ME	AB	P	P	AB	AB	AB	AB	
45	ROOP SINGH	TA	ME	P	P	P	P	P	P	P	




FORMULATION
OF
OUTCOMES / OBJECTIVES OF
A COURSE
Dr. N.K. Banthiya
Head, PAQIC
SKIT, Jaipur

Swami Keshvanand Institute of Technology, Management & Gramothan
Ramnagaria (Jagatpura) Jaipur-17

SKIT/OFFICE/2017/763

Date: 25.8.2017

NOTICE

Faculty Development Programmes

Faculty Development Programmes are scheduled as follows:-

1. **Induction Programme**

This programme will be for new faculty members / those faculty members who have not attended such programme earlier / other interested faculty members

Dates: 1st September to 7th September, 2017

Venue: Room No. 101, Vikram Sarabhai Academic Block (Old building)

Time: 12.30 to 3.00 P.M.

2. **Training for Development and Implementation of Course Outcomes**

This programme will be for all the faculty members who are interested in developing and using Course Outcomes for their courses. All the faculty members attending Induction Programme will also attend this programme.

Dates: 4th September, 2017 to 5th September, 2017

Venue: Room No. 101, Vikram Sarabhai Academic Block (Old Building)

Time: 12.30 to 3.00 P.M.

All Heads of Departments and Sections are required to send the names of faculty members who will be attending the programmes to Dr. N.K. Banthiya in Programme Assessment & Quality Improvement Cell (PAQIC) in his office AC101 in the Vikram Sarabhai Academic Block (Old Building).

All Heads of Departments and Sections are also required to send the names of faculty members who would like to volunteer in assisting Dr. N.K. Banthiya in conducting the programmes.

Lists must be sent by 29th August, 2017. Some minor modifications may be made in the time tables so that concerned faculty members are able to attend the programmes.

S. L. Surana

(Dr. S.L. Surana)
Director (Academics)

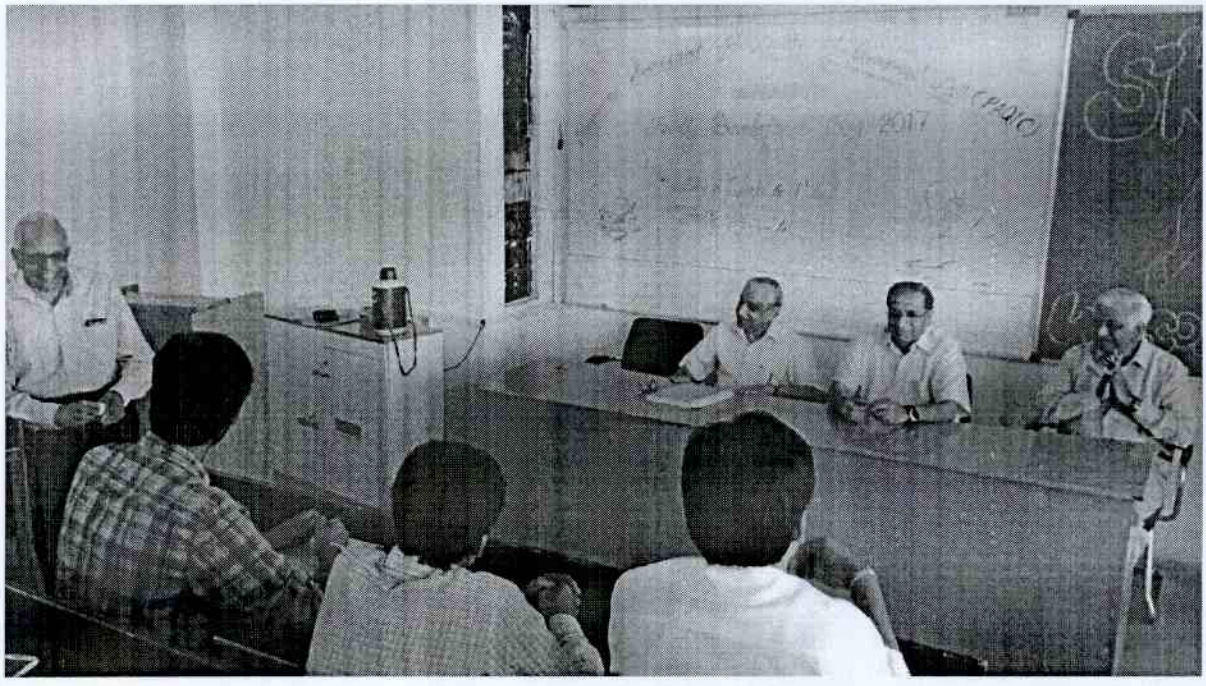
Copy to:

1. *Director*
2. *Director (D&W)*
3. *Registrar*
4. *Principal*
5. *Advisers*
6. *Prof. N. K. Banthiya*
7. *All HODs-EC,EE,CS,IT,ME,CE,MS, I/c B. Tech. I year, Phy, Chem, Maths, English.*
8. *All faculty members*
9. *File*

Swami Keshvanand Institute of Technology, Management & Gramothan, Jaipur

Programme Assessment & Quality Improvement Cell

Faculty Development Programme (FDP)



Swami Keshvanand Institute of Technology, Management & Gramothan Jaipur

Program Assessment & Quality Improvement Cell (PAQIC)

Report of Faculty Development Program (Induction Program)

(1st September to 7th September, 2017)

1. Introduction

A Faculty Development Program (Induction Program) was scheduled from 1.09.2017 to 7.09.2017 for new faculty members / those faculty members who had not attended similar program earlier or other interested faculty members. Simultaneously, a program for 'Training for Development and Implementation of Course Outcomes' was also organized on 4th and 5th September, 2017. This report concerns the first program i.e. Induction Program.

Departments / Sections were requested to forward names of faculty members who would be attending the program.

List of faculty members who were recommended for attending the program with their attendance is given in Appendix I.

2. Faculty Development Program Outcomes

After attending the program, participating in planned activates and doing assignments, participants will

1. Appreciate and use rules, regulations and policies of the Institute and follow the rules and regulations.

1. 1 Explain and follow rules and regulations of the Institute.

1.2 State relevant policies of the Institute.

2. Appreciate worth of 'Quality Policy of the Institute'.

2.1 Strive to maintain quality in all their endeavors.

3. Apply various aspects related to 'Classroom Communication' during their communication in classrooms and laboratories.

3.1 State purposes of communication.

3.2 Explain Berlo's S-M-C-R model of communication.

3.3 Explain and use various 'Channels of Communication'.

3.4 Explain various 'Communication Barriers' and get over the barriers.

3.5 Explain and use various types of communication effectively: Verbal (spoken and written) and Non-verbal (body movement, gestures and mannerisms).

3.6 Use effective communication by properly using A.V. aids, active learning and stimulus variation.

4. Develop 'Course Files' for their courses.

4.1 Sequence content for the course being taught.

4.2 Explain necessity of contents of a 'Course File'.

4.3 Develop 'Course Planning Table' for the course.

4.4 Prepare 'Course File' of the course.

5. Perform effective teaching-learning in classrooms.

5.1 Use chalk board, white board, OHP transparencies, PPTs effectively.

5.2 Use Gagne's Events of Instruction and other important points related to teaching-learning in the classroom.

6. Use concepts: PEOs, POs, PSOs and COs.

6.1 Explain concepts: PEOs, POs, PSOs and COs and their relationship.

6.2 Explain how POs as specified by NBA can be achieved for a program.

6.3 Formulate PSOs for the program for which they are working.

7. Formulate COs for the course(s) they are teaching.

7.1 Identify COs or otherwise from a list of statements.

7.2 Differentiate between 'General' and 'Specific' outcomes.

7.3 Explain three domains of learning as Cognitive, Affective and Psychomotor.

7.4 Write COs in all the three domains of learning.

7.5 State meaning of 'taxonomy'.

7.6. Explain taxonomy in three domains of learning; Bloom's Taxonomy for Cognitive Domain as Knowledge, Comprehension, Application, Analysis, Synthesis and Evaluation ; Dave's Taxonomy in Psychomotor Domain as Imitation, Manipulation, Precision, Articulation and Naturalization; and Kraithwohl's taxonomy in Affective Domain as Receiving, Responding, Valuing, Organizing and Characterizing.

7.7 Write Cognitive Domain COs at all taxonomy levels for the course.

8. Understand and use CO-PO mapping and specification table.

8.1 Develop CO-PO mapping of the course being taught.

8.2 Develop Specification Table for a Mid-term test.

3. Program Delivery

Program was planned for Induction of new faculty members; thus it was attended mainly by new faculty members whose names were received from the departments.

In the program following delivery methods / aids/ strategies were used:

1. Use of white board and chalk board

2. Use of PPTs

3. Demonstration of use of Overhead projector

4. During beginning and end every day, revision of material learnt by participants previous day / that day by interaction with the participants

5. Question-answer technique during the presentation

6. Class oral assignments / demonstration

7. Presentations by participants, feedback by peers, feedback by program faculty and camera recording of presentations

8. Supply of Course Material by email to the participants daily

4. Program Time Table

Program Time Table is given as Appendix II.

It can be seen that main focus was on classroom teaching and a brief awareness of terms related to Accreditation.

Due to shortage of time, important topics related to Laboratory and Sessional Work and Evaluation were not discussed.

5. Program Feedback

Although no formal feedback was taken, informal feedback did show that participants were happy that whatever they had learnt and practiced in a free and fair atmosphere, would result in all round improvement in them, in addition to improvement in their class-room teaching.

Participants, in general, were happy about other arrangements like photography during their presentations, feedback on their presentations and same day receipt of whatever was discussed on a day by email.

Participants, in general were also happy about Mr. Chandan Kumar and Mr. Dinesh Sharma, Assistant Professors, Department of Mechanical Engineering for their assistance throughout the program.

6. General Remarks

It is my pleasure to put on record my sincere thanks to Dr. S.L. Surana, Director (Academics) for providing all support for organizing the program and discussing with the participants Rules, Regulations and Policies of the institute. I also thank Dr. S.K. Calla, Director (D&W) and Dr. S.K. Bhatnagar, HOD (EC) for being present at the beginning of the program and giving brief inputs to the participants.

I also sincerely thank all HODs / Deputy HODs for nominating faculty members for the program, and making necessary arrangements in the departments so that these faculty members could attend the program.

Thanks are also due to HOD, EC and Mr. Jagdish Choudhary for providing Class Room 201 and the facilities therein for conducting the program.

Mr. Chandan Kumar and Mr. Dinesh Sharma, Assistant Professors and Mr. Roop Singh, Technical Assistant of the Department of Mechanical Engineering were present most of the time to support me during the program; my sincere thanks to them and Mr. Dheeraj Joshi, Deputy HOD of Mech. Engg, for sparing their services. Thanks are also due to Mr. Manoj Kumar Sain and Mr. Dheeraj Joshi for assisting me in providing feedback to participants during their presentations.

Dr. N.K. Banthiya

Program Assessment and Quality Improvement Cell

Appendix II

Swami Keshvanand Institute of Technology, Management & Gramothan, Jaipur

Program Assessment & Quality Improvement Cell

Staff Development Program

Time: 1.40 to 3.20 P.M. Venue: Room No. 201, Vikram Sarabhai Academic Block

Dates: 27.09.17, 04.10.17, 11.10.17

Time Table

Date	Day	Program
27.09.17	Wednesday	*Introduction to the Program (NKB) * Quality Policy of the Institute (NKB) * Discussion on Linkages of technicians with others (NKB) * Input-cum-discussion on Classroom Communication (NKB) * Input-cum-discussion on Channels of Communication (NKB) * Input-cum-discussion on Domains of Learning (NKB) * Revision of inputs during the session (NKB)
04.10.17	Wednesday	* Revision of inputs during the last session (NKB) * Discussion on Roles, Responsibilities and Duties of Technicians(NKB) * Laboratory Maintenance (VSM) * Basic Tools in Laboratory Maintenance (VSM) * Revision of inputs during the session (NKB)
11.10.17	Wednesday	* Revision of inputs during the last session (NKB) * Importance of Laboratory Maintenance, Maintenance of Electronic Equipment (SKB) * Maintenance of Computers (AK) * Revision of inputs during the program (NKB) *Certificate distribution (CK)

Resource Persons: NKB- Dr. N.K. Banthiya, SKB- Dr. S.K. Bhatnagar, VSM- Mr. Vinay Singh Marwal, AK- Mr.Ashwini Kumar, CK- Mr. Chandan Kumar

Appendix- I: Attendance in the Staff Development Program

Swami Keshvanand Institute of Technology, Management & Gramothan, Jaipur
Programme Assessment & Quality Improvement Cell
Staff Development Program (SDP)
Attendance Sheet

S. No.	Name of Staff	Deptt.	27/9/2017	04/10/2017	11/10/2017	Remarks
1	MR. LOKESH SAINI	ME	1	2	3	Certificate Issued
2	MR. DINESH LAL GUPTA	ME	1	2	AB	Certificate Issued
3	MR. MOHAN BAGARIA	ME	AB	1	2	Certificate Issued
4	MR. SHIV KUMAR SAINI	ME	1	2	3	Certificate Issued
5	MR. SHIVRAJ PANCHAL	ME	1	2	3	Certificate Issued
6	MR. HEMANT KUMAR	ME	1	2	3	Certificate Issued
7	MR. SANVARO PANCHAL	ME	1	AB	2	Certificate Issued
8	MR. PUSHPENDRA CHOUHAN	CS/IT	1	2	AB	Certificate Issued
9	MR. ROOP SINGH	ME	AB	1	2	Certificate Issued
10	MR. KEDAR SHARMA	ME	1	2	3	Certificate Issued
11	MR. SUNIL KUMAR	ME	1	2	3	Certificate Issued
12	MR. LOKESH KUMAR DARHEE	ME	1	2	3	Certificate Issued
13	MR. RAVINDRA SINGH CHOUDHARY	ME	1	2	3	Certificate Issued
14	MR. SHANKAR LAL GURJAR	ME	1	2	3	Certificate Issued
15	MR. ARJUN RAM PRAJAPAT	ME	1	2	3	Certificate Issued
16	MR. BHOORI SINGH SAINI	PHY.	1	2	3	Certificate Issued
17	MR. MANOJ KUMAR GUPTA	PHY.	1	2	3	Certificate Issued
18	MR. ASHOK KUMAR	PHY.	1	2	3	Certificate Issued
19	MR. GOVERDHAN LAL CHAWLA	CHEM.	1	2	3	Certificate Issued
20	MR. HANSRAJ MEENA	CHEM.	1	2	3	Certificate Issued
21	MR. DINESH S. CHOUDHARY	CS/IT	1	2	3	Certificate Issued
22	MR. PAWAN KUMAR JANGIR	CS/IT	1	AB	2	Certificate Issued
23	MR. RAMESH KUMAR	CS/IT	1	2	3	Certificate Issued
24	MR. BALVENDRA MANGAVA	CS/IT	1	2	3	Certificate Issued
25	MR. SHYAM LAL BAIRWA	CS/IT	1	2	3	Certificate Issued
26	MR. PRASHANT ACHARYA	CS/IT	1	AB	2	Certificate Issued
27	MR. FATEH SINGH GURJAR	CS/IT	1	2	3	Certificate Issued
28	MR. LAKSHMAN SINGH DHAKED	CS/IT	1	2	AB	Certificate Issued
29	MR. ROHIT KHINCHI	CS/IT	1	2	3	Certificate Issued
30	MR. RAVIKANT HARSHWAL	CS/IT	1	2	3	Certificate Issued
31	MS. TANU GARG	CS/IT	1	2	3	Certificate Issued
32	MS. SHALINI GUPTA	CS/IT	1	2	3	Certificate Issued
33	MR. ASHISH KUMAR	CS/IT	1	2	3	Certificate Issued
34	MS. CHANDAN SINGH DHAKED	CS/IT	1	2	3	Certificate Issued

35	MR. SHIVRAJ REGAR	CS/IT	1	2	3	Certificate Issued
36	MR. VIMAL KANT DIMRI	CS/IT	1	2	3	Certificate Issued
37	MS. NEHA KASWAN	CS/IT	1	2	AB	Certificate Issued
38	MR. RAJESH KUMAR	CS/IT	1	2	3	Certificate Issued
39	MR. ANIL KUMAR VERMA	ECE	1	2	3	Certificate Issued
40	MR. RICHHPAL SINGH OLA	ECE	1	2	3	Certificate Issued
41	MRS. SUSHMA POONIA	ECE	AB	1	2	Certificate Issued
42	MR. SUNIL KUMAR ACHARYA	ECE	1	2	3	Certificate Issued
43	MR. PREMA RAM	ECE	1	2	3	Certificate Issued
44	MS. SEEMA BHATI	ECE	1	2	3	Certificate Issued
45	MS. KUMARI RENU	ECE	AB	1	2	Certificate Issued
46	MR. DEENDAYAL SINGH	ECE	1	2	3	Certificate Issued
47	MR. DHURENDRA SINGH	ECE	AB	1	2	Certificate Issued
48	MS. MEENU PRADHAN	ECE	1	AB	2	Certificate Issued
49	MS. RUCHI MAHAWAR	ECE	AB	AB	1	
50	MR. MAHESH KUMAR RATHODIYA	EE	1	2	3	Certificate Issued
51	MR. SATYAVEER SINGH	EE	1	2	3	Certificate Issued

Swami Keshvanand Institute of Technology, Management & Gramothan, Jaipur

Program Assessment & Quality Improvement Cell (PAQIC)

Report of Staff Development Program

(27th September, 4th October & 11th October, 2017)

I. Introduction

A three-day Staff Development Program was scheduled on three Wednesdays, beginning 27.09.2017. The program was planned for laboratory & workshop staff (laboratory assistants, technicians, technical assistants & foremen). Also laboratory incharges were invited to attend the program. The main purpose of the program was to bring together all laboratory and workshop staff so that they are able to see their importance in the functioning of the departments and the institute as well as teaching-learning processes.

Although various departments / sections have been running staff development and training - retraining programs for their own staff, this was the first attempt to have a common program for staff from all the departments.

It is heartening that all the departments cooperated whole heartedly and sent almost all the staff from their departments to attend the program. A few faculty members were also sent.

List of staff and faculty members who attended the program with their attendance is given in Appendix I.

II. Target Group

As stated above, target group was all laboratory & workshop staff. Though this group is homogeneous functionally because it is having similar roles and responsibilities; it is not homogeneous in their language and communication skills. Due to this, in program delivery this aspect was considered an important factor and taken into consideration during presentations and discussions. Another non-homogeneity is the position of participants in SKIT; there was mix of senior and junior staff and also their years of service in the institute. This non-homogeneity provided a good opportunity for learning for all from interaction with each other.

III. Staff Development Program Outcomes

The homogeneity and non-homogeneity of the target group as stated were taken into consideration while deciding the Program Outcomes and later during Program Delivery. Program Outcomes are stated below.

After attending the program and participating in planned activities, participants will

1. Understand technician's linkages with others.

1.1 Derive linkages with various persons and authorities (e.g. students, laboratory incharge, HOD/Deputy HOD, Purchase Officer, Parents/guardians of students etc.).

1.2 Classify linkages as very important and important.

2. Understand 'Quality Policy of the Institute'.

2.1 Given the 'Quality Policy of the Institute', explain it in their own words.

2.2 Explain their own importance in successfully implementing Quality Policy.

3. Know communication, channels of communication and domains of learning and their importance for the functioning of technicians.

3.1 State purposes of communication.

3.2 State various 'Channels of Communication' as eyes (seeing), ear (hearing), hand (touching), nose (smelling) and mouth (tasting).

3.3 State approximate amount of learning by various channels of communication.

3.4. State three domains of learning as three Hs or Cognitive (Head), Affective (Heart) and Psychomotor (Hand).

3.5 State how a technician plays an important role in learning by students in affective and psychomotor domains of learning.

4. Appreciate various roles, responsibilities and duties of laboratory / workshop personnel.

4.1 State various roles, responsibilities and duties.

4.2 Classify various roles as student-related, laboratory-related and others.

4.3 State how one can be more effective in performing a role.

5. Appreciate various aspects of laboratory maintenance.

5.1 State the meaning of 'maintenance'.

5.2 State various types of maintenance as breakdown, preventive, schedule and predictive.

5.3 State 5S Principle of Maintenance as Sorting, Systematic Maintenance, Cleaning, Standardization & Self-discipline.

5.4 Explain how 5S Principle is/can be applied in their laboratories.

6. Know various tools used in laboratory maintenance.

6.1 Identify various tools required in their laboratories.

6.2 Identify availability of a tool or facility in laboratories of their own department or other departments.

7. Know maintenance of electronic equipment, including computers.

7.1 State requirements of doing maintenance as skills and knowledge.

7.2 State the safety precautions to be used when undertaking maintenance of electronic equipment.

7.3 State the process of soldering and de-soldering.

IV. Program Delivery

In the program following delivery methods / aids/ strategies were used:

1. Use of English and Hindi during explanations, discussions and class exercises (Quality Policy was translated in Hindi and explained.)

2. Use of PPTs and white board

3. Exercises on linkages; roles, responsibilities and duties done with the assistance of participants

4. During beginning and end of a session, revision of material learnt by participants during previous session / that day done by interaction with the participants

5. Question-answer technique during the presentation

6. Supply of handouts containing photocopies of PPTs used to participants

V. Program Time Table

Program Time Table is given as Appendix II.

Main focus was on making technicians realize that they are extremely important in the teaching-learning process and maintenance of quality in the department and teaching-learning.

Also another message was to see how technicians of various departments can cooperate with each other and share resources.

Due to shortage of time, important topics related to dealing with stores and first aid could not be included.

VI. Program Feedback

Although no formal feedback was taken, informal feedback did show that participants were happy that such a program was conceived and organized for them, and importance was given to their contribution in the institute. They also felt that such programs be organized for them on a regular basis. Also a need for skill development in computer usage was felt by some participants. Departments may plan such programs for their technicians or / and all technicians who may be interested in specific skill development.

Another need expressed was providing short training to those staff who get involved during admissions so that uniform and correct information is conveyed to parents and guardians who visit the Institute during admission time. Some of the technicians felt that they remain with parents and guardians for a fairly long period, and they are asked questions of all types. A training program can be arranged in the beginning of admission session for this purpose. Also if a list of usual questions asked by parents and guardians is prepared and their answers written down and given to those involved with the admission process, it would be a good training investment.

Participants, in general were also happy about Mr. Chandan Kumar and Mr. Dinesh Sharma, Assistant Professors, Department of Mechanical Engineering for their assistance throughout the program.

VII. General Remarks

It is my pleasure to put on record my sincere thanks to Dr. S.L. Surana, Director (Academics) for showing interest in organizing such a program and providing all support for organizing the program.

I also thank Dr. S.K. Bhatnagar, HOD (EC), Mr. Vinay Singh Marwal, Associate Professor, Department of Mech. Engg. and Mr. Ashwini Kumar, Department . of CS/IT, for assisting me as faculty in the program; their inputs and interactions with the participants have been very useful.

I also sincerely thank all HODs / Deputy HODs for nominating staff members and faculty members for attending the program.

Mr. Chandan Kumar and Mr. Dinesh Sharma, Assistant Professors, Department of Mechanical Engineering were present most of the time to support me during the program; my sincere thanks to them

Dr. N.K. Banthiya

Head, Program Assessment and Quality Improvement Cell

Swami Keshvanand Institute of Technology, Management & Gramothan
Ramnagaria (Jagatpura) Jaipur-17

SKIT/ OFFICE/2018/ 892

Date: 18.06.2018

NOTICE

This is to inform all the faculty members that a three day workshop on ***'How to set question papers and proper evaluation of answer books'*** *will be organized from June 26 to June 28, 2018. Prof. (Dr.) N. K. Banthiya Head PAQIC will hold this workshop.*

Venue- Room No. 201 (Vikram Sarabhai Block)

Time- 1:00 p.m. to 3:00 p.m.

All the faculty members who are not engaged in admission work are required to attend the workshop. The HODs are kindly requested to see to it that faculty from their departments attend the workshop.

S.L. Surana
(Dr. S. L. Surana)
Director (Academics)

Copy (by e-mail) to:

1. *Director*
2. *Director (D&W)*
3. *Registrar*
4. *Principal*
5. *Head-PAQIC*
6. *All HODs-EC, EE, CS, IT, ME, CE, MS, I/c B. Tech. I year, Phy, Chem, Maths, English*
7. *All faculty members*
8. *File*

Swami Keshvanand Institute of Technology, Management & Gramothan
Ramnagaria (Jagatpura) Jaipur-17

KIT/OFFICE/2019/ 982 Date: 08.04.2019

NOTICE

It has been decieded to hold an inhouse faculty development programme y Prof. (Dr.) N.K. Banthiya, Head PAQIC from April 29, 2019 to May , 2019. Based upon observations during his visits to classes undertaken by arious faculty members he will discuss ways and means to improve class oom delivery. He will also discuss about other techniques to improve eaching learning process.

The faculty members whose classroom deliveries have been audited by Dr. Banthiya and the faculty members who have not attended any FDP before n SKIT should attend this programme. Other faculty members who are free nay also attend this FDP.

The HODs are kindly requested to see to it that faculty from their epartments attend the programme. Irregular faculty members will not be warded certificates.

S.L. Surana
Dr. S.L. Surana
Director (Academics)

Copy to:

1. *The Director*
2. *The Principal*
3. *The Registrar*
4. *The Advisor*
5. *Prof. (Dr.) N.K. Banthiya, Head PAQIC*
6. *All HODs-EC,EE,CSE,IT,ME,CE,MS,Phy.,Chem.,Maths,English*
7. *File*

Swami Keshvanand Institute of Technology, Management & Gramothan
Ramnagaria (Jagatpura) Jaipur-17

SKIT/OFFICE/2019/1009

Date: 22.06.2019

NOTICE

It has been decided to hold **Staff Development Programme** for **technical staff** of the Institute from **June 25 to July 1, 2019**. It will take place from 12.00 p.m. to 2.30 p.m. in the seminar hall in the Vikaram Sarabhai Block and hands on training will be organized in some of the laboratories. The STTP will be headed by **Dr. N.K. Banthiya, Head PAQIC**.

All the Heads of the Departments/Incharges during the vacation period are requested to spare as many S.T.A./T.A./workshop staff for this STTP. Care should be taken to retain some staff members which are needed for admission purpose. The list of the staff members who will be attending this programme should be forwarded directly to Prof. N. K. Banthiya by **2.30 p.m. on 22.06.2019**. A copy of the programme is enclosed herewith.

S. L. Surana

Dr. S. L. Surana
Director (Academics)

Copy to:

1. Director
2. Principal-Engg.
3. Registrar
4. Head- PAQIC
5. All HODs- EC,EE,CS,IT,ME,CE, MS, I/c B. Tech I year, Chem, Maths, Physics, English
6. Mr. Brij Mohan Sharma (Mech. Engg.)
7. Mr. V.S. Marwal (Mech. Engg.)
8. Mr. Anil Verma, Mr. Ramavtar, Mr. Roop Singh
9. File

Note: Faculty and Staff from S. No. 6 to 8 are requested to get in touch with Prof. N.K. Banthiya at 12.30 p.m. on 22.06.2019.